



Civic Centre,  
Arnot Hill Park,  
Arnold,  
Nottinghamshire,  
NG5 6LU

# Agenda

## Council

Date: **Wednesday 13 July 2016**

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Time: **6.00 pm**

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Place: **Council Chamber**

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For any further information please contact:

**Alec Dubberley**

Service Manager, Elections and Members' Services

0115 901 3906

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# Council

## Membership

**Mayor** Councillor Sandra Barnes

**Deputy Mayor** Councillor Viv McCrossen

Councillor Michael Adams	Councillor Gary Gregory
Councillor Bruce Andrews	Councillor Helen Greensmith
Councillor Pauline Allan	Councillor Sarah Hewson
Councillor Emily Bailey	Councillor Jenny Hollingsworth
Councillor Peter Barnes	Councillor Meredith Lawrence
Councillor Chris Barnfather	Councillor Barbara Miller
Councillor Denis Beeston MBE	Councillor Marje Paling
Councillor Alan Bexon	Councillor John Parr
Councillor Tammy Bisset	Councillor Michael Payne
Councillor Nicki Brooks	Councillor Carol Pepper
Councillor Bob Collis	Councillor Stephen Poole
Councillor John Clarke	Councillor Colin Powell
Councillor Jim Creamer	Councillor Alex Scroggie
Councillor Kevin Doyle	Councillor Paul Stirland
Councillor Boyd Elliott	Councillor John Truscott
Councillor David Ellis	Councillor Jane Walker
Councillor Roxanne Ellis	Councillor Muriel Weisz
Councillor Andrew Ellwood	Councillor Henry Wheeler
Councillor Paul Feeney	Councillor Paul Wilkinson
Councillor Kathryn Fox	

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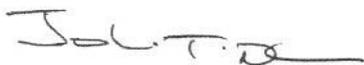
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## SUMMONS

A meeting of the Borough Council will be held in the Council Chamber, Civic Centre, Arnot Hill Park on Wednesday 13 July 2016 at 6.00 pm to transact the business as set out below.



John Robinson  
Chief Executive

## AGENDA

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|----|---|---------|
| 1  | <b>Opening Prayers.</b>   |         |
| 2  | <b>Apologies for Absence.</b>   |         |
| 3  | <b>Mayor's Announcements.</b>   |         |
| 4  | <b>To approve, as a correct record, the minutes of the meetings held on 20 April and 25 May 2016.</b> | 7 - 18  |
| 5  | <b>Declaration of Interests.</b>  |         |
| 6  | <b>To answer questions asked by the public under Standing Order 8.</b>                                |         |
| 7  | <b>To deal with any petitions received under Standing Order 8a.</b>                                   | 19 - 24 |
|    | Report of the Service Manager Elections and Members' Services.  |         |
| 8  | <b>To answer questions asked by Members of the Council under Standing Order 9.</b>                    |         |
| 9  | <b>Development of the Heritage and Cultural Visitors Centre at Gedling Country Park</b>               | 25 - 34 |
|    | Report of the Director of Health and Community Wellbeing.   |         |
| 10 | <b>Non-attendance by a Councillor for six months</b>  | 35 - 36 |
|    | Report of the Service Manager Elections and Members' Services.  |         |

<b>11</b>	<b>Changes to Representation on Committees.</b>	<b>37 - 38</b>
	Report of the Service Manager Elections and Members' Services.	
<b>12</b>	<b>Referral from Cabinet: Council Plan and Budget Outturn and Budget Carry Forwards 2015/16</b>	<b>39 - 96</b>
	Report of the Senior Leadership Team.	
	Council is recommended to approve:	
	1) The capital carry forward of £470,200 for non-committed schemes in excess of £50,000;	
	2) The overall method of financing of the 2015/16 capital expenditure as set out in paragraph 3.3 of the report; and	
	3) The capital determinations set out in paragraph 3.4 of the report.	
<b>13</b>	<b>Referral from Cabinet: Annual Treasury Activity Report 2015/16</b>	<b>97 - 112</b>
	Report of the Chief Financial Officer.	
	Council is recommended to:	
	Approve the Annual Treasury Activity Report 2015/16.	
<b>14</b>	<b>To receive questions and comments from Members concerning any matter dealt with by the Executive or by a Committee or Sub-Committee (Standing Order 11.1).</b>	
<b>a</b>	<b>Minutes of meeting Monday 25 April 2016 of Overview and Scrutiny Committee</b>	<b>113 - 122</b>
<b>b</b>	<b>Minutes of meeting Wednesday 27 April 2016 of Planning Committee</b>	<b>123 - 134</b>
<b>c</b>	<b>Minutes of meeting Thursday 28 April 2016 of Appointments and Conditions of Service Committee</b>	<b>135 - 136</b>
<b>d</b>	<b>Minutes of meeting Tuesday 10 May 2016 of Environment and Licensing Committee</b>	<b>137 - 140</b>
<b>e</b>	<b>Minutes of meeting Wednesday 18 May 2016 of Planning Committee</b>	<b>141 - 156</b>
<b>f</b>	<b>Minutes of meeting Thursday 19 May 2016 of Cabinet</b>	<b>157 - 160</b>

- |          |  |           |
|----------|--|-----------|
| <b>g</b> | <b>Minutes of meeting Tuesday 24 May 2016 of Joint Consultative and Safety Committee</b> | 161 - 164 |
| <b>h</b> | <b>Minutes of meeting Tuesday 7 June 2016 of Environment and Licensing Committee</b>     | 165 - 168 |
| <b>i</b> | <b>Minutes of meeting Thursday 16 June 2016 of Cabinet</b>                               | 169 - 174 |
| <b>j</b> | <b>Minutes of meeting Tuesday 21 June 2016 of Audit Committee</b>                        | 175 - 176 |
| <b>k</b> | <b>Decision made under delegated authority.</b>  | 177 - 178 |
- 15 To consider comments, of which due notice has been given, under Standing Order 11.03(a).**
- 16 To consider motions under Standing Order 12.**

We are proud to live in a diverse and tolerant society. Racism, xenophobia and hate crimes have no place in our country. This Council condemns racism, xenophobia and hate crimes unequivocally. We will not allow hate to become acceptable.

We will work to ensure local bodies and programmes have support and resources needed to fight and prevent racism and xenophobia.

We reassure all people living in Gedling that they are valued members of our community.

Proposed by Councillor John Clarke

Seconded by Councillor Chris Barnfather.

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## MINUTES COUNCIL

**Wednesday 20 April 2016**

Councillor Meredith Lawrence (Mayor)

Present: Councillor Sandra Barnes  
Councillor Michael Adams  
Councillor Bruce Andrews  
Councillor Pauline Allan  
Councillor Emily Bailey  
Councillor Peter Barnes  
Councillor Chris Barnfather  
Councillor Denis Beeston MBE  
Councillor Alan Bexon  
Councillor Bob Collis  
Councillor John Clarke  
Councillor Jim Creamer  
Councillor Kevin Doyle  
Councillor Boyd Elliott  
Councillor David Ellis  
Councillor Roxanne Ellis  
Councillor Andrew Ellwood  
Councillor Paul Feeney  
Councillor Sarah Hewson  
Councillor Jenny Hollingsworth  
Councillor Viv McCrossen  
Councillor Barbara Miller  
Councillor Marje Paling  
Councillor John Parr  
Councillor Michael Payne  
Councillor Carol Pepper  
Councillor Stephen Poole  
Councillor Alex Scroggie  
Councillor Paul Stirland  
Councillor John Truscott  
Councillor Jane Walker  
Councillor Muriel Weisz  
Councillor Henry Wheeler  
Councillor Paul Wilkinson

Absent: Councillor Tammy Bisset, Councillor Nicki Brooks,  
Councillor Kathryn Fox, Councillor Gary Gregory,  
Councillor Helen Greensmith and Councillor Colin  
Powell

### **89 THOUGHT FOR THE DAY.**

The Mayor paid tribute to long serving Council officer Alan Chappell who had recently passed away and all present observed a minute's silence.

The Mayor's Chaplain, Reverend Darryl Holt provided a thought for the day.

### **90 APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors Bisset, Brooks, Fox, Gregory, Hewson, Greensmith and Powell.

### **91 MAYOR'S ANNOUNCEMENTS.**

The Mayor announced that he had attended 31 engagements since the last meeting of Council. The Mayor had been particularly impressed with

the Pride of Gedling Awards, which celebrated the work of the people of Gedling in their communities.

The Mayor's annual charity ball had raised £1200 for the Mayor's Charity, We R Here.

The Mayor noted a number of events that had taken place for International Women's Day, organised by Councillor Roxanne Ellis (and others), which had been attended by the Mayoress.

Since the last meeting of Council, the Mayor had also visited a number of schools, hosted a number of "Meet the Mayor" visits to the Civic Centre and had attended two 100th birthdays within the Borough.

The Mayor informed Members of his hope to reach 200 engagements during his year in office and noted that he had yet to visit Lambley or Linby in his official capacity.

The Mayor drew Members attentions to two forthcoming events; a beacon lighting at Gedling Country Park in honour of the Queen's 90<sup>th</sup> birthday and the Mayor's Last Stand variety show, which the Mayor himself would be opening by singing.

**92 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETINGS HELD ON 27 JANUARY AND 7 MARCH 2016.**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

**93 DECLARATION OF INTERESTS.**

The Mayor declared a non-pecuniary interest in the Local Planning Document, on behalf of all Members, as a number of sites specified in the document are owned by Gedling Borough Council.

**94 TO ANSWER QUESTIONS ASKED BY THE PUBLIC UNDER STANDING ORDER 8.**

None received.

**95 TO DEAL WITH ANY PETITIONS RECEIVED UNDER STANDING ORDER 8A.**

The Mayor invited Mrs Rosie Taylor to address Council and present a petition, which had been signed by 263 residents requesting that the Council consider placing a Tree Protection Order on an oak tree sited in the garden of 34 Whittingham Road, Mapperley.

Councillor Clarke, seconded by Councillor Payne, moved a motion in the following terms:

“That Council:

Thanks the petitioner for lodging the petition and bringing this matter to Council to be debated; and

Refers the request for a Tree Preservation Order to Planning Committee for further investigation and determination.”

Following debate, the motion was duly voted upon and it was

**RESOLVED to:**

1. Thank the petitioner for lodging the petition and bringing this matter to Council to be debated; and
2. Refer the request for a Tree Preservation Order to Planning Committee for further investigation and determination.”

**96 TO ANSWER QUESTIONS ASKED BY MEMBERS OF THE COUNCIL UNDER STANDING ORDER 9.**

None received.

**97 LOCAL PLANNING DOCUMENT - PUBLICATION DRAFT - REFERRAL FROM CABINET**

Consideration was given to a referral from Cabinet, requesting the approval of the Publication Draft of the Local Planning Document for a six week period of consultation.

Councillor Payne declared a non-pecuniary interest in the item, on behalf of all County Councillors, owing to a number of sites referred to within the Document being owned by Nottinghamshire County Council.

**RESOLVED to:**

1. Approve the submission of the Publication draft of the Local Planning Document, Policies Map, Sustainability Appraisal and Habitats Regulations Assessment to the Secretary of State with associated evidence documents for independent examination under section 20 of the Planning and Compulsory Purchase Act 2004 subject to there not being the need for any substantial changes following consultation on the Publication draft. Should the consultation confirm the need for substantial changes then this would require referral back to Council for approval at a later date; and

2. Delegate authority to the Chief Executive, in consultation with the Chairman of Planning Committee, to make any minor changes such as typographical, formatting or changes to imagery necessary to the Publication draft prior to consultation and/or submission.

**98                    CHANGES TO THE CONSTITUTION FOLLOWING THE MANAGEMENT RESTRUCTURE**

Councillor Poole and Bailey left the meeting.

Consideration was given to a report of the Director of Organisational Development & Democratic Services seeking approval to amend the Constitution and any policy or procedure approved by Council to reflect the new management arrangements following the management restructure.

**RESOLVED that:**

1. The current references in the Constitution and any Policy or procedure approved by Council are amended as set out in the report to reflect the new management arrangements following the management restructure, and
2. The Monitoring Officer be authorised to make any necessary amendments to reflect the new management arrangements.

**99                    CHANGES TO REPRESENTATION ON COMMITTEES.**

Consideration was given to a report of the Service Manager, Elections and Members Services, seeking Council's approval to amend the membership of Planning Committee.

**RESOLVED:**

1. That Councillor Hewson is replaced by Councillor Doyle on the Planning Committee; and
2. Councillor Hewson is appointed as substitute member for the Planning Committee.

**100                    AMENDMENTS TO SCHEME OF POLLING PLACES AND POLLING STATIONS**

Councillor Poole entered the meeting.

Consideration was given to a report of the Service Manager, Elections and Members Services, seeking Council's approval to amend the published scheme of polling places, polling districts and polling stations for Gedling Borough.

**RESOLVED:**

To amend the polling place for polling districts GC1, GT2, GV2 and SA2 as detailed in the table at paragraph 3.1 of the report.

**101 APPOINTMENT OF A DEPUTY ELECTORAL REGISTRATION OFFICER**

Councillor Bailey entered the meeting.

Consideration was given to a report of the Service Manager, Elections and Members' Services seeking approval to appoint the Director of Organisational Development and Democratic Services as Deputy Electoral Registration Officer.

**RESOLVED to:**

1. Approve the appointment of the Director of Organisational Development and Democratic Services as Deputy Electoral Registration Officer, with immediate effect; and
2. Authorise the Monitoring Officer to make the necessary changes to the constitution to reflect the appointment.

**102 TO RECEIVE QUESTIONS AND COMMENTS FROM MEMBERS CONCERNING ANY MATTER DEALT WITH BY THE EXECUTIVE OR BY A COMMITTEE OR SUB-COMMITTEE (STANDING ORDER 11.1).**

In accordance with Standing Order 11.1, a number of comments were made and responded to by the appropriate Cabinet Member or Committee Chair.

**103 TO CONSIDER COMMENTS, OF WHICH DUE NOTICE HAS BEEN GIVEN, UNDER STANDING ORDER 11.03(A).**

None received.

**104 TO CONSIDER MOTIONS UNDER STANDING ORDER 12.**

Councillor Wheeler, seconded by Councillor Roxanne Ellis, proposed a motion in the following terms:

“That this Council resolve:

- To sign the Local Authorities' Mental Health Challenge run by Centre for Mental Health, Mental Health Foundation, Mental Health Providers Forum, Mind, Rethink Mental Illness, Royal College of Psychiatrists and YoungMinds.

- To commit to appoint an elected member as ‘mental health champion’ across the council.
- To seek to identify a member of staff within the council to act as ‘lead officer’ for mental health.
- To review the Councils progress with regards to meeting ‘The Challenge’ which will include a report to Council every six months.
- To support positive mental health in our community, including in local schools, neighbourhoods and workplaces.
- To work to reduce inequalities in mental health in our community.
- To work with local partners to offer effective support for people with mental health needs.
- To tackle discrimination on the grounds of mental health in our community.
- To proactively listen to people of all ages and backgrounds about what they need for better mental health.”

**RESOLVED to:**

1. Sign the Local Authorities’ Mental Health Challenge run by Centre for Mental Health, Mental Health Foundation, Mental Health Providers Forum, Mind, Rethink Mental Illness, Royal College of Psychiatrists and YoungMinds;
2. Commit to appoint an elected member as ‘mental health champion’ across the Council;
3. Seek to identify a member of staff within the Council to act as ‘lead officer’ for mental health;
4. Review the Council’s progress with regards to meeting ‘The Challenge’, which will include a report to Council every six months;
5. Support positive mental health in our community, including in local schools, neighbourhoods and workplaces;
6. Work to reduce inequalities in mental health in our community;
7. Work with local partners to offer effective support for people with mental health needs;
8. Tackle discrimination on the grounds of mental health in our community; and
9. Proactively listen to people of all ages and backgrounds about what they need for better mental health.

The meeting finished at 7.40 pm

Signed by Chair:  
Date:

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**MINUTES  
COUNCIL**

**Wednesday 25 May 2016**

Councillor Meredith Lawrence (Mayor)

Present: Councillor Sandra Barnes Councillor Paul Feeney  
Councillor Michael Adams Councillor Gary Gregory  
Councillor Bruce Andrews Councillor Helen Greensmith  
Councillor Pauline Allan Councillor Sarah Hewson  
Councillor Emily Bailey Councillor Viv McCrossen  
Councillor Peter Barnes Councillor Barbara Miller  
Councillor Chris Barnfather Councillor Marje Paling  
Councillor Denis Beeston MBE Councillor John Parr  
Councillor Alan Bexon Councillor Michael Payne  
Councillor Tammy Bisset Councillor Stephen Poole  
Councillor Nicki Brooks Councillor Colin Powell  
Councillor Bob Collis Councillor Alex Scroggie  
Councillor John Clarke Councillor Paul Stirland  
Councillor Jim Creamer Councillor John Truscott  
Councillor Kevin Doyle Councillor Jane Walker  
Councillor Boyd Elliott Councillor Muriel Weisz  
Councillor David Ellis Councillor Henry Wheeler  
Councillor Roxanne Ellis Councillor Paul Wilkinson  
Councillor Andrew Ellwood

Absent: Councillor Kathryn Fox, Councillor Jenny Hollingsworth and Councillor Carol Pepper

**1 THOUGHT FOR THE DAY.**

The Mayor's Chaplain, Reverend Daryl Holt, offered a prayer of thanks giving.

**2 APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors Hollingsworth, Fox and Pepper.

**3 MAYOR'S ANNOUNCEMENTS.**

The Mayor provided comment on his year in office, during which time he noted that he had visited more churches than he had in the previous 71 years.

The Mayor informed Members that highlights of his year in office included two visits to the Holocaust Memorial Centre, a number of brilliant visits to schools and visits by schools to the Civic Centre.

The Mayor declared that it had been a privilege and honour to represent the Borough over the past year. He noted that it was a shame that the office of Mayor leant itself to those who were retired and of means and hoped that there might be a way to enable younger, working Councillors to undertake the role.

The Mayor extended thanks to Lorna Mellors, Elections and Members' Services Officer, for her work with him over the course of the year and to Exclusive Cars, and to Ian Lowe in particular, for their exemplary and professional services as his chauffeurs.

The Mayor thanked Councillors for their support in attending a variety of charity events. The Mayor informed Councillors that around £9000 had been raised over the course of the year for We R Here. As a small local charity, the Mayor said, the donation would make a huge difference to the Charity. The Mayor thanked the volunteers and officers from We R Here for their help.

The Mayor also gave thanks to friends, family and colleagues who had provided support during his year as Mayor.

**4            DECLARATION OF INTERESTS.**

None.

**5            TO ELECT A MAYOR FOR THE ENSUING YEAR.**

It was proposed by Councillor Payne, seconded by Councillor Wheeler and

**RESOLVED:**

That Councillor Sandra Barnes be elected Mayor of the Borough of Gedling for the ensuing year.

Councillor Sandra Barnes made a signed Declaration of Acceptance of Office and thanked the Council.

Councillor Sandra Barnes adjourned the meeting to allow for the transfer of the Chain of Office and robes.

The meeting then resumed with Councillor Sandra Barnes in the Chair.

**6            VOTE OF THANKS TO THE OUTGOING MAYOR.**

It was proposed by Councillor Clarke, seconded by Councillor Payne and

**RESOLVED:**

That Councillor Lawrence and Mrs Wendy Lawrence, the outgoing Mayoress, be thanked for the work undertaken by them during their term of office.

**7 TO APPOINT A DEPUTY MAYOR FOR THE ENSUING YEAR.**

It was proposed by Councillor Collis, seconded by Councillor David Ellis and

**RESOLVED:**

That Councillor McCrossen be elected Deputy Mayor of the Borough of Gedling for the ensuing year.

Councillor McCrossen made a signed Declaration of Acceptance of Office and thanked the Council.

**8 TO RECEIVE THE MAYOR'S NOMINATION OF CHAPLAIN AND THE MAYOR'S CHARITY FOR THE ENSUING YEAR.**

The Mayor nominated Reverend Sally Bayliss, of St. Paul's Church, Daybrook, as her Chaplain for the ensuing year.

The Mayor nominated the Pancreatic Cancer Research Fund as her charity for the ensuing year.

**9 TO CONFIRM COUNCILLOR JOHN CLARKE AS THE LEADER OF THE COUNCIL FOR THE ENSUING YEAR.**

Councillor Payne, seconded by Councillor Collis, moved Councillor Clarke's confirmation as Leader of the Council for the ensuing year.

**RESOLVED:**

That Councillor Clarke is confirmed as the Leader of the Council for the ensuing year.

**10 TO RECEIVE NOTIFICATION FROM THE LEADER OF THE COUNCIL OF PORTFOLIO HOLDERS AND MEMBERSHIP OF THE CABINET.**

Councillor Clarke advised Council of his appointments to the position of Deputy Leader and his Cabinet.

**11 TO RECOGNISE THE LEADER OF THE CONSERVATIVE GROUP.**

It was proposed by Councillor Parr, seconded by Councillor Powell and

**RESOLVED:**

That Councillor Barnfather be recognised as the Leader of the Conservative Group.

**12 TO APPOINT THE SCRUTINY COMMITTEE, STANDING ORDINARY COMMITTEES AND SUB-COMMITTEES OF THE COUNCIL.**

It was proposed by Councillor Clarke and seconded by Councillor Collis that the membership of the scrutiny committee, standing ordinary committees and sub-committees of the Council, as circulated at the meeting, be approved.

**RESOLVED:**

To appoint to the Council's scrutiny committee, standing ordinary committees and sub-committees in accordance with the document circulated.

**13 TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES.**

It was proposed by Councillor Clarke and seconded by Councillor Collis that the appointment of representatives to outside bodies be approved.

**RESOLVED:**

To appoint representatives of the Council to outside bodies, in accordance with the document circulated.

**14 TO APPROVE THE SCHEDULE OF MEETINGS FOR THE ENSUING YEAR.**

It was proposed by Councillor Clarke and seconded by Councillor Collis that the schedule of meetings for the ensuing year, as circulated at the meeting, be approved.

**RESOLVED:**

To approve the schedule of meetings for the 2016/17 municipal year, in accordance with the document circulated.

Signed by Chair:  
Date:



## **Report to Council**

**Subject:** Petitions Policy – Micro Pub at Newstead Village

**Date:** 13 July 2016

**Author:** Service Manager Elections and Members Services.

### **1. Purpose of the Report**

To present a petition and advise on the procedure that Council needs to follow under the Council's Petitions Policy in respect of large petitions, and to provide information specifically on the petition entitled "Allow the development of a micro 'sports' pub within Newstead Village Pavilion".

### **2. Background**

- 2.1 The Council has received a petition from Lorraine Horrocks. The petitions policy states that petitioners must either live, work or study in the Borough. Not all of the petitioners contained in the petition can be verified as either living, working or studying in the Borough, however there are sufficient signatures for it to be considered at a meeting of Council. The petition is asking the council to "support the venture of a local resident who is trying to establish a micropub for the local community and visitors to Newstead Village."
- 2.2 The Council adopted a petitions policy in 2010. The policy states that a petition of this nature containing over 140 signatures shall trigger a "Petition for debate" as a local issue affecting no more than two wards within the Council's area. The petitions policy requires the issue to be debated by a meeting of Council.
- 2.3 The petitions policy gives the petition organiser up to five minutes to address the meeting in order to present the petition.
- 2.4 After the petition organiser has been given the opportunity to address Council, members will be given the opportunity to debate the issues raised by the petition.
- 2.5 At the conclusion of the debate the Council has to decide how to respond to the petition and the following courses of action may apply:

- Council can, if appropriate, instruct that the action the petition requests is carried out;
- Council can ask for further investigation into the matters the petition raises, for example by a relevant committee;
- Where a decision of the Executive is required Council should decide on whether or not to make a recommendation to inform the decision;
- Where Council is minded to make a recommendation to another body because it is outside of the scope of Gedling Borough Council's work, then Council will consider making representations on the petitioner's behalf to that body. For example where the petition relates to policing or crime matters it may be necessary to make representations to the Police service. The petitions policy points out that the council works with a large number of local partners and where possible would work with those partners to respond to the petition;
- Council may recommend no further action is taken.

### **Further information**

2.6 To assist Council in debating the content of the petition the following material facts are known:

- The location of the proposed micro pub is the sports pavilion situated at the side of the Council's playing pitches in Newstead Village.
- The pavilion is owned by Gedling Borough Council and is regularly used by the clubs who use the cricket green and footpath pitches as changing and toilet facilities, with the availability of a small kitchen to make hot and cold drinks for spectators and the teams.
- The site is regularly used by the NOMADS Cricket club during the summer months and by three separate football clubs through the autumn and winter. The clubs that have licences to play at the site have use of the pavilion within the terms of their agreements.
- The structure of the building principally consists of a communal area that is used by spectators (that faces on to playing pitches), two large changing rooms, a room for referees, and a kitchen area.
- To access the pavilion from the village there is a need to cross the Robin Hood railway line, which is in very close proximity to the pavilion.
- The impact of the proposed facility on Newstead Centre (the former Miners' Welfare) is a consideration. .
- A meeting with Lorraine Horrocks took place on 17 February 2016 at the pavilion and was attended by Mark Spencer MP, Councillor Chris Barnfather, Councillor David Ellis and David Wakelin, Director of Health

and Community Well-Being. At this meeting Lorraine explained what her requirements would be in relation to the pavilion in order to operate the micro pub business. The main issues of concern were that the proposal involved fully utilising the referee's room (making it unavailable for use by referees) and turning the kitchen area into the bar serving area (so making it unavailable for club spectators when using the pavilion)

- Lorraine Horrocks was notified on 20<sup>th</sup> April 2016 that the Council did not support the proposal to operate a micro pub from the sports pavilion building for the above reasons.
- Lorraine Horrocks has prepared a revised proposal which was received on 29 June 2016. It is suggested that this proposal is the subject of further consideration, including from a planning and licensing perspective and that consultation takes place with users of the pavilion.

### **3. Proposal**

It is proposed that Council should debate the contents of the petition as required by the petitions policy contained within the constitution.

### **4. Resource Implications**

There are no direct resource implications arising from this report.

### **5. Recommendations**

Council is recommended to:

- 1) Debate the petition proposing the establishment of a micro-brewery;
- 2) Instruct the Director of Health and Community Well-Being to consider the revised proposal to assess its viability and suitability and undertake consultation with all the clubs which currently use the premises; and
- 3) Request that the relevant Portfolio Holder gives the revised proposal due consideration.

### **6. Appendices**

Appendix 1 – Petition cover sheet.

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# Allow the development of a micro 'sports' pub within Newstead Village Pavilion



**Please support the venture of a local resident who is trying to establish a micropub for the local community and visitors to Newstead Village.**

Our village has over 1300 adult residents who have little means of connecting with others in their community. Our only village pub closed two years ago and is earmarked for demolition despite Government Policy which states such facilities should be protected in recognition of the vital role they play in communities. Ever growing evidence also demonstrates how the role of public houses is beneficial to the well-being of individuals; especially in isolated villages such as ours.

<http://www.camra.org.uk/documents/10180/36197/Friends+on+Tap/2c68585b-e47d-42ca-bda6-5d6b3e4c0110>

Driven by the passion I have for this community in which I live, I took it upon myself to address the unmet needs of my friends and neighbours and devised a business plan to establish a micropub with the intention of getting people out of their houses and bringing this community back together! A place where people can socialise after a hard days work over a pint or two, a place where people can enjoy the cricket matches on a Saturday afternoon, a place where we can reduce the current social isolation faced by many.

Premises are available, Newstead Sports Pavilion, which was originally built for the needs of this community yet it stands empty for the vast majority of the year!

**Despite:**

- the many benefits to the community this venture would bring
- research showing 90% of this community in favour of a pub
- the support it will bring to other small businesses in Nottinghamshire
- support from MP Mark Spencer, the Parish Council, Future Newstead, NOMADS cricket club currently housed there and a whole host of individuals within the Village
- ticking all the boxes on both National and Gedling Boroughs own Policies
- its potential to create income for the Local Authority whom are having to make massive cutbacks
- it's potential to create employment
- it's potential to attract visitors to the local woodlands and country park
- G.B.C.'s own Planning Department stating they see no reason as to why this building could not be used...

**Certain elected members are not in favour and stonewalling this development.**

Please sign this petition to demonstrate to G.B.C and elected members that this community is in favour of this and demand that elected members represent the views of their constituents, support entrepreneurship and allow the pavilion to be leased for use as a micropub to serve its community. This petition will be sent to John Robinson, Chief Executive of Gedling Borough Council and also to Councillor for Newstead, Chris Barnfather who believes that "local decisions should be made by local people."



## **Report to Council**

**Subject:** Development of Gedling Country Park Visitor Centre

**Date:** 13 July 2016

**Author:** Director of Health and Community Well-Being

### **1. Purpose of the Report**

To seek approval for additional capital budget to enable the provision of a visitor centre at Gedling Country Park.

### **2. Background**

In 2013, Gedling Borough Council obtained a 25 year lease from Harworth Estates for a 240 acre site to create what has become Gedling Country Park. The freehold was subsequently secured for £1 in June 2015 and after an 18 month project to install pathways to make the site accessible and safe for public use, the park was officially opened on Saturday 28 March 2015.

A Friends of Gedling Country Park group was formed in late 2014 to help develop and maintain the new Country Park, the group's aim being to enhance the various habitats, flora and fauna on site and to serve as an active means of communication and co-operation between all users and the Council.

The group was initially formed as an unincorporated association (effectively a small community group) and successfully applied to become a registered charity in May 2016. The group has made, and continues to make, a significant contribution to the development and maintenance of the park, for example, recently obtaining £50,000 of WREN funding towards provision of a children's play area that is scheduled to be constructed later this summer.

Even allowing for the fact that there are currently limited visitor facilities on the site, the Country Park has proved extremely popular with people from across the Borough and the wider Nottinghamshire area. As a result, additional temporary car parking was installed at the Spring Lane entrance in October 2015 to deal with continued high demand for car parking spaces.

As well as offering a beautiful and informal setting for people to simply take a stroll or have a run, the park now hosts weekly Park Run events. The Senior Park Run that started in June 2015 recently held its first anniversary which was attended by 187 runners and the Junior Park Run that commenced in April 2016 has an average of 76 weekly runners.

The development of the Country Park is therefore central to the Gedling Plan objectives concerning improving the health and wellbeing of residents and visitors. The park provides a unique opportunity for local people to access a destination venue and so benefit from the positive health advantages that doing so brings.

The Country Park and the proposed visitor centre facilities will also contribute to many other Gedling Plan objectives, these include:

- promoting and encouraging pride and local citizenship
- increasing participation in the local area
- creating employment opportunities and jobs locally
- providing an attractive and sustainable environment that local people can enjoy

The park's topography, design and ecological importance (open grassland habitats) add significant value to the green space infrastructure within the Borough and it is widely viewed as a prized local community asset.

Visitors have been requesting a café and permanent toilet facility from the outset and over the past 12 months the potential for the development of a café facility, along with a heritage and cultural centre to highlight the site and the surrounding areas rich heritage and culture have been explored and developed.

We can therefore be not only satisfied with the positive impact that the park has made to date but also confident that there is public demand and interest in its ongoing development. This was recently confirmed in an online survey that took place between March and May 2016. The survey sought to identify what local residents and others who had visited the park considered to be priorities for the park's future developments and over 600 responses were received (the highest participation the Council has ever received for a survey of this kind). The top priorities identified through this exercise were:

- a café facility with outdoor seating and shaded areas
- display areas to explain the local mining heritage
- educational classroom areas

At budget Council in March 2016, a capital budget of £900,000 was approved to establish a café and toilet facilities, subject to detailed

consideration of designs and costs.

As part of the implementation of the Community Infrastructure Levy the Borough Council prepared a document, known as the Regulation 123 List, which set out the projects that will be funded by CIL. The Gedling Colliery Country Park Visitor Centre was included in the Council's Regulation 123 list in recognition of the fact that it is infrastructure required to support the development of the borough, in particular Gedling Colliery/Chase Farm. The Regulation 123 list was approved by the Council in July 2015 as part of the CIL Charging Scheme and included an estimate of £1 million for the visitor centre.

It was always envisaged that the park would be developed in stages, in response to public demand and as and when funding was able to be secured. Reference has already been made to the children's play areas which will be created later this summer, partly funded by the Council and supported by external funding. This report deals with the first phase of the visitor centre facilities, namely provision of a café and toilet facilities. Discussions have taken place with the Heritage Lottery Fund about phase 2 and an initial submission made for funding to provide educational and heritage resources. While there is no certainty that HLF funding will be forthcoming, the designs for phase one have regard to the potential phase 2 developments.

### **3. Proposals**

Immediately after Budget Council, Nottingham City Council's Major Projects Team was commissioned to provide project management support and procure design and costings options for a café and toilet facilities. They were also engaged to develop design options for the provision of educational, cultural and heritage visitor facilities should Heritage Lottery funding become available in the future. Nottingham City had a strong track record of securing HLF funding as well as recent and relevant experience of developing visitor facilities on parks which made them a suitable partner.

The Director of Health and Community Well-Being has led a Project Management Team including the Leader and Portfolio Holder for Environment and supported by a wide range of officers from various technical disciplines.

A number of different design and cost options have been explored and the preferred option – copies of which are attached to this report and are on display in the Members' Room - comprises the following:-

- a 282 m<sup>2</sup>, future proof new build construction, to allow the facility to

- be extended over time
- 60 cover café with servery and food preparation area
- male & female WCs
- fully accessible WC with a changing places provision
- circulation and ancillary space
- fixed furniture and equipment, with the option to include kitchen fittings if required following the appointment of a catering concessionaire
- CCTV and electric shutters

Key to the consideration has been creating facilities that are not only fit for purpose now but also have regard to (a) the significant housing growth that will take place close to the Country Park and (b) commercial opportunities, for example, links with the new Gedling Crematorium.

In order to secure Best Value, a preferred contractor has been procured via a Framework Agreement that Gedling is party to and this contractor has, in turn, tendered out all the various aspects of the work to obtain competitive prices.

The table below sets out the proposed costings based on the specification above and in accordance with the designs attached to this report.

<b>Cost Element</b>	<b>Cost</b>
Visitor Centre (includes landscaping scheme)	£996,000
Changing Places (fully accessible changing facility)	£25,000
Project Management, Quantity Surveyor and CDM Client	£52,500
Contingency	£100,000
Additional car park works	£85,000
<b>Total Cost Estimate</b>	<b>£1,258,500</b>

As detailed above the preferred option for the visitor centre is estimated to cost £1,258,500 and therefore requires approval of an additional capital budget of £358,500. It is proposed that the additional budget requirement be financed by a contribution from the earmarked leisure strategy revenue reserve.

#### **4. Resource Implications**

At its meeting in March Council approved a capital budget for the visitor centre of £900,000 to be financed by a £500,000 revenue contribution and £400,000 by borrowing.

As detailed above the preferred option for the visitor centre requires approval of an additional capital budget of **£358,500**. This additional

budget requirement can be financed by a contribution from the earmarked leisure strategy revenue reserve.

As detailed at paragraph 2, the Gedling Country Park Visitor Centre project is included on the CIL Regulation 123 List with an estimated project contribution of £1m, although CIL receipts for this project are not forecast to be available until 2024/25. Regulation 60 of the CIL Regulations 2010 do however allow for a charging authority to apply CIL to reimburse expenditure already incurred on infrastructure so when the CIL receipts are secured the Council can reimburse the revenue contributions invested in the visitor centre back to the general fund balance/reserves. At the current time, the Council is unable to apply CIL receipts to repay money borrowed for the purposes of funding infrastructure. The CIL Regulations include provision to enable the Secretary of State to allow authorities to 'prudentially' borrow against future income from the levy; however these provisions have yet to be brought into force.

Budget Council also approved an indicative ongoing revenue budget of £50,000 for the future operation of the visitor centre. Three operating models are being considered for the café facility within the visitors centre. These are:

- an in-house provision
- a shared service option with another local authority
- a lease concession arrangement through a framework tendering exercise.

The outline business case assessment of the options suggests that the ongoing costs can be contained within the current approved budget. The option of an in-house provision is less favourable for the Council than the other two options, both of which carry the potential to offer an income stream. The final business case for the operating model will be confirmed by tender or negotiation processes as appropriate and will be the subject of an Executive Decision.

## **5. Recommendation**

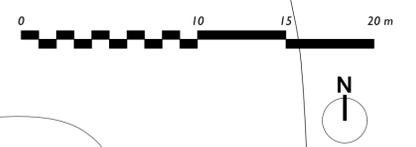
That Full Council approves an additional capital budget of **£358,500** to be financed by a contribution from the Earmarked Leisure Strategy Reserve, to enable the construction of the visitor centre café, toilet facilities and additional car parking required at Gedling Country Park.

## **6. Appendices - Preferred Design Option**

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Page 31



Car park surfacing made good with 10mm to dust limestone to match existing

New tarmac refuse delivery lay-by

Ground graded between existing path and new entrance area.

Temporary WC blocks and associated ground works to be removed on completion of new WC block.

Existing trees to be removed as part of play area works (Planning Approval 2015/0954).

Existing tree to be removed to improve visibility from access road.

Level (1:2.1) access from existing path to new lobby / WC's

Level (1:2.1) access from existing path to new terrace.

External servery facing play area.

Gabion retaining walls form terraced additional casual seating facing play area.

Indicative layout of Childrens Play Area (Planning Approval 2015/0954)

Grass surfacing to lower terraces.

Bound gravel surfacing to top terrace to match existing paths.

Indicative layout of Childrens Play Area (Planning Approval 2015/0954)

1.1m high metal railings to edge of terrace.

Accessible steps on main pedestrian route from car park to lobby.  
 Gabion retaining wall topped with metal railings to alternate access to WC's.  
 Sheffield cycle hoops to provide additional secure cycle parking adjacent WC's.  
 Alternate external access to WC when lobby / café closed.

Level access onto terrace from lobby.  
 Existing ground re-graded so railings not required to western terrace.  
 Slab paving to new terrace to south west of proposed café.

No works to existing woodland as part of currently proposed works.

A 30/06/16 Site notes revised. MH

REV.	DATE	DESCRIPTION	BY
------	------	-------------	----

**AIA**  
**Allan Joyce Architects**  
 Architects, Landscape & Interior Design

**Nottingham City Council**

**Tomlinson**

CLIENT

**Gedling Borough Council**

PROJECT  
**Gedling Country Park Heritage & Cultural Centre**

DRAWING  
**Proposed Site Plan**

PROJECT NUMBER	SCALE	DATE
3100	1:200 @ A1	Jun-16

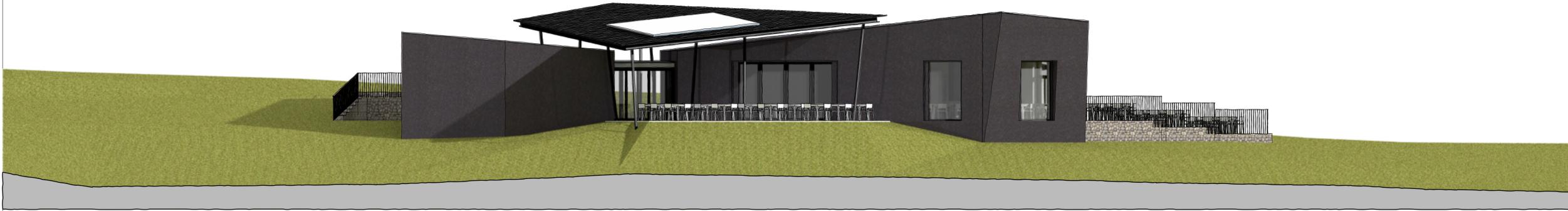
DRAWING NUMBER	REVISION	STATUS	BY
12	A	Planning	MH

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 Generally do not scale drawings. All dimensions to be checked on site.

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North Elevation  
Scale: 1:100



South Elevation  
Scale: 1:100



East Elevation  
Scale: 1:100



West Elevation  
Scale: 1:100

A 30106/16 Oversailing roof revised. MH

REV. DATE DESCRIPTION BY

**AJA**  
Allan Joyce Architects  
Architects, Landscape & Interior Design

**TOMLINSON**  **Nottingham City Council**

CLIENT  
**Gedling**  
Borough Council 

PROJECT  
Gedling Country Park Heritage  
& Cultural Centre

DRAWING  
Proposed Elevations

PROJECT NUMBER SCALE DATE  
3100 1:100 @ A1 Jun-16

DRAWING NUMBER REVISION STATUS BY  
15 A Planning MH

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## **Report to Council**

**Subject:** Non-attendance by a Councillor for six months

**Date:** 13 July 2016

**Author:** Service Manager: Elections and Members' Services

### **1. Purpose of the Report**

For Council to consider whether to approve a reason for the non-attendance of Councillor K Fox.

### **2. Background**

- 2.1 Councillor Fox has been unable to attend any meetings relating to the discharge of the Council's functions in recent months due to serious illness. Councillor Fox attended Cabinet on 7 March 2016 and Council on 21 January 2016.
- 2.2 Section 85(1) of the Local Government Act 1972 states that when a Councillor does not attend any council meeting for six consecutive months, she ceases to be a member of the authority unless the Council accepts the reason for her non-attendance. In addition, section 85(2A) provides that where a member of the executive does not attend any meeting of the Executive for six consecutive months, she ceases to be a member of the authority unless the Council accepts the reason for her non-attendance
- 2.3 The Council can only consider a reason before the end of the 6 month period. If the six month period expires the Councillor will automatically cease to be a member and if a Councillor loses his office through non-attendance for the six month period, this cannot simply be overcome by her subsequently resuming attendance.
- 2.4 The office does not become vacant automatically and becomes vacant only when the authority declares it to be vacant. Once the Council declares it to be vacant, a casual vacancy arises.
- 2.5 Councillor Fox has been unable to attend Council and Executive meetings due to serious illness. If the Council does not approve this as a reason for non-attendance and she is not able to attend any further meetings of the

Executive before 4 August 2016 or meetings of Council (or its Committees) before 7 September 2016, she will automatically cease to be a member of the Council.

### **3. Proposal**

It is proposed that Council accepts serious illness as the reason for non-attendance of Councilor Fox to avoid forfeiture of office.

### **4. Resource Implications**

None arising from this report.

### **5. Recommendation**

**It is recommended** that Council accepts serious illness as the reason for non-attendance of Councilor Fox to avoid forfeiture of office.



## **Report to Council**

**Subject:** Changes to Representation on Committees.

**Date:** 13 July 2016

**Author:** Service Manager Elections and Members' Services

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### **1. Purpose of the Report**

1.1 For Council to approve changes to the membership of the Planning Committee following a request from the Labour Group Business Manager.

### **2. Proposal**

2.1 The Labour Group Business Manager has requested that Councillors Peter Barnes and Sandra Barnes are replaced on the Planning Committee by Councillors David Ellis and Henry Wheeler, with immediate effect. As Councillor Ellis is an existing substitute for the Committee it is necessary for a replacement substitute to be named. Councillor Muriel Weisz has been nominated for this purpose.

### **3. Recommendations**

3.1 That Council approves the following changes to representation on the Planning Committee:

- a) Councillors Peter and Sandra Barnes are replaced by Councillors David Ellis and Henry Wheeler; and
- b) Councillor Weisz is appointed as substitute member.

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## Report to Cabinet

**Subject:** Gedling Plan and Budget Outturn and Budget Carry Forwards 2015/16

**Date:** 16th June 2016

**Author:** Senior Leadership Team

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### Wards Affected

Borough-wide

### Purpose

This report presents the Gedling Plan and Budget Outturn and Budget Carry Forwards for 2015/16.

Cabinet is asked to note the final outturn position for 2015/16 and:

- a) recommend that Council approve the method of financing the 2015/16 capital expenditure which includes making the Capital Determinations required by the Local Government and Housing Act 1989;
- b) approve the carry forward of non-committed capital budgets from 2015/16 as additions to the 2016/17 budget for referral to Council, in accordance with financial regulations;
- c) Note the revenue and capital carry-forward budgets approved by the Chief Financial Officer in accordance with financial regulations.

### Key Decision

This is a not a key decision

### Background

- 1.1 The Council's financial regulations allow for the carry forward of capital and revenue budgets to the new financial year where there is an underspend against the approved budget.
  - 1.2 The Chief Financial Officer has delegated authority to approve the carry forward of contractually committed schemes above £50,000 for Capital and £10,000 for Revenue, and all schemes where the underspend does not exceed £50,000 for Capital and £10,000 for Revenue, subject to reporting the source of the underspend and the subsequent use of the carry forward to the Portfolio Holder.
  - 1.3 Approval of full Council is required for schemes, which are not contractually committed, with a value over £50,000 for Capital and £10,000 for Revenue. There are two schemes that require Council approval.
-

## Proposal

### 2.1 Summary Budget Outturn Position

This report highlights continued good management of the Revenue and Capital budgets and overall Council performance.

Capital budgets are underspent by £168,230 against the current estimate after accounting for carry forwards proposals of £695,600 (see paragraph 3).

The original General Fund Revenue Budget, including carry forwards from 2014/15, was approved at £12,975,600. During the financial year Cabinet received the usual budget monitoring reports and approved a £471,000 reduction in the budget at quarter 3 to give a current approved budget of £12,504,600. The major areas of underspend reported at quarter 3 included: £164,000 on Rent Allowances due to increased government subsidy and a reduced bad debt position; £100,000 on Council Tax and Housing Benefits staffing due to posts held vacant whilst completing a restructure; £113,000 in additional income in planning, parks, cemeteries and investment returns.

The quarter 3 reduction in the revenue budget resulted in forecast reduction in the required contribution from General Fund Balance, from £879,000 to £408,600, for 2015/16 which was reflected in the latest Medium Term Financial Plan (MTFP) presented to Budget Council in March 2016.

The final budget outturn position is underspent by £728,693 against the original estimate, or £257,693 against the current estimate i.e. the latest quarter 3 monitoring projection. After accounting for the approved budget carry forwards of £83,400 the total underspend is £174,293 or 1.4% of the current estimate.

The 2015/16 budget process was set against a backdrop of continuing reductions in government grant funding and increasing demand and cost pressures, for example, increasing demand for waste service due to growth in the number of households. A significant budget review was undertaken during 2014/15 and budget reduction proposals were approved totalling £2.458m to be delivered over the 5 year period of the MTFP (see paragraph 2.2.3 for further details). This together with the continuing uncertainty for future local government funding means that 2015/16 has been another challenging financial year. The outturn position demonstrates that services have responded well to delivering efficiency savings and that strong financial management throughout the year has ensured that resources have been effectively employed in the delivery of the Council's objectives.

The outturn position will be analysed to identify any further underspends which can be removed from the future budget.

Given the extent of changes this represents a robust outturn position for the Council which increases reserve balances above the estimated position in the face of continuing uncertainty about future funding levels.

## 2.2 General Fund Revenue Financing and Budget Outturn 2015/16

### 2.2.1 General Fund Financing 2015/16

#### 2.2.1.1 Revenue Support Grant Settlement (RSG) Funding

During 2015/16 the Government top-sliced part of the RSG for allocation as New Homes Bonus effectively earmarking resources based on an estimate of the funds that would be required for that scheme. The actual resources distributed under that scheme was evidently finalised at an amount under the original estimate and the residual sums have been redistributed across Local Government on the basis of original funding allocations. This has resulted in additional grant funding of £8,965 being allocated to Gedling.

#### 2.2.1.2 Business Rates Retention

##### Background

The Business Rates Retention Scheme was introduced on 1 April 2013. Business Rates income was previously paid into a national pool which was then reallocated by central government to local authorities on a needs based formula through formula grant as part of the local government finance settlement. The Business Rates Retention scheme has replaced this centralised funding system, with 50% of income now being retained locally whilst the remaining 50% continues to be distributed on the needs based formula system via Revenue Support Grant.

Under the new regime the portion of a local authority's income that comes from retained business rates will change according to movements in its local business rates income (which could move up or down) to provide an incentive for supporting local business growth.

The 2015/16 local government finance settlement provided each local authority with its baseline funding level against which movements in income will be measured. For Gedling this is £2,792,242.

Any growth in business rates is subject to a levy, which is a mechanism to limit any disproportionate benefit from business rate income as some local authorities have a lot of business property and would potentially be able to make large gains for relatively small investment in business rates growth. Levies paid are used to fund the safety net. For Gedling the levy rate is 50% of growth above the baseline funding level.

The safety net provides protection against significant decreases in business rates income, and ensures no local authority's income drops below 92.5% of its baseline funding level.

Gedling has entered into a pooling arrangement with the other Nottinghamshire authorities (excluding the City). Under this arrangement each member makes the levy payments, if applicable, into the Pool that would ordinarily have been required to be paid to central government had the Pool not been in operation. The Pool

funds are then distributed by Nottinghamshire County Council (as lead authority) to Pool Members on the basis of a Memorandum of Understanding. This ensures no Member is worse off by being in the Pool, by offering an equivalent “safety net mechanism” to that offered by central government for authorities not in a Pool, and then sharing any remaining surplus.

During 2014/15 the MOU was amended and approval given to a change in the allocation of the Pool surplus. It was determined that 50% of any surplus would be retained for use by the Combined Authority for delivery of ‘N2’ projects and 50% would be distributed to individual Pool Members for local investment in economic development activity. It is expected that this arrangement will continue for 2015/16.

The Pool outturn figures for 2015/16 have been finalised with a sum of £73,693 identified for redistribution to Gedling and this has been transferred to earmarked reserves for spend on economic development projects and an equivalent sum will be held by the Pool for use by the Combined Authority.

#### 2015/16 Outturn

The initial Baseline Funding Level for Gedling was set at £2,792,242 and the retained growth current estimate set at £389,333 for 2015/16 giving a total Business Rates estimate of £3,181,575.

Business Rates income in 2015/16 is based on the estimates provided to central government in January 2015 in the required statutory returns.

Growth recognised in the accounts for 2015/16 is determined by a complex model in which it is initially recognised as income based on the estimated position, and is then adjusted in the following year, as required by regulation, via the Collection Fund surplus/deficit calculation which is based on actual outturn figures.

The actual growth figure attributable to Gedling for 2015/16 is £529,934, of which £264,967 (equivalent to the 50% levy) is payable to the Nottinghamshire Pool and 10% £52,993 is payable to the preceptors which are part of the Business Rates Retention Scheme i.e. Notts County Council and Notts Fire Authority. This leaves retained growth for Gedling of £211,974. In addition Gedling retains 100% of business rates income in respect of renewable energy schemes operating in the borough which provides additional income of £79,933 for 2015/16 and also retains a grant of £49,614 to compensate for a cap introduced on the business rates multiplier. Therefore total retained growth for 2015/16 is £341,521 which is £47,812 less than the current estimate of £389,333.

However, as described above, the amount credited to the General Fund balance from the Collection Fund during 2015/16 for growth is based on the estimated figures provided to central government in January 2015, which totals £929,318 minus the pool contribution and preceptor shares growth of £317,960 leaving a contribution to the General Fund Balance of £611,358. This will be offset by an adjustment in the surplus and deficit calculation of £269,837 to ensure the final amount credited is the actual growth figure i.e. £341,521. This is in line with expectations in the Medium Term Plan 2016/17.

## 2.2.2 General Fund Budget Outturn 2015/16

- 2.2.2.1 The actual net revenue expenditure for each Portfolio area 2015/16 is detailed in Appendix 1, together with explanations of major variances in expenditure and income.
- 2.2.2.2 The table below summarises the actual net expenditure for each Portfolio in 2015/16 compared to both the original estimate and the current estimate. The current estimate is that approved by Cabinet in February 2016, adjusted by budget virements in the fourth quarter. During the financial year Cabinet approved a number of budget amendments as part of the quarterly monitoring process approving a net reduction of £471,000.
- 2.2.2.3 The table shows an overall General Fund underspend of £257,693, against the current estimate, equating to 2.1% before accounting for carry forward requests.

### General Fund Revenue Outturn and Proposed Carry Forwards 2015/16

	Original Estimate (inc Carry Forwards 2014/15)	Current Estimate 2015/16	Actual 2015/16	Variance to Original Estimate	Variance to Current Estimate	Proposed Carry Forward
	£	£	£	£	£	£
Community Development	1,466,200	1,429,400	1,387,878	(78,322)	(41,522)	1,500
Health & Housing	2,497,100	2,238,300	2,153,246	(343,854)	(85,054)	7,900
Public Protection	1,513,700	1,506,900	1,409,169	(104,531)	(97,731)	0
Environment	4,540,400	4,471,900	4,378,203	(164,887)	(96,387)	51,900
Growth & Regeneration	1,227,600	1,174,500	1,090,906	(136,694)	(83,594)	0
Resources & Reputation	1,730,600	1,683,600	1,827,505	99,595	146,595	22,100
<b>TOTAL</b>	<b>12,975,600</b>	<b>12,504,600</b>	<b>12,246,907</b>	<b>(728,693)</b>	<b>(257,693)</b>	<b>83,400</b>

#### 2.2.2.4 Proposed Revenue Carry Forwards

The revenue carry forward requests total £83,400 and are attached at Appendix 2. These comprise the schemes which the Chief Financial Officer has authorised to carry forward in line with the delegation arrangements. There are no carry forward requests which require Council approval.

#### 2.2.2.5 General Fund Balance at 31 March 2016

The General Fund Balance at 31 March 2016 is £6.160m, a variance of £493k above the current estimate of £5.667m. After accounting for the commitments to fund revenue carry forwards of £83.4k and £215k for the actual cumulative Business Rates Collection Fund deficit this leaves £195k more in balances than the current estimate which can be used to support the future budget and MTFP. This level of balances remains above the minimum required in the Council's Medium Term Financial Plan.

The £493k variance from the estimated closing General Fund Balance can be analysed as follows:

- a) Variations on the Financing estimates create an increased contribution to balances of £235k in 2015/16. However the majority will be required in 2016/17 to fund the addition to the Business Rates Collection Fund deficit.
- b) The Revenue Budget underspend of £258k.

Details of the total reserves held at 31 March 2016 are shown at Appendix 3.

#### 2.2.3 2015/16 Budget Reduction Proposals – Progress Update

During the 2014/15 budget process, in response to reductions in government grant funding, a significant programme of budget reductions totalling £2.458m was approved for delivery between 2014/15 and 2016/17 to ensure achievement of a sustainable medium term financial plan. The approved budget reductions covered a range of revenue and capital related proposals using a variety of strategies i.e. efficiency, new ways of working, income generation and service cuts. A risk assessment of the programme of budget reductions originally estimated that £179,500 of the total programme would be undeliverable. Delivery of the programme has progressed well and final outturn figures are expected to be broadly in line with the original estimates net of the risk assessment figure i.e. £2.28m. However, the timescale for delivery of certain schemes, primarily the planned community centre and capital receipt related reductions is slower than anticipated with the latter being due to the delay in the sale of a major development site with savings now expected over the period 2016/17 to 2021/22. These amendments were all reflected in the Medium Term Plan approved by Council in March 2016.

The remaining projects planned for delivery during 2015/16 have been achieved in accordance with budget expectations at £527k. This leaves an estimated £629k still to be delivered over 2016/17-2021/22.

In 2014/15, year one of the programme, a £260,000 budget reduction risk reserve was established in recognition that not all projects would be delivered in accordance with planned timescales or values. In year one £70,100 was charged to this reserve leaving a balance of £189,900. In 2015/16 it has not been necessary to draw on the fund and the £189,900 will be retained in balance sheet to manage future risks of the ongoing work programme.

In order to facilitate the delivery of the budget reduction programme the 2014/15 budget report approved the establishment of a Transformation Reserve over 3 years totalling £500,000 i.e. £300,000 2014/15, £150,000 2015/16 and £50,000 2016/17. Based on current expectations this figure is projected to be sufficient and the balance remaining in the reserve at 31 March 2016 is £256,600 which, together with the 2016/17 budget of £50,000, is expected to be sufficient to facilitate delivery of the remaining work programme.

## 2.3 **Summary of Major General Fund Revenue Variances from Current Estimate**

2.3.1 After accounting for carry forward requests the net revenue underspend against the current estimate is £174,293 or 1.4%.

Major variances in excess of £10,000 are highlighted in the paragraphs below.

### 2.3.2 **Expenditure Areas – Major Variances in Excess of £10,000**

Additional expenditure has arisen in the following services:

- Increase in Debtors bad debt provision £20,600;
- Rent Allowances – The 2015/16 outturn on rent allowances represents overspending of £39,600 against the current approved estimate. This is due to bad debt write offs.

Reductions in expenditure include:

- Employee Expenses – During the year salary savings identified through positive vacancy management of £198,300 were recognised and reflected in the budget during quarterly monitoring. These were partly offset by redundancy and compensation payments to two corporate directors, additional staffing requirements in Waste Services, Carlton Forum Leisure Centre and redundancy payments. The final underspend compared to the current estimate is £29,500 which is over and above the vacancy provision target of £90,000;
- Utilities – Net savings of £116,000 against the original estimate mainly due to: reduced recharges from the Academy at Carlton Forum LC and Redhill £30,600; savings on gas, electricity and metered water due reduction in usage and contract price at Arnold Leisure Centre £29,300; reduced fuel oil consumption at Calverton LC £16,100 and reduced recharges from the school £10,600; reduction in prices at Richard Herrod £14,800. £73,900 of the savings were approved by Cabinet during quarterly monitoring resulting in a final underspend position of £42,100 compared to the current estimate.
- Central Provisions – a budget of £25,000 provided for potential risks identified in the delivery of the planning services was not required. This has enabled a contribution to the Planning and Local Development Framework Reserve to set

aside resources for the inspection process for the local planning document, which was identified as a budget pressure in a report to Cabinet in March.

#### 2.3.4 Income Areas - Major Variances in Excess of £10,000

Reductions in income include:

- Revenues – Local Taxation - Lower Council Tax Summons costs recovery of £42,400;
- CIL Income - A delay in CIL income generation has resulted in a shortfall of £10,000;
- Hackney Carriage Licencing – further reduction in income of £22,400 due to a fall in demand for licencing partly offset by an increase in prices for renewals;
- Fleet Management – Reduced number of vehicle sales, due to extended useful lives has resulted in reduced income of £34,800.

Additional income includes:

- Additional Trade Waste income due to current customers having additional services and new customers £24,600;
- Additional Garden Waste income due to current customers having additional bins and new customer growth £32,500;
- Leisure Centres – Additional income of £43,800 mainly due to pay and play fitness users transferring to DNA. Other significant variances through the year include increased income from swimming lessons and conference bookings which were offset by reduced public swimming, all weather pitch closure and theatre sales;
- Additional income of £25,200 due to a large major planning application which has enabled a contribution to the Planning and Local Development Framework reserve for future inspection costs of the local planning document;
- Net additional land charges income of £69,800 due to New Burdens Grant for property search litigation partly offset by settlement costs.

#### 2.4 Building Control Fee Earning Trading Account

There is a statutory requirement to break even on the Building Control Fee Earning account to ensure the service is not subsidised by the council tax payer.

Following several difficult years the deficit owed to the General Fund at 31 March 2015 was £72,755. In 2015/16 a surplus of £51,040 has been achieved which is £53,040 higher than estimated. This is mainly due to staff vacancies. The deficit on the Building Control fee earning account at 31 March 2016 is £21,715.

The financial position will continue to be closely monitored in 2016/17.

## 2.5 Reserves and Provisions

Reserves and provision requirements have been reviewed and transactions completed within the portfolio analysis. A full list of Earmarked Reserves is included in Appendix 3 which details the actual position on Earmarked Reserves at 31 March 2016 of £4.911m compared to the estimated position of £3.978m, an increase of £933,000.

Significant movements in reserves and provisions are summarised below:

- Leisure Strategy Reserve – £500,000 transferred from the General Fund Balance as approved by Budget Council.
- Economic Development Fund – contribution of £273,800 from underspends in economic development in 2015/16 giving a total of £548,200 earmarked for committed and future projects;
- Transformation Fund – a contribution of £18,200 from an underspend in Legal Services and the remaining balance of the 2015/16 transformation budget of £49,100 giving a total of £256,600 earmarked for future change costs. (see Para 2.2.3)
- The Earmarked Grants reserve contains grants which are received for specific purposes to fund qualifying expenditure in future financial years. Notable grants added during 2015/16 include £24,400 New Burdens Localising Council Tax grant, £150,000 HCA Housing Zone grant and £30,000 Tram and Mineral Line grant.
- IT Replacement Reserve – usage of the reserve in year is £59,200 lower than anticipated due to fewer replacements, however replacements are expected to be higher than anticipated within the next 2 years - balance is now £433,900.
- Asset Management Reserve – additional contributions of: £56,000 for car park maintenance funded by the County parking partnership income; £30,000 for the set up costs of the delayed Carlton Hub project; £25,000 from underspends on asset related revenue budgets; partly offset by contributions to approved projects of £47,000 leaves a balance for future asset management requirements of £208,600.
- Planning and Local Development Framework Reserve – additional contributions of £75,000 have been made from related underspends to set aside resources for the inspection process for the local planning document, which was identified as a budget pressure in a report to Cabinet in March;
- Business Rates Pool Reserve – contribution of £73,700 from the share of the surplus on the Nottinghamshire Business Rates Pool earmarked for economic development related projects (see para 2.2.1.2);

## 2.6 Members Pot Outturn 2015/16

In 2015/16 the Members Pot budget was £61,500 which has been spent on grants to third parties as detailed in Appendix 4.

## 2.7 Support Service Recharges and Capital Financing Variations

Detailed explanations of major variations at individual portfolio holder level are included at Appendix 1. Global changes in respect of the treatment of support services and capital financing can mask the detail of performance in individual areas and these 'non controllable costs' are also highlighted separately (see paragraphs below).

### Support Service Recharges

The budgets of all central support, service administration and fleet providers have been monitored and updated as part of the quarterly budget monitoring process. Reallocation of support costs has been undertaken as part of the accounts closedown process based on actual outturn figures and therefore variances between the central support budgets and actual recharges have occurred as a result of this reappraisal. Variances resulting from the reappraisal of central support and service administration have occurred across the board, but the entries themselves do not impact on the budget requirement or the amount to be raised by Council Tax. **Overall, support services have underspent compared to the current estimate by £64,702 in 2015/16.**

### Capital Financing Charges

Capital financing charges reflected in the Council's service department budgets include amortisation and depreciation.

Amortisation charges relate to the cost of Capital schemes where no asset is created and the capital expenditure is therefore charged to revenue in the year it occurs. Budget variances may occur because of capital scheme under and overspends and carry forwards/slippage. Depreciation reflects the usage of capital assets within the services and budget variances can occur due to the revaluation of assets.

The entries themselves do not impact on the budget requirement or the amount to be raised by Council Tax. The net cost to the General Fund is nil, as there is a corresponding credit within the Finance and Performance Portfolio.

## 2.8. Statement of Accounts – Technical Adjustments

2.8.1 The Council is required to comply with International Financial Reporting Standards (IFRS) in the production of its Statement of Accounts which requires a number of technical adjustments to be made to portfolio totals. The adjusted totals are then presented in the Comprehensive Income and Expenditure Statement within the Statement of Accounts.

2.8.2 Adjustments will be made in respect of Employee Benefits i.e. holiday pay and pensions, and impairments arising from asset revaluations and further details are

provided below. The adjustments themselves do not impact on the budget requirement or the amount to be raised by Council Tax and therefore do not affect the General Fund balance. No budgets are set for them and managers do not have direct control of the costs. They are therefore not included within the Outturn Portfolio balances at paragraph 2.2.2.3.

#### Employee Benefits Holiday Pay

Adjustments are required for untaken employee annual leave at the financial year end. This is to ensure the charge to the revenue account fully reflects the actual work undertaken during the year. The net impact on the Net Cost of Services for 2015/16 is a reduction from 2014/15 of £53,651.

#### Pension Benefits

IFRS reporting standards require recognition in the Accounts of the benefit entitlements earned by employees during the period rather than the actual amount of employer's pension contributions payable upon which charges to council tax are based. Adjustments will be made to the service revenue accounts Net Costs of Services to remove the actual pension contributions payable and replace them with the benefit entitlements earned as provided by the Actuary. For 2015/16 this adjustment adds £584k to the Net Cost of Services.

#### Asset Impairment

A capital asset impairment review is undertaken each year end by the Council's valuer. An assessment is made of whether the asset values currently held in the Council's Balance Sheet reflect both the current physical and market conditions and determine if an adjustment is required. If an asset is impaired i.e. the value is assessed to be lower than that currently held, then the asset value is written down with the accounting loss being charged to the Comprehensive Income and Expenditure Statement.

There were no asset impairments during 2015/16.

### **3. Capital Outturn 2015/16**

- 3.1 A summary of the capital outturn is presented in the table below. The current estimate is that approved by Cabinet in February 2016. Capital outturn totals £1,951,070 compared to an approved budget of £2,814,900 a net under spend of £863,830. After accounting for carry forward requests of £695,600 the final underspend and reduced financing requirement on the capital programme is £168,230.

The underspend of £168,230 is mainly due to a reduced demand for Disabled Facilities Grants (DFGs). The Council spent £577,318 on DFGs against a budget of £689,000, giving a total underspend of £111,682. The service is now virtually up-to-date processing referrals for DFGs with a small waiting list of clients so no carry forward has been requested for the remaining budget as it is anticipated that the budget for 2016/17 will be sufficient to meet client needs. The remainder of the capital programme saving is due to an underspend on the grant funded starter homes project, an underspend on Arnold Leisure Centre refurbishment and efficiencies achieved in vehicle procurement.

The details of the outturn for individual schemes by Portfolio area are included at Appendix 5.

### Capital Outturn and Proposed Carry Forwards 2015/16

<b>Portfolio</b>	<b>Current Estimate 2015/16</b>	<b>Actual Expenditure 2015/16</b>	<b>Variation</b>	<b>Proposed Carry Forward</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Community Development	18,100	0	(18,100)	<b>18,100</b>
Housing, Health & Wellbeing	428,800	168,817	(259,983)	<b>221,800</b>
Public Protection	704,000	577,318	(126,682)	<b>15,000</b>
Environment	1,456,700	1,010,525	(446,174)	<b>431,600</b>
Resources & Reputation	207,300	194,410	(12,890)	<b>9,100</b>
<b>TOTAL</b>	<b>2,814,900</b>	<b>1,951,070</b>	<b>(863,830)</b>	<b>695,600</b>

### 3.2 Proposed Capital Carry Forwards

The capital carry forward requests total £695,600 against the current approved capital programme of £2,814,900 which represents 25% slippage for 2015/16. The level of funding available to finance the carry forwards is projected to be sufficient.

Attached at Appendix 2 are details of the schemes which the Chief Financial Officer has authorised to carry forward in line with the delegation arrangements, totalling £225,400. There is a further carry forward request of £470,200 for non-committed schemes in excess of £50,000, which requires Council approval. This is for the Affordable Housing Scheme and Gedling Country Park Play Area which are funded through S106 and grant funding and a ringfenced capital receipt.

### 3.3 Capital Financing 2015/16

The proposed method of financing the £1,951,070 capital expenditure incurred in 2015/16 is summarised below and full details are included in Appendix 6.

	<b>£</b>
Capital Receipts	369,139
Capital Grants and Contributions	1,010,067
General Fund Revenue Contributions	571,864
<b>Total Capital Financing</b>	<b>1,951,070</b>

### 3.4 Capital Determinations 2015/16

The Local Government and Housing Act 1989 requires each Local Authority to determine how its capital expenditure has been financed together with the amounts set aside from revenue as provision for credit liabilities (repayment of debt):

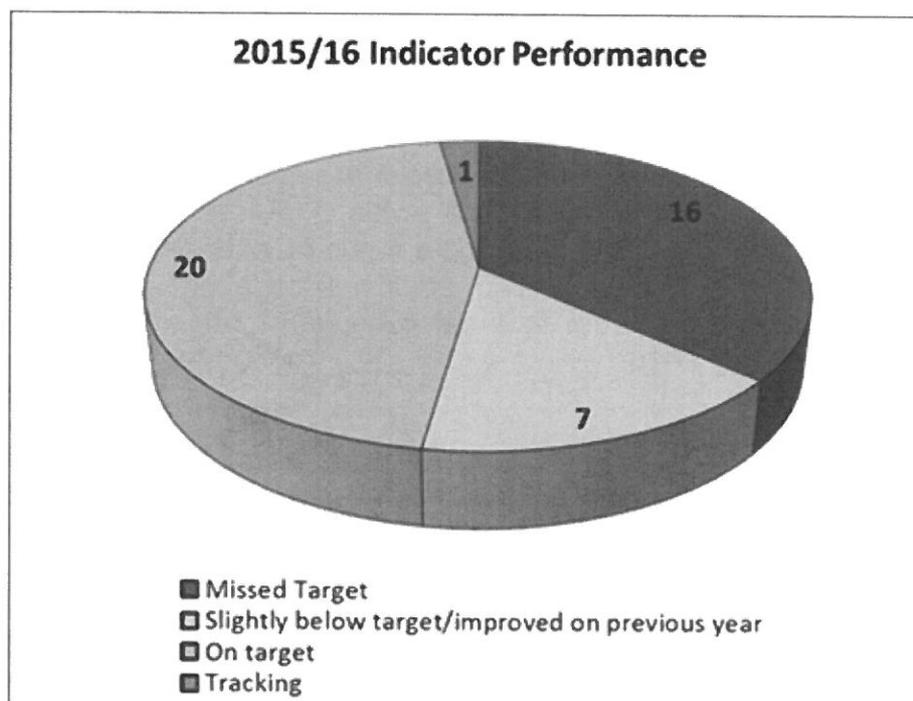
- (i) Section 42(2)(g) of the Local Government and Housing Act 1989 requires the Authority to determine the amount of expenditure which has been met out of money provided by other persons. This is:

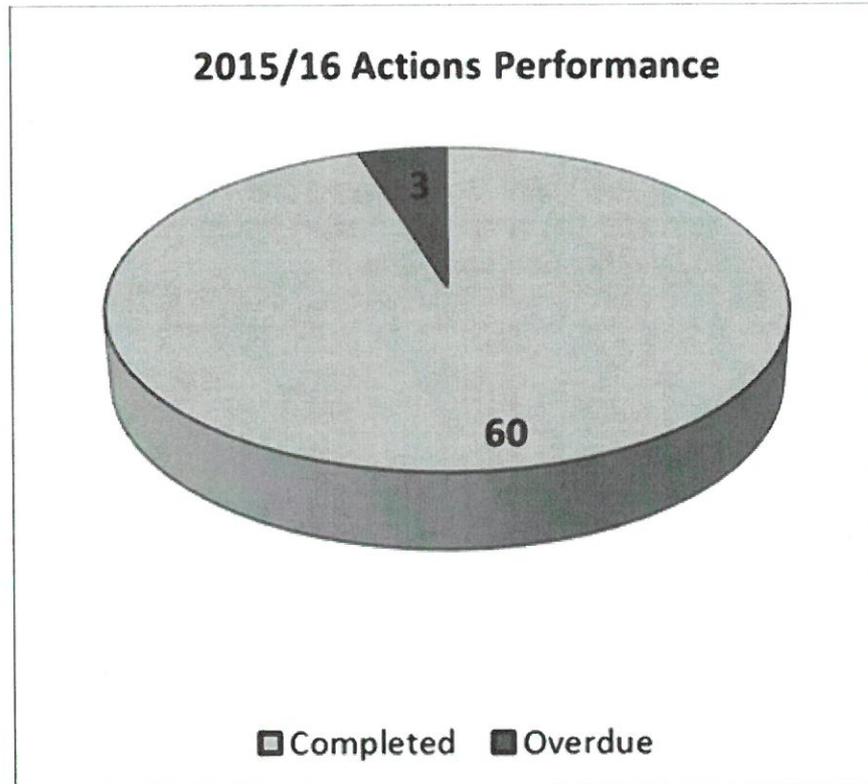
	£
Capital grants receivable	559,916
Capital contributions	450,151

- (ii) Section 60(2) of the Act requires the Authority to determine the amount of usable capital receipts to be applied to meet expenditure incurred for capital purposes for 2015/2016. This figure is £369,139.
- (iii) Section 63(1) of the Act requires the Authority to determine the amounts set aside from revenue accounts as provision for repayment of debt, known as the minimum revenue provision (MRP). This is calculated in accordance with the MRP policy for 2015/16 as approved by Council on 3 March 2015 and equates to £504,327.

## 4. Performance Information

- 4.1 Set out below are diagrams showing summary performance against the 2015/16 Gedling Plan.





Attached at Appendix 7 is summary of high level progress against priorities and objectives within the 2015/16 Gedling Plan.

- 4.2 Whilst performance against actions is strong, a number of services/functions have under-performed against target and the following performance indicators are highlighted as particular areas of concern and requiring focused attention in 2016/17:-

Planning

As reported through the course of the year, the processing of minor and other planning applications has dipped to unacceptable levels. There are a number of reasons for this, including a high turnover of staff and a focus on major applications. All Planning Officer vacancies have now been filled, additional capacity has been sourced from a neighbouring authority and from external consultants and a new Planning Delivery Manager begins in July 2016.

Housing

An increase in the volume and complexity of homelessness cases, alongside fewer accommodation options, has prevented achievement of homelessness targets. A temporary, additional post of Housing Needs Officer has been created to support the team with its caseload demands. Reflecting the national picture, housing delivery continues to be slow and adrift of targets though there are a number of sites under construction or shortly to begin construction that will provide affordable and general

needs housing (The Grove, Blue Note, Gedling Colliery, Top Wighay).

#### Fly-tipping

Again, as reported through the course of the year, there has been a significant increase in the number of fly-tipping incidents, despite successful enforcement operations leading to well publicised prosecutions. Operational arrangements have been re-organised leading to an improvement in response times over the final quarter of 2015/16 and continued liaison is to take place with Nottinghamshire County Council over restrictions in the use of Household Waste Recycling Sites.

#### Visits to leisure centres

At 913,000, visits to leisure centres have remained broadly in line with the two previous years but below the one million target. The greatest challenges have related to the on-going national decline in public swimming, the withdrawal of all weather pitches at Carlton Forum and Redhill and the highly competitive operating environment. A funding bid is currently being prepared to provide a new all-weather facility at Redhill and plans are also being made to create larger fitness studios at some centres, for example, through the conversion of surplus squash courts.

#### 4.3 Examples of particularly positive performance include:-

- Reduction in working days lost due to sickness absence from 9 to 7 days per employee
- Increase in satisfaction with overall customer service from 85% to 93%
- Further improvements in processing of housing benefit, both in terms of new claims and changes in circumstances
- 100% of major planning applications being processed in 13 weeks
- Continued reduction in levels of anti-social behaviour

4.4 A comprehensive presentation on year end performance will be provided at the Cabinet meeting.

4.5 A separate report is produced highlighting key outcomes secured during the year, focusing on areas where the Council has made a real difference to people's lives. This is attached at Appendix 8 and is available on the website and in hard copy in the Members' Room.

#### **Alternative Options**

5 This report provides a statement of the actual performance against the Gedling Plan for 2015/16 and as such there are no alternative options. The proposals for budget carry forwards are in accordance with the requirements of Financial Regulations and are submitted for Member consideration.

The approval of the capital financing method and determinations are statutorily required and as resources available for capital financing are severely restricted there are no alternative options available.

## **Financial Implications**

6 As detailed in the report.

## **Appendices**

- 7 Appendix 1 General Fund Revenue Outturn 2015/16 Variance Analysis  
Appendix 2 Budget Carry Forward Summary 2015/16  
Appendix 3 General Fund Balances and Earmarked Reserves 2015/16  
Appendix 4 Members Pot 2015/16  
Appendix 5 Capital Outturn 2015/16  
Appendix 6 Capital Financing Summary 2015/16  
Appendix 7 Gedling Plan High Level Summary of Performance Outcomes 2015/16  
Appendix 8 Examples of Achievements and Activities 2015/16

## **Background Papers**

8 Gedling Plan 2015/16 and Quarterly Performance Monitoring Reports

## **Recommendations**

### **Members are recommended:**

- (a) To note the Gedling Plan Performance and Budget Outturn figures for 2015/16;**
- (b) To note the revenue carry forwards approved by the Chief Financial Officer of £83,400 included in Appendix 2, amounts not in excess of £10,000 and committed schemes above £10,000;**
- (c) To note the capital carry forwards approved by the Chief Financial Officer of £225,400 included in Appendix 2, being amounts not in excess of £50,000 and committed schemes above £50,000;**
- (d) To refer to Council for approval:**
  - i) The capital carry forward of £470,200 for non-committed schemes in excess of £50,000;**
  - ii) The overall method of financing of the 2015/16 capital expenditure as set out in paragraph 3.3;**
  - iii) The capital determinations set out in paragraph 3.4.**

## **Reasons for Recommendations**

- 10 To ensure Members are informed of the performance against the Gedling Plan for 2015/16 and to comply with statutory requirements for capital financing.



**GENERAL FUND REVENUE OUT-TURN 2015/16**

	Current (Revised) Budget 2015/16		Actual Expenditure	Variation to Revised	Analysis of variance	
	£	£			Controllable variance	Non Controllable Variance
<b>General Fund</b>						
Community Development	(36,800)	1,387,878	1,424,678	998,004	426,675	
Housing, Health & Well-being	(246,900)	2,153,246	2,400,146	1,166,659	1,233,487	
Public Protection	(5,400)	1,409,169	1,414,569	529,311	885,258	
Environment	(36,900)	4,375,513	4,412,413	2,874,264	1,538,150	
Growth & Regeneration	(53,100)	1,090,906	1,144,006	714,333	429,673	
Resources & Reputation	5,900	1,830,195	1,824,295	6,337,537	(4,513,242)	
<b>General Fund</b>	<b>(373,200)</b>	<b>12,246,907</b>	<b>12,620,107</b>	<b>12,620,107</b>	<b>0</b>	



## Community Development Portfolio. Outturn Summary 2015/16

	Current Approved Estimate		Variation to Estimate	Analysis of Variance	
	2015/16	Actual Expenditure		Controllable Variance	Non Controllable Variance
	£	£		£	£
<b>Community Development</b>					
Democratic Mgt & Representation	685,400	657,120	(28,280)	(7,449)	(20,831)
Localities	155,300	153,812	(1,488)	(132)	(1,356)
Community Grants	237,000	240,781	3,781	(1,801)	5,581
Disabled Grants	7,600	4,300	(3,300)	(1,435)	(1,865)
The Arts & Tourism	40,300	38,350	(1,950)	(1,276)	(674)
Sports Development	(13,700)	(18,084)	(4,384)	(1,939)	(2,445)
Community Centres	201,600	193,873	(7,727)	(10,315)	2,588
Events & Play	115,900	117,726	1,826	(750)	2,576
<b>Community Development</b>	<b>1,429,400</b>	<b>1,387,878</b>	<b>(41,522)</b>	<b>(25,096)</b>	<b>(16,425)</b>

**Total Controllable Variance for Community Development Portfolio of (£25K) underspend**

**Democratic Mgt & Representation - £7.4K underspend**

Variance mainly due to vacant post.

**Localities - £0.1K underspend**

No major variances.

**Community Grants - £1.8K underspend**

No major variances.

**Disabled Grants - £1.4k underspend**

No major variances.

**The Arts & Tourism - £1.3K underspend**

No major variances

**Sports Development - £1.9K underspend**

Minor underspends due to the Sports Development Officer being in post for only 8 months of the year.

**Community Centres - £10.3K underspend**

Additional room hire income from new regular group bookings, savings from 2 vacant caretaker posts and reduced energy costs.

**Events & Play - £0.8K underspend**

Increased overtime costs due to more events taking place at the weekends, offset by additional income from higher pitch tenders mainly at the Arnold Carnival.



## Housing, Health & Well-being Portfolio. Outturn Summary 2015/16

	Current Approved Estimate 2015/16		Variation to Estimate	Analysis of Variance	
	Actual Expenditure			Controllable Variance	Non Controllable Variance
	£	£		£	£
<b>Housing, Health &amp; Well-being</b>					
Housing Needs	386,100	367,018	(19,082)	(12,591)	(6,491)
Calverton Leisure Centre	232,900	195,949	(36,951)	(32,246)	(4,705)
Carlton Forum Leisure Centre	192,100	195,544	3,444	(19,924)	23,369
Redhill Leisure Centre	133,300	131,331	(1,969)	266	(2,234)
Arnold Theatre	81,400	89,539	8,139	2,325	5,814
Arnold Leisure Centre	496,800	430,519	(66,281)	(29,922)	(36,359)
Richard Herrod Centre	291,500	335,880	44,380	(1,746)	46,126
Health & Exercise	25,800	27,402	1,602	(1,101)	2,703
Council Tax Benefits	(48,000)	(43,472)	4,528	4,528	0
Rent Allowances	(121,100)	(81,484)	39,616	39,616	0
Housing Benefit Administration	567,200	506,305	(60,895)	(27,760)	(33,135)
Rent Rebates	300	(1,286)	(1,586)	(1,586)	0
<b>Housing, Health &amp; Well-being</b>	<b>2,238,300</b>	<b>2,153,246</b>	<b>(85,054)</b>	<b>(80,141)</b>	<b>(4,913)</b>

**Total Controllable Variance for Housing, Health & Well-being Portfolio of (£80K) underspend**

### **Housing Needs - £12.6K underspend**

Additional income from rents/benefits and additional grant income from the DCLG, partly offset by a carry forward request for the Sanctuary scheme and staircase repairs.

### **Calverton Leisure Centre - £32.2K underspend**

Variance mainly due to an increase in income from swimming lessons and DNA memberships, lower than anticipated utility charges from the school as oil prices have reduced. There was also a saving on superannuation as previously vacant post have been filled by casual staff not in the scheme. Performing Rights Society licence charges have increased at all sites.

### **Carlton Forum Leisure Centre - £19.9K underspend**

Variance mainly due to an increase in income from swimming lessons and DNA membership, partly offset by a reduction in casual swimming users. The utility charges from the school were lower than anticipated. There was also a saving on superannuation as previously vacant post have been filled by casual staff not on the scheme. PRS licence charges have increased at all sites.

### **Redhill Leisure Centre - £0.2K overspend**

Variance mainly due to an increase in DNA membership, partly offset by a reduction in main hall bookings. There was a small underspend on the electricity due to reduced contract prices. PRS licence charges have increased at all sites.

### **Arnold Theatre - £2.3K overspend**

Variance mainly due to cinema costs being higher than anticipated due to increased screenings and fewer ticket sales and private functions.

### **Arnold Leisure Centre - £29.9K underspend**

Variance mainly due to an increase in income from swimming lessons and DNA membership, partly offset by a reduction in casual swimming users, secondary spend and a reduced holiday programme. The gas charges were lower than anticipated due to reduced usage. There was also an overspend on salaries due to long term sickness. PRS licence charges have increased at all sites.

### **Richard Herrod Centre - £1.7K underspend**

Variance mainly due to superannuation savings on vacant posts being filled by casual staff not on the scheme. Small saving on utilities due to reduced contract prices. PRS licence charges have increased at all sites.

**Health & Exercise - £1.1K underspend**

No major variances

**Council Tax Benefits - £4.5K overspend**

Variance due to liability changes arising from the run off of Council Tax Benefits, were lower in Q4 than anticipated.

**Rent Allowances - £39.6 overspend**

Variance mainly due to additional bad debts write offs.

**Housing Benefit Administration - £27.8K underspend**

Variance due to additional grant income, vacancies and reduced volumes of postage.

**Rent Rebates - £1.6K underspend**

No transactions on HRA rebates during the year as the time from LSVT in 2008 lengthens. Budget removed in 2016/17.

**Public Protection Portfolio. Outturn Summary 2015/16**

	Current Approved Estimate 2015/16 £	Actual Expenditure £	Variation to Estimate £	Analysis of Variance	
				Controllable Variance £	Non Controllable Variance £
<b>Public Protection</b>					
Licencing & Hackney Carriages	97,000	119,516	22,516	22,551	(35)
Environmental Protection	292,500	291,659	(841)	(7,987)	7,146
Food, Health & Safety	234,600	243,785	9,185	4,442	4,743
Comm Protection & Dog Control	535,300	532,720	(2,580)	(6,149)	3,569
Renovation Grants	347,500	221,489	(126,011)	(11,446)	(114,565)
<b>Public Protection</b>	<b>1,506,900</b>	<b>1,409,169</b>	<b>(97,731)</b>	<b>1,411</b>	<b>(99,142)</b>

**Total Controllable Variance for Public Protection Portfolio of £1K overspend**

**Licencing & Hackney Carriages - £22.6K overspend**

Variance due to a reduction in licencing volumes and additional spend on replacement security protected certificates as a result of increased forgery.

**Environmental Protection - £8K underspend**

Variance mainly due to due to a vacant post.

**Food, Health & Safety - 4.4K overspend**

Variance due to an increase in non-contractual overtime to cover long term sickness and a member of staff used for a Health & Safety investigation.

**Community Protection & Dog Control - £6.1K underspend**

Variance mainly due to saving on CCTV monitoring contract.

**Renovation Grants - £11.4K underspend**

Variance due to an increase in improvement grant repayments and a reduction in the Handyerson Scheme.



## Environment Portfolio. Outturn Summary 2015/16

	Current Approved Estimate 2015/16		Variation to Estimate	Analysis of Variance	
	£	Actual Expenditure £		£	Controllable Variance
<b>Environment</b>					
Sustainability	36,000	26,994	(9,006)	(4,861)	(4,145)
Waste Management	1,995,900	1,977,892	(18,008)	(15,898)	(2,110)
Trade Waste	(84,800)	(106,069)	(21,269)	(15,509)	(5,760)
Street Care	892,000	873,414	(18,586)	(1,989)	(16,597)
Public Conveniences	28,800	23,600	(5,200)	(2,164)	(3,036)
Technical Services	10,500	0	(10,500)	188	(10,688)
Building Services	(900)	0	900	(489)	1,389
Car Parks	162,900	147,637	(15,263)	(7,582)	(7,681)
Fleet Management	(42,600)	0	42,600	28,123	14,477
Parks	1,604,500	1,530,635	(73,865)	(60,967)	(12,898)
Parks - External Works	(10,500)	9,862	20,362	10,648	9,715
Cemeteries	(119,900)	(108,453)	11,447	8,464	2,983
<b>Environment</b>	<b>4,471,900</b>	<b>4,375,513</b>	<b>(96,387)</b>	<b>(62,036)</b>	<b>(34,350)</b>

**Total Controllable Variance for Environment Portfolio of (£62K) underspend**

### **Sustainability - £4.9K underspend**

Variance due to vacant post, partly offset by a contribution to the LDF reserve.

### **Waste Management - £15.5K underspend**

Variance due to additional income from an increase in garden and bulky waste customers, partly offset by additional bin purchases.

### **Trade Waste - £15.5K underspend**

Variance due to increased income from additional customers and vacancies, partly offset by additional bin purchases and increased disposal costs.

### **Street Care - £2.0K underspend**

Variance due to underspend on Environmental Projects Fund offset by overspend on overtime (managed within PASC as a whole) and Protective Clothing.

### **Public Conveniences - £2.2K underspend**

Variance mainly due to a reduction in water charges.

### **Technical Services - £0.2K underspend**

No major variance.

### **Building Services - £0.5k underspend**

No major variance.

### **Car Parks - £7.6K underspend**

Variance mainly due to increased car park and permit income, partly offset by additional maintenance and utility charges.

### **Fleet Management - £28.1K overspend**

Variance mainly due to the delay of vehicle sales and the extension of the useful lives, partly offset by vacancies. Additional variances due to a saving on fuel due to prices, offset by increases in parts and tyres.

### **Parks - £50.3K underspend**

Variance due to budget held for Gedling Country Park Toilet Block and Path Construction both forming a carry forward request, vacancies and additional Rent, Fees and Charges, partly offset by an overspend on overtime.

### **Cemeteries - £8.5K overspend**

Variance mainly due to a reduction in burial income.



## Growth & Regeneration Portfolio. Outturn Summary 2015/16

	Current Approved Estimate 2015/16		Variation to Estimate	Analysis of Variance	
	Actual Expenditure			Controllable Variance	Non Controllable Variance
	£	£		£	£
<b>Growth &amp; Regeneration</b>					
Development Service Support	3,200	0	(3,200)	2,615	(5,815)
Development Management	292,800	299,181	6,381	(3,535)	9,916
Planning Policy	318,700	333,847	15,147	14,821	326
Building Control Account	56,000	79,510	23,510	16,278	7,232
Building Control Fee Earning Account	2,000	(51,040)	(53,040)	(51,684)	(1,356)
Land Charges	(70,400)	(135,799)	(65,399)	(75,912)	10,513
Economic Development	498,200	491,692	(6,508)	(2,907)	(3,601)
Housing Strategy	74,000	73,514	(486)	(1,443)	957
<b>Growth &amp; Regeneration</b>	<b>1,174,500</b>	<b>1,090,906</b>	<b>(83,594)</b>	<b>(101,767)</b>	<b>18,173</b>

**Total Controllable Variance for Growth & Regeneration Portfolio of (£102K) underspend**

**Development Support Service - £2.6K overspend**

Variance mainly due to long term sickness cover, partly offset by a saving on operational equipment.

**Development Management - £3.5K underspend**

Variance due to additional planning income from major applications and savings on travel, partly offset by a contribution to the LDF reserve.

**Planning Policy - £14.8k overspend**

Variance mainly due to delay in CIL income in 2015/16.

**Building Control Account - £16.3K overspend**

Variance mainly due to an increase in non-fee earning work.

**Building Control Fee Earning Account - £51.7K underspend**

Variance due to vacancies.

**Land Charges - £75.9K underspend**

Variance due to additional property searches New Burdens grants received, partly offset by settlement costs.

**Economic Development - £2.9K underspend**

Variance due to an underspend on staffing and consultancy which has been transferred to the Economic Development Fund.

**Housing Strategy - £1.4K underspend**

No major variance.



## Resources & Reputation Portfolio. Outturn Summary 2015/16

	Current Approved Estimate 2015/16		Variation to Estimate	Analysis of Variance	
	£	Actual Expenditure £		£	Controllable Variance £
<b>Resources &amp; Reputation</b>					
Organisational Development	56,300	0	(56,300)	(3,171)	(53,129)
Audit, Risk Management, Health & Safety	4,000	0	(4,000)	1,227	(5,227)
Corporate Management	1,117,100	1,207,580	90,480	77,553	12,927
Emergency Planning	15,800	10,421	(5,379)	(2,661)	(2,718)
Legal Services	(3,500)	0	3,500	(3,221)	6,721
Central Print Room	6,000	0	(6,000)	(5,801)	(199)
Postages	(5,900)	0	5,900	(6,018)	11,918
Registration Of Electors	142,700	136,099	(6,601)	3,316	(9,917)
Elections	121,500	115,830	(5,670)	(2,668)	(3,002)
Estates & Valuation	11,500	0	(11,500)	(1,087)	(10,413)
Public Land & Buildings	(5,900)	2,232	8,132	(630)	8,762
Information Technology	110,700	0	(110,700)	(4,683)	(106,017)
Procurement	0	0	(0)	247	(247)
Communications & Publicity	1,200	0	(1,200)	(12,166)	10,966
Business Units	(31,700)	(31,376)	324	(5,301)	5,625
Public Offices	(30,900)	8,493	39,393	(5,447)	44,840
Corporate Administration	(12,100)	0	12,100	(867)	12,967
Financial Services	(2,800)	0	2,800	(19,915)	22,715
Customer Services	62,600	30,000	(32,600)	(9,141)	(23,459)
Insurance Premiums	17,100	0	(17,100)	5	(17,105)
Revenues-Local Taxation	339,500	379,142	39,642	10,501	29,141
Central Provisions Account	104,100	120,775	16,675	16,675	0
Non Distributed Costs	134,400	130,018	(4,382)	(4,382)	0
Corporate Income & Expenditure	234,500	(418,028)	(652,528)	(580,528)	(72,000)
Movement in Reserves (MiRs)	(702,600)	139,009	841,609	568,102	273,507
<b>Resources &amp; Reputation</b>	<b>1,683,600</b>	<b>1,830,195</b>	<b>146,595</b>	<b>9,937</b>	<b>136,658</b>

**Total Controllable Variance for Resources & Reputation Portfolio of £10K overspend**

### **Organisational Development - £3.1K underspend**

Variance due to salary savings from the vacant Training Officer post, underspends on departmental training, the Workplace Health scheme, the Payscale Review and fewer Occupational Health referrals, partly offset by a contribution to the Apprentice Reserve, increased MPA training costs, an increased number of Long Service Awards and a carry forward request for Workplace Health.

### **Audit, Risk Management, Health & Safety - £1.2K overspend**

Variance mainly due to additional POI, a carry forward request for Internal Audit, vacancy provision not met and additional training costs.

### **Corporate Management - £77.5K overspend**

Variance due to Corporate Director redundancy and compensation payments and a carry forward request for advertising costs, partly offset by a saving in banking charges due to earlier than expected PCI Compliance.

### **Emergency Planning - £2.6K underspend**

Variance due to reduced charges from other Local Authorities.

### **Legal Services - £3.2K underspend**

Savings in staffing have enabled a contribution to the Transformation Fund, partly offset by vacancies, savings on professional fees and additional legal fee income.

**Central Print Room - £5.8K underspend**

Variance due to savings on stationery and printing as a result of reduced volumes and better procurement.

**Postages - £6.0K underspend**

Variance due to reduced volumes of postage and additional income from CCG.

**Registration Of Electors - £3.3K overspend**

Variance mainly due to additional registration costs and long term sickness cover.

**Elections - £2.7K underspend**

Variance mainly due to higher than expected agency reimbursements for the election.

**Estates & Valuation - £1.1K underspend**

Variance mainly due to the reimbursement of auction fees from the sale of garage sites.

**Public Land & Buildings - £0.6K underspend**

No major variances

**Information Technology - £4.7K underspend**

Variance due to Contribution from Reserves not drawn down and underspend on Hardware Maintenance and Communications Equipment.

**Procurement - £0.2K overspend**

No major variance.

**Communications & Publicity - £12.2K underspend**

Variance mainly due to vacancies and improved procurement with the publishers of the contacts magazine, partly offset by reduced income from advertising.

**Business Units - £5.3K underspend**

Lower Partnership payments mainly as a result of rent arrears at Newstead II, underspends on repairs, utility costs and advertising, as all units have been fully occupied.

**Public Offices - £5.4K underspend**

Variances due to increased rental income from DWP and telecommunications masts and vacancies, partly offset by a contribution to the Asset Management Reserve and a small charge on NNDR due to Ground Floor Arnot Hill House being vacant.

**Corporate Administration - £0.9K underspend**

No major variance.

**Financial Services - £19.9k underspend**

Variance mainly due to vacancies pending Financial Services restructure, partly offset by contribution from reserves not drawn down.

**Customer Services - £9.1K underspend**

Variance due to vacancies and savings on travel, equipment and uniform.

**Insurance Premiums**

No major variance.

**Revenues-Local Taxation - £10.5K overspend**

Variance mainly due to Council Tax Summons Costs income lower than budgeted, partly offset by the reduced cost of the Empty Homes and Business Rates Reviews and savings on Searches and Postages.

**Central Provisions Account - £16.7K overspend**

Variance due to an increase in the sundry debtors bad debt provision.

**Non Distributed Costs - £4.4K underspend**

Variance due to reduction in PIA recharges from NCC.

**Corporate Income & Expenditure - £580.5K underspend**

Variance due to NNDR Deficit entries - offset in MIRS (see below).

**Movement In Reserves (MiRs) - £568.1K overspend**

variance due to NNDR Deficit entries - offset in CIES (see above).



**ALL COMMITTED REVENUE CARRY FORWARD REQUESTS, PLUS UNCOMMITTED REVENUE REQUESTS UNDER £10,000  
APPROVED BY THE CHIEF FINANCE OFFICER 2015/16 TO 2016/17**

Refs

Department: All

A Work Committed (Ordered/Contract Agreed)  
Not Committed but affected by Policy Decision/  
B significant impact on Service Prov'n

Portfolio	Service Area	Description of Scheme/ Request	Approved Budget £	2015/16 Actual			Carry Forward Requested £	Ref A/B	Reason for Carry Forward Details
				Actual Exp 2015/16 £	Reserved Creditors 2015/16 £	Total 2015/16 Actual £			
Resources and Reputation	Audit and Asset Management	Internal Audit Review	31200.00	24,380.00	0.00	24,380.00	6,700.00	A	IA review scheduled to be completed in 16/17
Resources and Reputation	Senior Management	Recruitment Costs	20000.00	5,615.00	0.00	5,615.00	14,400.00	A	Recruitment for vacant Deputy Chief Exec role. Spans 2 financial years
Resources and Reputation	Organisational Development	Workplace Health	5000.00	2,760.00	0.00	2,760.00	1,000.00	A	Wellbeing employee / resilience training delayed due to lack of resource availability to organise earlier and availability of tutor. (10th & 26th May 2016)
Community Development	Community Relations	Gedling Heritage Trail leaflet	1500.00	0.00	0.00	0.00	1,500.00	B	Quotes have been obtained for the leaflets, but due to other Service Area commitments, the management of this project has been deferred to 2016/17.
Growth & Regeneration	Planning	Planning Consultancy	41000.00	847.25	10,000.00	10,847.25	7,900.00	A	Budget for Planning Consultancy not used in 2015-2016. To be used for IDOX consultancy and training - setting up new templates for Enterprise.
Growth & Regeneration	Planning	Contribution from reserves	-31500.00	-12,500.00	0.00	-12,500.00	-7,900.00	A	Budget for Planning Consultancy not used in 2015-2016. To be drawn down from LDF in 2016-2017.
Growth & Regeneration	Economic Development	Payments to Other Local Authorities	30000.00	0.00	0.00	0.00	30,000.00	A	Contribution to Tram and Mineral line survey
Growth & Regeneration	Economic Development	Contribution from reserves	-30000.00	0.00	0.00	0.00	-30,000.00	A	Grant funding for Tram and Mineral line survey to be transferred from reserves
Housing, Health and Wellbeing	Housing Needs	South Notts Sanctuary Scheme	10000.00	3,271.00	0.00	3,271.00	6,700.00	B	Changes to the way Sanctuary referrals are processed have been made in 2015-2016, resulting in a backlog. At 31.03.2016 there are 6 ongoing cases with a potential cost, based on an average per case, of £16K in total.
Housing, Health and Wellbeing	Housing Needs	General Repairs	5000.00	3,653.17	119.00	3,772.17	1,200.00	A	Repairs to be carried out to staircase at 6A Beechwood Road. PO raised in 2015-2016 but work carried out in 2016-2017.

**APPROVED BY THE CHIEF FINANCE OFFICER 2015/16 TO 2016/17**

Department:		All										Ref's			
													A	B	
Environment	PASC	Training	2000.00	174.38	0.00	174.38	1,800.00	A	1,800.00	A	174.38	1,800.00	A	Work Committed (Ordered/Contract Agreed)	Manual Handling/Street Works Training
Environment	PASC	Training	4000.00	2,391.50	0.00	2,391.50	900.00	A	900.00	A	2,391.50	900.00	A	Not Committed but affected by Policy Decision/ significant impact on Service Prov'n	Manual Handling/APSE Training
Environment	PASC	Refurbishment Work	32400.00	22,327.61	7,181.89	29,509.50	2,800.00	A	2,800.00	A	29,509.50	2,800.00	A		Refurbishment Burnstump Pavilion. Process began late in the year, was delayed due to asbestos surveys required.
Environment	Waste Services	Manual Handling Training	1900.00	1,028.00	0.00	1,028.00	500.00	A	500.00	A	1,028.00	500.00	A		Manual handling training for all staff to take place in May.
Environment	PASC	Path Construction	38,200.00	16,259.22	292.00	16,551.22	21,100.00	A	21,100.00	A	16,551.22	21,100.00	A		Burton Road and County Road Footpath Contructions. County Road delay due to clarification of ownership
Environment	PASC	Play Pitch Strategy	20,000.00	12,000.00	-	12,000.00	8,000.00	A	8,000.00	A	12,000.00	8,000.00	A		Completion of Play Pitch Strategy started in 2015/16, completion will be in 16/17
Environment	PASC	Play Pitch Strategy	-48,000.00	-40,000.00	-	-40,000.00	-8,000.00	A	-8,000.00	A	-40,000.00	-8,000.00	A		Funding from reserves fro the Play Pitch Strategy
Environment	PASC	GCP Temporary Toilet Block	65700	18879.48	25606.70	44,486.18	24,800.00	A	24,800.00	A	44,486.18	24,800.00	A		Temporary Toilet Block for Gedling Country Park.
		TOTAL	198,400	61,087	43,200	104,286	83,400		83,400		104,286	83,400			

**ALL COMMITTED CAPITAL CARRY FORWARD REQUESTS, PLUS UNCOMMITTED CAPITAL REQUESTS UNDER £50,000  
APPROVED BY THE CHIEF FINANCE OFFICER 2015/16 TO 2016/17**

Department: All

Ref's  
A

Work Committed (Ordered/Contract Agreed)

B  
Not Committed but affected by Policy Decision/ significant impact on Service Prov'n

Scheme	Approved Budget £	2015/16 Actual			Carry Forward Requested £	Reason for Carry Forward Details
		Actual Exp 2015/16 £	Reserved Creditors 2015/16 £	Total 2015/16 Actual £		
Aid to Parishes	18,100	0	0	0	18,100	A Awaiting capital schemes to progress within the parishes.
ALC Theatre Audio Visual Equip	52,000	49,785	0	49,785	2,200	A Delay in installation of satellite and live feed due to planning issues
CCTV Newstead	15,000	0	0	0	15,000	A Delay in install due to land ownership clarification
Asset Mgmt Fund	9,100	0	0	0	9,100	B Underspend on AM schemes
Replace Mercedes Econic Depot Offices and Welfare Facility	9,000	0	0	0	6,500	A Signage on Vehicles
Site Preparation for Starter Homes	150,000	9,114	0	9,114	140,900	A Delay in scheme due to additional foundation work required.
	75,000	10,860	0	10,860	33,600	A Delay in site demolition, fully funded by grant
<b>TOTAL</b>	<b>328,200</b>	<b>69,759</b>	<b>0</b>	<b>69,759</b>	<b>225,400</b>	



**NON-COMMITTED CAPITAL CARRY FORWARD REQUESTS OVER £50,000  
TO BE APPROVED AT COUNCIL - 2015/16 TO 2016/17**

**This schedule will need to be approved by Council following endorsement by the Chief Financial Officer**

Department: All

Scheme	Approved Budget £	2015/16 Actual				Carry Forward Requested £	Reason for Carry Forward Details
		Actual Exp 2015/16 £	Reserved Creditors 2015/16 £	Total 2015/16 Actual £			
Affordable Housing	186000	0	0	0	186,000	Delay in commencement of scheme due to planning issues at the site.	
Gedling Country Park	531,000	246,751	0	246,751	284,200	Completion of final works at Country Park including children's play area	
				0			
				0			
				0			
				0			
				0			
				0			
				0			
				0			
				0			
<b>TOTAL</b>	<b>717,000</b>	<b>246,751</b>	<b>0</b>	<b>246,751</b>	<b>470,200</b>		



**GENERAL FUND BALANCE AND EARMARKED RESERVES 2015/16**

	<b>Current Estimate 2015/16 £000</b>	<b>Actual Outturn 2015/16 £000</b>	<b>Variance 2015/16 £000</b>
<b>General Fund Balance at 1 April 2015</b>	<b>6,575</b>	<b>6,575</b>	<b>0</b>
<u>Plus:</u>			
GBC Council Tax Requirement from Collection Fund	5,451	5,451	0
GBC share of declared previous year Collection Fund surplus	81	81	0
Parish Levy	536	536	0
GBC Share of Business Rates, tariff, levy & S31 SBR relief	2,326	2,548	222
New Homes Bonus	2,032	2,032	0
RSG & Other grants	2,207	2,220	13
<u>Less:</u>			
Committee Expenditure	(12,505)	(12,247)	258
Parish Precepts	(536)	(536)	0
Transfer to Leisure Strategy Reserve	(500)	(500)	
<b>General Fund Balance at 31 March 2016</b>	<b>5,667</b>	<b>6,160</b>	<b>493</b>
<b>Earmarked Reserves</b>			
<b>Opening Balance 1 April 2015</b>	<b>3,722</b>	<b>3,722</b>	<b>0</b>
<b>Closing Balance 31 March 2016:</b>			
Leisure Strategy Reserve	500	500	0
Joint Use & Base Maintenance Reserve	118	153	35
Community & Crime Reserves	101	98	(3)
IT Replacement Reserve	375	434	59
Disabled Adaptations Reserve	20	22	2
Risk Management Reserve	341	341	0
S106 Revenue Reserve	96	95	(1)
Housing & Housing Benefits Reserve	473	473	0
Insurance Reserve	267	263	(4)
Efficiency & Innovation Reserve	92	126	34
Asset Management Reserve	105	209	104
Local Development Framework Reserve	74	149	75
Earmarked Grants Reserve	500	697	197
CCTV Reserve	239	242	3
LA Mortgage Scheme Reserve (LAMS)	86	88	2
Rural Broadband Reserve	31	31	0
Apprentice Reserve	47	61	14
Land Charges	25	25	0
NNDR Pool Reserve	25	99	74
Transformation Fund Reserve	189	257	68
Economic Development Fund Reserve	274	548	274
<b>Total Earmarked Reserves at 31 March 2016</b>	<b>3,978</b>	<b>4,911</b>	<b>933</b>
<b>Grand Total Reserves at 31 March 2016</b>	<b>9,645</b>	<b>11,071</b>	<b>1,426</b>

<b>Memorandum - Actual Movement on Balances 2015/16</b>		<b>£000's</b>
<i>Reduction in General Fund Balance 2015/16</i>		<i>(415)</i>
<i>Increase in Earmarked Reserves</i>		<i>1,189</i>
<b>Actual Increase in Total Reserves 2015/16</b>		<b>774</b>



**MEMBERS POT****OUTTURN SUMMARY****Members Pot Expenditure 2015-2016**

Budget 2015/16	£	No. of Councillors:	41
	61,500	Spending their full allocation	41
Less Total Expenditure		Part spending their allocation	0
Balance unspent	£	Not spending their allocation	0
	<u>61,550</u>		
	<u>-50</u>		

**Breakdown of Grants/Contributions**

Name	£	Name	£
	Amount		Amount
1st Burton Joyce Scout Group	150.00	Gedling Borough Council - Public Protection	115.00
1st Calverton Rainbows	100.00	Gedling Borough Council - Sports Dev (Us Girls/Girls)	250.00
1st Calverton Beavers	100.00	Gedling Borough Council - Youth Council	165.00
1st Calverton Brownies	100.00	Gedling Church Council	50.00
1st Calverton Cubs	430.00	Gedling Homes	208.41
1st Calverton Guides	100.00	Gedling Play Forum	1977.84
1st Calverton Scouts	100.00	Gedling Southbank Football Club	710.00
1st Carlton St. Paul Rainbow Guides	90.00	Gedling Southbank U13 Girls Football Club	200.00
1st Porchester Brownies	100.00	Haywood Road Pre-School Playgroup	800.00
1st Porchester Guides	40.00	HEAT	480.00
1st Porchester Scouts	130.00	Hettys	414.25
2nd Arnold Girls Brigade	700.00	HOPE	200.00
2nd Calverton Brownies	100.00	Internation Women's Day Event	1600.00
5th Carlton Scouts	560.00	ITAP	300.00
4th Nottingham Girls Brigade	200.00	Killisick Junior School	350.00
9th Duke of St. Albans Memorial Bestwood Lodge	195.00	Killisick Localitiy Group	600.00
37th Nottingham Boys Brigade	200.00	Killisick Parents Action Group	380.00
Age Concern (Men in Sheds)	100.00	Kingswell Football Club	300.00
Age Concern Carlton & District	200.00	K's Pantry	400.00
All Hallows Church	192.00	Lambley Parish Council	700.00
Altzeimers Society	200.00	Linby Parish Council	750.00
Arnold & Redhill 50+ Group	200.00	Maggies Charity Nottingham	78.75
Arnold Association of Neighbourhood Watch Scheme	930.00	Mapperley Plains Rec & Social Club	470.00
Arnold Shop Mobility	300.00	Mapperley Porchester Royal British Legion	200.00
Bestwood Male Voice Choir	200.00	Milton Court Residents Fund	100.00
Bestwood St. Albans Parish Council	300.00	Netherfield and Colwick Senior Citizens Club	500.00
Bestwood Village Hawthorne Primary & Nursery School	300.00	Netherfield Boys and Girls Football Club	250.00
Bestwood Village Ladies	200.00	Netherfield Parent Toddler Group	150.00
Bestwood Village WI	200.00	Netherfield Senior Citizen Line Dancing Association	100.00
Bestwood Village Christmas Tree Appeal	200.00	Netherfield Sure Start Parents Forum	100.00
Bethesda Community Hall	200.00	Netherfield's Got Motive Lions	100.00
Bourne Mews	300.00	New Writers UK	1828.00
Brickyard Youth Club	350.00	Newstead Events Group	550.00
Bulrush Toddler Group	40.00	Newstead Parish Council	750.00
Burton Joyce Parish Council	1000.00	Newstead Parochial Church Council	112.00
Burton Joyce Primary School	350.00	Nomads Cricket Club	200.00
Burton Joyce Village Plan Committee	400.00	North Midlands Powerlifting Association	600.00
Buxton Enterprise Training	350.00	Nottinghamshire County Council - highways	1500.00
C2 Connecting Communities	200.00	Papplewick & Linby Village Hall	750.00
Calverton & Gedling Arts Society	254.50	Peacock Surgery Charity	34.00
Calverton Play Day Committee	200.00	Phoenix Explorer Scouts	250.00
Calverton Preservation & History Society	400.00	Phoenix Farm Methodist Church	200.00
Calverton Under 5's Toddler Group	250.00	Phoenix Farm Open Door Project	600.00
Carlton & Stanhope Parents Forum	50.00	Pinewood Infant School	175.00
Carlton Brass Band	629.00	Poets Corner Neighbourhood Watch Scheme	100.00
Carlton Forum Judo Club	250.00	Potter & Sons	180.00
Carlton Forum Swimming Club	150.00	Railway Children Pre-School	300.00
Carlton Hill Community Centre	280.00	Ravenshead Parish Council	556.10
Carlton Male Voice Choir	500.00	Richard Bonington School	250.00
Carlton Pentecostal Church	300.00	Richard Herrod Centre	456.84
Carlton Tots	150.00	Royal British Legion	550.00
Carlton Town Football Club	650.00	Rushcliffe Avenue Sheltered Housing	200.00
Central Woodthorpe Neighbourhood Watch Scheme	96.00	S-Club After School Club St. Wilfrids	290.00
Central Youth Club	250.00	Sherwood Community Fund	600.00
Christians Together in Mapperley	540.00	Soroptimist International of Mansfield & District	81.90
Churches Summer Club	50.00	St. Vincents De Paul Church Group	200.00
Coping with Anxiety	50.00	St. Helens Burton Joyce Baby & Toddler Group	100.00
Coppice Farm School	450.00	St. John The Baptist Church	50.00
Core Centre Calverton	200.00	St. Johns Carlton PCC	206.00
Cornwater Club	1100.00	St. Marks Lunch Club	200.00
Daybrook Baptist Church	400.00	St. Pauls Church Carlton, Foodbank	200.00
Eagles Nest Church	200.00	St. Pauls Church Carlton, Men in Sheds Project	1150.00
Four Season Mental Health Group	247.50	St. Pauls Church Daybrook	100.00
Foxhill Resident Fund	500.00	St. Timothy's Friendship Group	450.00
Framework Housing Association	1800.00	St. Wilfrids CE Primary School	850.00
Friends of Arnot Hill Park	181.25	Stanhope Parents Forum	400.00
Friends of Bailey Court & Curzon Street	100.00	The Core Centre	400.00
Friends of Bestwood Country Park	100.00	The Daybrook Crew	100.00
Friends of Gedling Country Park	1325.00	The Village Lunch Club	300.00
Friends of the Hobbucks	100.00	Toddler Time	29.00
Gedling Asian Elders	200.00	Tompkin Press - Dog Banners	120.00
Gedling Borough Arts Association	275.00	Warren Action Group	1200.00
Gedling Borough Council - Arts Chinese New Year Event	380.00	We R Here	2480.00
Gedling Borough Council - Bonington Theatre	100.00	Westdale Lane Mums & Toddler Group	40.00
Gedling Borough Council - Carlton Hill Sensory Garden	1450.00	Windmill Kindergarten	100.00
Gedling Borough Council - Childrens Arts & Crafts Events	593.16	Woodborough in Bloom	250.00
Gedling Borough Council - Localities Killisick	400.00	Woodborough Parish Council	500.00
Gedling Borough Council - Localities Netherfield	1100.00	Woodthorpe Tennis Club	216.00
Gedling Borough Council - Parks & Street Care	1437.50		



## CAPITAL OUTTURN 2015/16

PORTFOLIO	SCHEME	2015/16 APPROVED BUDGET £	2015/16 FINAL OUTTURN £	VARIANCE £	PROPOSED CARRY FORWARDS £	
COMMUNITY RELATIONS	Aid to Parishes	18,100	0	(18,100)	18,100	
		<b>18,100</b>	<b>0</b>	<b>(18,100)</b>	<b>18,100</b>	
HOUSING, HEALTH & WELLBEING	Affordable Housing	186,000	0	(186,000)	186,000	
	Starter Homes	75,000	10,860	(64,140)	33,600	
	Calverton LC Replacement Gym Equipment	(4,200)	0	4,200	0	
	Carlton Forum Health Suite	0	0	0	0	
	Redhill LC Gym Equipment	80,000	79,870	(130)	0	
	Arnold LC Refurbishment	37,600	18,491	(19,109)	0	
	Arnold LC Replace Theatre Audio Visual Equipment	52,000	49,785	(2,216)	2,200	
	Arnold LC Boiler/Plant Room Upgrade	2,400	8,475	6,075	0	
	Leisure Flex Replacement System	0	1,337	1,337	0	
		<b>428,800</b>	<b>168,817</b>	<b>(259,983)</b>	<b>221,800</b>	
PUBLIC PROTECTION	CCTV Monitor Equipment Replacement	0	0	0	0	
	CCTV Newstead	15,000	0	(15,000)	15,000	
	Self Service Kiosk	0	0	0	0	
	Disabled Facilities Grant	565,000	502,495	(62,505)	0	
	DFG Staff Salaries	74,000	71,043	(2,957)	0	
	Warm Homes on Prescription	50,000	3,780	(46,220)	0	
		<b>704,000</b>	<b>577,318</b>	<b>(126,682)</b>	<b>15,000</b>	
ENVIRONMENT	Civic Centre Alterations	19,000	19,150	150	0	
	Depot Customer Facility Improvement	35,000	35,183	183	0	
	Depot Offices and Welfare Facility	150,000	9,114	(140,886)	140,900	
	Relocation of Shopmobility	0	0	0	0	
	Replace Scmidt Sweeper AJ58 RPO	68,000	69,008	1,008	0	
	Replace Exhaust Fans	0	0	0	0	
	Replace Ford Transit/Tipper YT57 FBK	26,300	25,784	(516)	0	
	Replace Hayter Triple Mower FJ08HJY	0	0	0	0	
	Replacement Trailers	12,000	9,350	(2,650)	0	
	Replace Mercedes Econic FN07 BVG	9,000	0	(9,000)	6,500	
	Replace VW Caddy FD07XPP	12,500	12,532	32	0	
	Replace Ford Transit/Tipper FH08GRK	0	0	0	0	
	Replace Ford Transit/Tipper FN58UFB	0	0	0	0	
	Replace VW Light Van FE57FHJ	0	0	0	0	
	Volvo Gravedigger	0	0	0	0	
	Replace Mercedes Econic FJ57FTX	166,000	164,296	(1,704)	0	
	Replace Mercedes Econic FN07BVD	166,000	164,676	(1,324)	0	
	Replace Transit/Box Van FN58UEM	0	0	0	0	
	Replace Dennis Kerbsider VO08RZF	0	0	0	0	
	Replace Ford Transit Connect	0	0	0	0	
	Replace Swingo Sweeper AE60DYV	0	0	0	0	
	Replace Ford Connect	14,000	13,184	(816)	0	
	Waste Management System	12,100	12,100	0	0	
	Gedling Country Park	531,000	246,751	(284,249)	284,200	
	Salop Street Youth Facility	65,000	64,997	(3)	0	
	Burton Road Play Area S106	6,400	0	(6,400)	0	
	Calverton Parish Council Pavilion Project	109,400	109,400	0	0	
	Bestwood Parish Council Skate Park S106	55,000	55,000	0	0	
			<b>1,456,700</b>	<b>1,010,525</b>	<b>(446,175)</b>	<b>431,600</b>
	RESOURCES & REPUTATION	Replacement Payroll/HR System	105,800	105,800	0	0
		Flood Grant Scheme - Repair & Renew	70,000	66,224	(3,776)	0
		Asset Management Fund	9,100	0	(9,100)	9,100
AMF - ALC BMS System		22,400	22,386	(14)	0	
		<b>207,300</b>	<b>194,410</b>	<b>(12,890)</b>	<b>9,100</b>	
<b>TOTAL</b>		<b>2,814,900</b>	<b>1,951,070</b>	<b>(863,830)</b>	<b>695,600</b>	



**CAPITAL FINANCING SUMMARY 2015/16**

	£	£	£
<b><u>CAPITAL EXPENDITURE 2015/16 REQUIRING FINANCING</u></b>			<b><u>1,951,070</u></b>
<b><u>RESOURCES APPLIED</u></b>			
<b><u>Money Provided by Other Persons</u></b>			
<b>Capital Grants Receivable:</b>			
Disabled Facility Grant	464,322		
HCA Affordable Housing	10,860		
Sport England - Arnold LC	7,260		
NEIP Grant - Waste Mgmt System	8,100		
Derbyshire County Council - Warm Homes on Prescription	3,150		
Flood Renewal Grant	66,224	<u>559,916</u>	
<b>Contributions:</b>			
Rushcliffe BC - Resource Link	39,000		
Anesco - Gedling Country Park	23,249		
S106 Bestwood PC Skatepark	55,000		
S106 Calverton Parish Council	109,400		
S106 Gedling Country Park	223,502	<u>450,151</u>	
<b>Total Money Provided by Other Persons</b>			<b>1,010,067</b>
<b>Revenue Contributions:</b>			
Revenue Contribution	571,864		<b>571,864</b>
<b>Total Usable Capital Receipts Applied</b>			<b>369,139</b>
<b>Total Prudential Borrowing Applied</b>			<b>0</b>
<b><u>TOTAL RESOURCES APPLIED 2015/16</u></b>			<b><u>1,951,070</u></b>



Appendix 7	Overall Status
<b><u>Gedling Plan 2015/16</u></b>	
<b>People</b> 	
Improve health and wellbeing	
Promote and encourage pride, good citizenship and participation in the local area	
Reduce anti-social behaviour, crime and the fear of crime	
Reduce hardship and provide support to the most vulnerable	
<b>Performance</b> 	
Give tax payers value for money	
Improve the customer experience of dealing with the Council	
Maintain a positive and productive working environment and strong staff morale	
<b>Place</b> 	
Create more jobs and better access to them	
Ensure local people are well prepared and able to compete for jobs	
Provide an attractive and sustainable local environment that local people can enjoy and appreciate	
Provide more homes	





## **Examples of Achievements and Activities**

**During 2015/16**

## PEOPLE

### Reduce anti-social behaviour, crime and the fear of crime

**Gedling Youth Council Tackle Bullying** - At the Council meeting on 18<sup>th</sup> November the Gedling Youth Council presented their Anti-bullying Pack to Members. The pack is being rolled by the young people across Gedling schools and is being seen a model of excellent practice with interest to roll this out further afield. The Youth Council's anti-bullying resources are available at <http://www.gedling.gov.uk/community/schoolseducation/bullying/>.

**Improved Taxi services** - The Taxi Improvement Plan was fully implemented. This has resulted in a safer and better service for taxi users in the borough. The measures that have been brought in include changes to the taxi vehicle specification to have more environmentally friendly vehicles, the introduction of front plates to the vehicles, the introduction of mandatory display of the taxi drivers license on the dash of the car and also the introduction of safeguarding training for all drivers with a mandatory test that all drivers have to pass to continue as a Gedling driver.

**Falling Crime** - Crime has reduced more in Gedling than any other area in Nottinghamshire due to continued close working in partnership between the police and Gedling Borough Council. This builds on long-term interventions particularly in the areas with the highest levels of crime.

### Improve health and wellbeing

**Gedling Country Park parkrun** - This new parkrun funded by the Council has attracted 1,184 runners since it began in 2015 with an average of 89 runners attending every Saturday morning at 9am. The Gedling park runners have also successfully applied for a public defibrillator to be located at the Country Park. A junior parkrun at the Country Park, also funded by the Council, began in April 2016 taking place every Sunday.

**Residents Supported by Citizen's Advice Bureau** - Through the Council's annual grant to Nottingham Citizen's Advice Bureau, in total 1,496 Gedling residents were offered advice. 36% of these had a disability or a long-term life limiting illness and 67% received benefit or debt management advice. At the Arnold, Calverton and Netherfield outreach services and at the central Nottingham office Gedling residents saw £267,315 Benefit Gain. £297,209 of debt was managed through the 3 outreach services. Those residents referred to a debt case worker at the Nottingham Bureau saw in total £1,972,955 of debt managed.

**Super Kitchen in Newstead** - This project provides cheap hot meals at the Newstead Centre using supermarket surplus food for local residents. There have been two events, which were extremely well received by the community. It is proposed to have an event every month with the potential to move to fortnightly.

**Doorstep Sports Club** - The Council has now been selected to be part of a national Home Office pilot in partnership with several local Police and Crime Commissioners and Street Games. The pilot programme in Newstead will to run 8 doorstep style

sports clubs across the country in with a view to evaluate their effectiveness at reducing crime and antisocial behaviour. Funding will support the Monday night sporting activities for young people in Newstead. This will pay for sports coaches and training opportunities for the young people. Evaluation support for this project will be provided by Loughborough University. Over the next year funding will be used to deliver the Newstead Youth Sports Club with evaluation support coming from Loughborough University. So far 37 young people from Newstead have been engaged in the project.

The Street Games is also funding activities in Netherfield and Killisick run by the Council at the Loco Youth Centre in Netherfield and at Redhill Youth Club in Arnold saw total 313 young people engaged during 2015/16.

**Warmer Homes Advice for Residents in Newstead and Killisick** - The Fantastic Homes project was invited to two summer community events organised by the Council. At both the Killisick Fun Day and the Newstead Cleaner and Greener Day the project advised residents' on tariff switching, switching energy supplier, solid wall insulation, changing boilers, Green Deal Home Improvement Fund, Economy 7, Warm Home Discount, and top tips for energy saving through behavioural change. Free items, such as showertimers and powersavers, were also handed out to 54 people designed to save energy in the home and ultimately save money. It is estimated that cumulative savings to local residents of the advice and items given was £11,010.

**Summer Dance Programme for local young people** - This summer the Council ran a summer dance school that resulted in performances at the Gedling Show in September. The dance performances at the Show had an audience of 60 people at all times within the dedicated dance marquee. Feedback from parents on the summer school included:

"My daughter had a great time, both making and performing the piece. It was great on the day and you did wonders with costume and presentation."

"Thank you, you did an amazing job!! The girls would absolutely love performing again. They thoroughly enjoyed themselves on Sunday."

## **Promote and encourage pride, good citizenship and participation in the local area**

**Newstead Dragon** - CDs, plastic bottles, drinks lids, soda cans, and phone top up cards were some of the many recycled materials used to create the stunning dragon sculpture for the Newstead Bonfire Event in November 2015. .

The dragon was funded by an Arts Council England grant to the Future Newstead group, who worked with City arts to produce the sculpture. Since the event in November the Newstead dragon as it has been to several exhibitions, including at the Civic Centre in Arnold and at Nottingham Light Night and has in fact been seen by an estimated 4,700 people across all the events.

**Newstead Young Person wins Award** - Lewis Astill won the Young Person of the Year Award at the Pride of Gedling Awards. This recognised Lewis' achievements in volunteering for the Newstead Sports Club run by the Council, activities at school and at the Council's summer camps in the village.

**Killisick Hungry Caterpillar Arts Project** - Arts and crafts, physical activity and food activities were delivered in November and December for families at Killisick Children's Centre along the theme of the Hungry Caterpillar children's book. In total of 38 children and 16 adults attended sessions with an average of 25 people per session. The projects jointly funded by the Council and Gedling Sports Partnership.

**Grant support for local groups** - The Council has allocated £74,000 of community grants to local organisations through its Borough wide grant and local Members pots. In total 157 local groups benefited from the grant aid, ranging from local scouts and guides, neighbourhood watch, schools, sports clubs, older persons groups, community groups, parish councils arts groups and churches to name a few.

**Gedling Show** - The Gedling Show took place on 6 September at the Richard Herrod Playing Fields in Carlton. Thousands of local residents attended the event which included the annual horticultural show and classic car & motorbike show, central arena entertainment, Battle of Britain Memorial flypast, Fun Dog Show, street entertainers and various children's sports and arts activities. Residents were also able to show their support for the many local charities that had a stall at the event.

**Arnold Carnival** - The annual Carnival took place in June with some of the biggest crowds for many years. It included a broad range of activities for families and teenagers, opportunities for local charities to promote themselves and big stage entertainment all weekend. The stage provided an opportunity for up and coming local artists to perform, followed by more established acts entertaining into the evening. There was also a world record Samba attempt – we are waiting to see if we were successful!

**Young people have their say on transport issues** - Members of Gedling Youth Council have participated in Gedling Borough Council's 'Transport Links to and within Gedling Borough' Scrutiny Review, giving a presentation on young people's views on public transport and contributing recommendations to the final report.

## PERFORMANCE

### Improve the customer experience of dealing with the Council

**Providing contact point for Gedling Homes customers** – following the restructure of Gedling Homes, the dedicated reception area within the Civic Centre manned by Gedling Homes employees is no longer available for their customers. Gedling Borough Council has agreed to provide a service to accept documents brought in which are required by Gedling Homes from their customers to forward on to provide residents with a continued local contact point. The reception area previously used by Gedling Homes will be used to deliver face to face service for taxi drivers.

**Increasing satisfaction with Customer Services** – the percentage of customers that are satisfied with the overall customer service has increased to 93.54% in 2015/16 from 90.64% in 2014/15.

**Improved facilities for taxi drivers** - Improvements to the small vehicle workshop were completed in 2015 to include a separate waiting area and toilet facilities for taxi drivers bringing their taxis in for inspection - making the experience more customer friendly.

### Give tax payers value for money

**Providing effective IT to staff** - The IT team have completed a number of projects to provide the Council with effective and robust Information Technology.

- The scheduled replacement of IT hardware is 100% complete
- Independent IT security external and internal vulnerability assessments completed and submitted as part of the Councils annual PSN compliance arrangements
- Formal IT Disaster recovery rehearsal completed
- Remaining Blackberry Smartphones replaced
- Continued IT support for East Midlands Council

**Extensive Support programme for Local Groups** - As part of the programme to explore community asset transfer of its community centres, the Council successfully accessed 16 days specialist consultancy support for local groups and a pot of £10,000 from the national Community Ownership and Management of Assets (COMA) programme. This resulted in the formation of a partnership of local groups with an interest in asset transfer.

The groups agreed a programme of training workshops for the partnership to benefit from that covered business planning, funding, legal agreements, facility management and governance arrangements. They also agreed to spend money on building surveys, legal and consultancy costs to support member groups interested in specific Council buildings. Although the COMA work ended in March, the Partnership has agreed to continue to meet to support those organisations who have submitted an interest in the future management of particular buildings in the Borough. Gedling Play Forum, Eagles Nest Church, Beacon Baptist Church and Gedling Borough Arts

Association are all now keen to explore or begin the process towards asset transfer at different locations. The Council will produce an online Asset Transfer resource pack for groups, a formal Asset Transfer submission process and other voluntary sector support information.

Gedling COMA programme has been selected as a national Case Study by the Cabinet Office.

## **Maintain a positive and productive working environment and strong staff morale**

**Improvements to workshop area** - Alterations were made during 2015 to the office area/kitchen and storage room to make the workshop more pleasant and health and safety compliant.

**Reduced staff sickness absence** - Over the year sickness absence has fallen to 7.24 days per Full Time Equivalent employee against the corporate target of 9 days. This is the second consecutive year that we have done better than target. This is a real achievement following a lot of hard work by lots of people including our managers and supervisors.

## **PLACE**

### **Ensure local people are well prepared and able to compete for jobs**

**Apprentice secure permanent employment** - An area of major success was the HGV apprentice mechanic who on the completion of their 3 year apprenticeship within the Transport Services Section successfully applied and was appointed to the permanent position of fitter with the Council

**Support for Netherfield Students** - The Council has funded the travel costs of nine Year 8 Carlton-le-Willows students who reside in Netherfield to attend a visit at Derby University.

**Get Ready for School** - Netherfield's Get Ready for School resource was produced this summer with families from the Netherfield area. The resource includes a promotional video, leaflet and webpage. This project funded by the Gedling Borough Council, Gedling Homes and Nottinghamshire County Council provides a tool for local organisations to use when promoting the early years' services available for local families. The resource pack information can be found at <http://www.gedling.gov.uk/gettingreadyforschool/>.

**Youth Council look to promote career advice and opportunities** - Members of the Gedling Youth Council have been liaising with the Rushcliffe Borough Council YouNG project, which provides a web based facility run by young people providing links to jobs, work placements, career development, activities and events, including Youth markets for young entrepreneurs. This has resulted in Gedling Borough Council funding a Gedling Intern post to be based at Rushcliffe to extend the benefits of the project to Gedling Young People

**Launch of Newstead IT Suite** - The official launch of the IT Suite at Newstead Centre took place on 26 June. New College Nottingham talked to local people about courses they would like to see at the Centre. Free access to ancestry was also provided to kick start a family history / local heritage group and 8 people signed up for a Basic IT course.

Gedling Borough Council's Locality Co-ordinator uses the suite to provide the weekly Newstead Work Club for local residents who either don't have access at home or who need support with CVs, covering letters or job searching online.

**Girls Make It Happen** - Following a successful joint fund application with the Council, Gedling Sports Partnership received £120,000 from Sport England to deliver the Girls Make It Happen programme over two years. So far new targeted sessions for females have started in the Borough including Women's and Girls Basketball, Women's Social Cycle, Women's Social Walking, Zumba, Clubbercise, Yoga, Mother and Daughter Archery After School Clubs and activity sessions at Newstead Youth Club. The new programme aims to provide a lasting legacy in the Borough of sporting opportunities for females

### **Provide an attractive and sustainable local environment that local people can enjoy and appreciate**

**Use of fuel efficient vehicles** The Councils has continued to procure vehicles that meet the latest European Engine Standards to improve air quality and pollution to help reduce fuel usage. These include Euro VI refuse freighters with electric binlifts, a Euro VI precinct sweeper and more fuel efficient vans. This along with the drop in fuel prices and our use of the 'Espo' framework to achieve competitive prices has achieved a quarter four saving of £38,008 – and a total saving of £80,508 for 2015/16.

**New Mural for Arnot Hill Park** - Gedling Borough Council has funded a project to create a new mural involving a number of local community groups working with artist Jess Kemp. Children in years 7-9 at Arnold Hill Academy designed the mural which is actually 7 individual pieces inspired by plant and wildlife in the park.

The mural has been painted by children from Arno Vale Junior School, Gedling Homes' tenants and members of the Debz4coffee group who support families with children with special educational needs and disabilities. The mural is the latest piece of art work to be included in the arts trail for Arnot Hill Park.

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## Report to Cabinet

**Subject:** Annual Treasury Activity Report 2015/16

**Date:** 16 June 2016

**Author:** Financial Services Manager (Chief Financial Officer)

### Wards Affected

All

### Purpose

To inform members of the outturn in respect of the 2015/16 Prudential Code Indicators, and to advise members of the outturn on treasury activity, both as required by the Treasury Management Strategy.

### Key Decision

This is not a key decision.

### Background

- 1.1 The Council is required by regulations issued under the Local Government Act 2003 to produce an annual treasury review of its activities, and the actual prudential and treasury indicators for 2015/16. This report meets the requirements of both the CIPFA Code of Practice on Treasury Management (the Code) and the CIPFA Prudential Code for Capital Finance in Local Authorities (the Prudential Code).
- 1.2 For 2015/16 the minimum reporting requirements were that the Full Council should receive the following reports:
  - An annual treasury strategy in advance of the year (the TMSS). This was considered by Council on 3 March 2015.
  - A mid-year treasury update report (members will note that, as in previous years and in accordance with best practice, quarterly monitoring reports for treasury activity have been provided, and that this exceeds the minimum requirements).
  - An annual review following the end of the year describing the activity compared to the strategy (this report).

- 1.3 The regulatory environment places responsibility on members for the review and scrutiny of treasury management policy and activities. This report is therefore important in that respect, as it provides details of the outturn position for treasury activities during the year, and highlights compliance with the Council's policies, previously approved by members.
- 1.4 The Council has complied with the requirement under the Code to give prior scrutiny to all the above treasury management reports by submitting them to Cabinet before they are reported to Full Council.
- 1.5 Member training on treasury management issues is undertaken by the Chief Financial Officer as it is needed in order to support members' scrutiny role. In addition, the Council's treasury advisers, Capita Asset Services (CAS) delivered a more detailed training session for members in February 2016.

## **Proposal**

### 2.1 The economy and interest rates in 2015/16

- 2.1.1 Market expectations for the first increase in Bank Rate moved considerably during 2015/16, starting at Q3 of 2015 but soon moving back to Q1 of 2016. By the end of the year, market expectations had moved back significantly, to Q2 of 2018, due to concerns around China's slowing economic growth, the potential destabilisation of those emerging markets particularly exposed to the Chinese economic slowdown, the continuation of the collapse in oil prices during 2015 and continuing Eurozone growth uncertainties.
- 2.1.2 The concerns raised above caused sharp market volatility in equity prices during 2015/16 and Bank Rate therefore remained unchanged at 0.5% for the seventh successive year. Economic growth was disappointing, falling steadily from 2.9% in Q1 2015 to 2.1% in Q4.
- 2.1.3 The sharp volatility in equity markets was reflected by volatility in bond yields, however the overall trend from July 2015 was for bond yields to fall to historically low levels as forecasts for inflation have repeatedly been revised downwards and expectations of increases in central rates have been pushed back. In addition, a notable trend during 2015/16 was that several banks introduced negative interest rates as a measure to stimulate the creation of credit, and hence economic growth.
- 2.1.4 The European Central Bank (ECB) commenced a quantitative easing programme of purchasing Eurozone government and other bonds in March 2015, which put downward pressure on Eurozone bond yields. In December there was a further increase in this programme.

2.1.5 The US economy continued to grow as a result of resilient consumer demand. The first increase in the US central rate took place in December 2015, since when there has been a return to caution around the speed of further increases, due to concerns around the risk to world growth.

2.1.6 The UK elected a majority Conservative Government in May 2015, removing one potential uncertainty but introducing another due to the promise of a referendum on the UK remaining part of the EU. The government maintained its tight fiscal policy stance but the more recent downturn in expectations for economic growth has made it more difficult to return public sector net borrowing to a balanced annual position within the period of this parliament.

## 2.2 The overall treasury position 31 March 2016

The Council's debt and investment position is organised to ensure adequate liquidity for revenue and capital activities, security of investment, and to manage risks within all treasury management activities. At the beginning and end of 2015/16, the treasury position was as follows:

	1 April 2015 £000s	31 March 2016 £000s
Total external debt	9,812	7,812
Capital Financing Requirement (CFR)	11,850	11,327
<b>Over/(under) borrowing to CFR</b>	<b>(2,038)</b>	<b>(3,515)</b>
Total external debt	9,812	7,812
Total investments	(8,850)	(9,090)
<b>Net debt/(investment)</b>	<b>962</b>	<b>(1,278)</b>

## 2.3 The treasury strategy for 2015/16

The expectation for interest rates within the strategy for 2015/16 anticipated Bank Rate to be low, but rising gradually from Q1 of 2016. Medium and longer term fixed rates were then expected to rise gradually in 2016/17. Variable or short term rates were expected to be the cheaper form of borrowing over the period. Continued uncertainty in the aftermath of the financial crisis promoted a cautious approach, whereby investments would continue to be dominated by low counterparty risk considerations, resulting in relatively low returns compared to borrowing rates. In this scenario, the treasury strategy was to postpone borrowing to avoid the cost of holding higher levels of investments, and to reduce counterparty risk.

## 2.4 The borrowing requirement

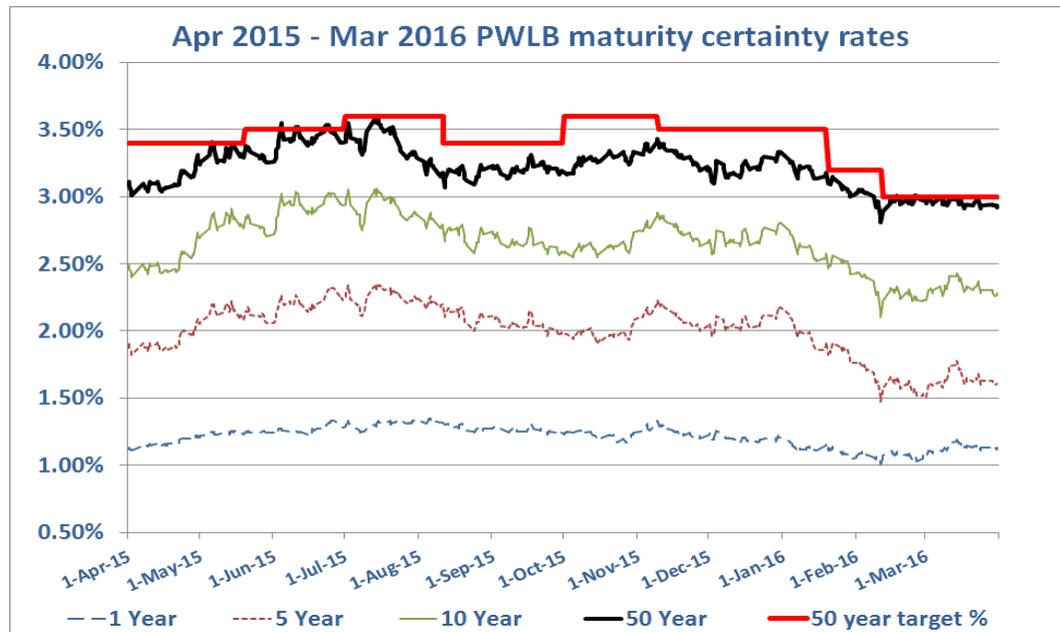
The Council's underlying need to borrow to finance its capital expenditure is termed the capital financing requirement (CFR).

	1 April 2015 (Actual) £000s	31 March 2016 (Orig. Est) £000s	31 March 2016 (Actual) £000s
Capital Financing Requirement	11,850	11,894	11,327

The variance is due to amendments to the capital programme during 2015/16, including slippage of schemes to 2016/17, and the early redemption of a small transferred debt balance with Nottinghamshire County Council which reduced the net MRP charge for the year.

## 2.5 Borrowing rates in 2015/16

The graph below, provided by the Council's treasury advisers, illustrates that PWLB certainty rates have fallen to historically low levels during the year.



## 2.6 The borrowing outturn for 2015/16

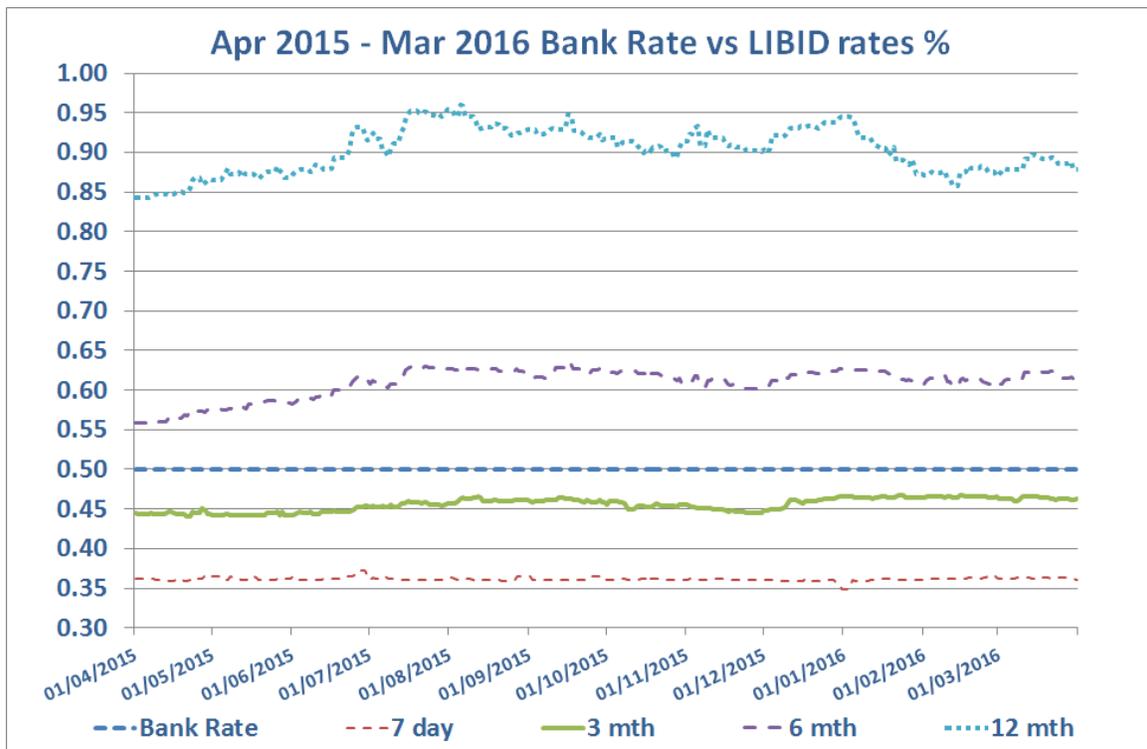
2.6.1 Two PWLB loans of £1m each were redeemed during 2015/16. These were not replaced, and no new long term debt was taken during the year.

2.6.2 There was no rescheduling of PWLB debt undertaken during the year, as the average 1% differential between PWLB new borrowing rates and premature repayment rates made such action unviable.

2.6.3 Four temporary loans for cashflow purposes were arranged during 2015/16, however the maximum duration of these was only six days, and the average rate paid was 0.32%.

2.7 Investment rates in 2015/16

Bank Rate remained at its historic low of 0.5% throughout the year and has now remained unchanged for seven years. Market expectations as to the timing of the start of monetary tightening started the year at Q3 of 2015 but then moved back to around Q2 of 2018 by the end of the year. Deposit rates remained depressed throughout the year, primarily due to the effects of the Funding for Lending Scheme and due to continuing weak expectations of when Bank Rate would start rising.



2.8 Investment outturn for 2015/16

2.8.1 The Council’s investment policy is governed by CLG guidance and implemented by the annual investment strategy, which formed part of the TMSS approved on 3 March 2015. This policy sets out the approach for selecting investment counterparties. For 2015/16 the Chief Financial Officer adopted the Capita Asset Services (CAS) credit rating

methodology, a sophisticated modelling approach utilising credit ratings from all three of the main rating agencies to give a suggested maximum duration for investments. Accordingly it does not give undue preponderance to one agency's ratings. The methodology subsequently applies an "overlay" to take account of positive and negative credit watches and/or credit outlook information, which may increase or decrease the suggested duration of investments. It then applies a second overlay based on the credit default swap spreads for institutions, the monitoring of which has been shown to give an early warning of likely changes in credit ratings. The methodology also incorporates sovereign ratings to ensure selection of counterparties from only the most creditworthy countries.

- 2.8.2 Whilst credit ratings advice is taken from the treasury advisers, the ultimate decision on what is prudent and manageable for the Council is taken by the Chief Financial Officer under the approved scheme of delegation.
- 2.8.3 The Council's investment priorities in 2015/16 remained the security of capital and good liquidity. Whilst the Council always seeks to obtain the optimum return (yield) on its investments, this is at all times commensurate with proper levels of security and liquidity. In the current economic climate it has remained appropriate either to keep investments short-term to cover cashflow needs, or to take advantage of fixed period up to one year with a small number of selected counterparties.
- 2.8.4 During 2015/16, significant use was made of a money market fund achieving around 0.44%. This fund is an AAA rated investment vehicle which allows the pooling of many billions of pounds worth of assets into a highly diversified fund, thus reducing risk.
- 2.8.5 Investment interest of £105,410 was generated in the year, representing an equated rate of 0.74%. This outperforms the benchmark average 7 day LIBID rate, which ended the year at 0.36%, and in cash terms represents additional income to the General Fund of £54,100. This was achieved as result of positive investment management. Performance in respect of the longer average 3 month LIBID rate, which ended the year at 0.46%, still represents additional income of £39,900.
- 2.8.6 Investment activity during the year conformed to the approved strategy and the Council had no liquidity difficulties.
- 2.8.7 The Treasury Activity Report for the year ended 31 March 2016 is attached at Appendix 1 in accordance with the TMSS. For reference, definitions of LIBOR and LIBID are given at Appendix 2.

## 2.9 Compliance with Prudential and treasury indicators

2.9.1 It is a statutory duty for the Council to determine and keep under review the affordable borrowing limit. The Council's approved Prudential and Treasury Indicators (affordability limits) are included in the Treasury Management Strategy Statement (TMSS) approved by Council on 3 March 2015.

2.9.2 During the financial year 2015/16 the Council has at all times operated within the treasury limits and Prudential Indicators set out in the council's TMSS, and in compliance with the Council's Treasury Management Practices. A summary of the outturn in respect of the 2015/16 Prudential and Treasury Indicators is shown at Appendix 3.

### a) Prudential Indicators:

#### i) Capital Expenditure

Capital expenditure for 2015/16 totalled £1,951,070.

#### ii) Capital Financing Requirement (CFR)

The CFR represents the Council's underlying need to borrow and totalled £11,327,287 at 31 March 2016. This is lower than the approved indicator of £11,894,200 due mainly to amendments to the capital programme during the year, including slippage to 2016/17.

#### iii) Ratio of Financing Costs to Net Revenue Stream

The outturn of 9.55% represents a reduction from the approved indicator of 10.39%. This largely due to reductions in MRP as a result of slippage and savings on the capital programme in the previous year, 2014/15, but also to an increase in projected investment income due to positive investment management.

#### iv) Maximum gross debt

The Council must ensure that its gross debt does not, except in the short term, exceed the opening capital financing requirement, plus estimates of any additional CFR for 2015/16 and the following two financial years. This allows flexibility for early borrowing for future years, but ensures that borrowing is not undertaken for revenue purposes. Gross debt at 31 March 2016 was £7.812m which was well within the approved indicator.

#### Treasury Management Indicators:

These indicators are based on limits, beyond which activities should not

pass without management action, and the Council has operated within these limits at all times during 2015/16. They include two key indicators of affordability and four key indicators of prudence.

#### Affordability

- i) Operational boundary for external debt.
- ii) Authorised limit for external debt.

#### Prudence

- iii) Upper limit for fixed interest exposure – represented by the maximum permitted net outstanding principal sum borrowed at fixed rates. Please note that a negative indicator represents a position of net investment.
- iv) Upper limit for variable interest rate exposure – represented by the maximum permitted net outstanding principal sum borrowed at variable rates. Please note that a negative indicator represents a position of net investment.
- v) Maximum new principal sums to be invested during 2015/16 for periods in excess of 364 days - such investments are classified as a “non-specified”. This indicator is subject to the overall limit for non-specified investments set in the TMSS.
- vi) Upper limits for the maturity structure of borrowing - set to reduce the Council’s exposure to large fixed rate sums falling due for refinancing.

### 2.10 Other Issues

2.10.2 No significant treasury matters arose during the year 2015/16.

#### **Alternative Options**

There are no alternative options, this report being a requirement of the Council’s Treasury Management Strategy Statement (TMSS).

#### **Financial Implications**

No specific financial implications are attributable to this report.

#### **Appendices**

1. Annual Treasury Activity Report 2015/16.
2. Definitions of LIBOR and LIBID
3. Outturn Prudential and Treasury Indicators for 2015/16.

**Background Papers**

None identified.

**Recommendation**

That:

Members note the Annual Treasury Activity Report 2015/16, together with the appendices, and refer it to Council for approval.

**Reasons for Recommendations**

To comply with the requirements of the Council's Treasury Management Strategy Statement.

**For more information, please contact:**

Alison Ball, Financial Services Manager, on 0115 901 3980

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**TREASURY ACTIVITY REPORT 2015/16****Year ended 31 March 2016**

	<b>Position @ 1 April 2015</b>	<b>Loans Made During 1516</b>	<b>Loans Repaid During 1516</b>	<b>Position @ 31 March 2016</b>
	£	£	£	£
<b>Long Term Borrowing</b>				
PWLB	9,811,577	0	(2,000,000)	7,811,577
<b>Total Long Term Borrowing</b>	<b>9,811,577</b>	<b>0</b>	<b>(2,000,000)</b>	<b>7,811,577</b>
<b>Temporary Borrowing</b>				
Local Authorities	0	4,000,000	(4,000,000)	0
Public Corporations	0	0	0	0
Central Government	0	0	0	0
Banks & Other Institutions	0	0	0	0
<b>Total Temporary Borrowing</b>	<b>0</b>	<b>4,000,000</b>	<b>(4,000,000)</b>	<b>0</b>
<b>TOTAL BORROWING</b>	<b>9,811,577</b>	<b>4,000,000</b>	<b>(6,000,000)</b>	<b>7,811,577</b>
<b>Temporary Investment</b>				
Bank of Scotland	(6,500,000)	(7,000,000)	9,500,000	(4,000,000)
Barclays	0	(5,000,000)	4,000,000	(1,000,000)
HSBC Treasury	0	(47,386,000)	47,386,000	0
Ignis Money Market Fund (Std Life)	(1,350,000)	(70,429,000)	71,779,000	0
Royal Bank of Scotland	0	0	0	0
Santander	0	(10,660,000)	9,070,000	(1,590,000)
<b>Total Banks</b>	<b>(7,850,000)</b>	<b>(140,475,000)</b>	<b>141,735,000</b>	<b>(6,590,000)</b>
Building Societies	(1,000,000)	(4,500,000)	3,000,000	(2,500,000)
Debt Management Office	0	0	0	0
Local Authorities & Other	0	0	0	0
<b>TOTAL INVESTMENT (See below)</b>	<b>(8,850,000)</b>	<b>(144,975,000)</b>	<b>144,735,000</b>	<b>(9,090,000)</b>
<b>NET BORROWING / (INVESTMENT)</b>	<b>961,577</b>	<b>(140,975,000)</b>	<b>138,735,000</b>	<b>(1,278,423)</b>

**Temporary Borrowing & Investment Statistics at 31 March 2016****Investment:**

Fixed Rate Investment	(7,500,000)	(64,386,000)	64,386,000	(7,500,000)
Variable Rate Investment	(1,350,000)	(80,589,000)	80,349,000	(1,590,000)
<b>TOTAL INVESTMENT</b>	<b>(8,850,000)</b>	<b>(144,975,000)</b>	<b>144,735,000</b>	<b>(9,090,000)</b>

Proportion of Fixed Rate Investment	82.51%
Proportion of Variable Rate Investment	17.49%
Temporary Investment Interest Receivable	£ 105,410
Equated Temporary Investment	£ 14,236,095
Weighted Average Interest Rate Received (Interest Receivable / Equated Investment)	0.74%
7 Day LIBID (Benchmark)	0.36%
3 Month LIBID	0.46%

**Borrowing:**

Temporary Borrowing Interest Payable	£ 169
Equated Temporary Borrowing	£ 52,055
Weighted Average Interest Rate Paid (Interest Payable / Equated Borrowing)	0.32%
7 Day LIBOR (Benchmark)	0.49%

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## **LIBOR - the London Interbank Offered Rate**

LIBOR is the interest rate at which the London banks are willing to offer funds in the inter-bank market. It is the average of rates which five major London banks are willing to lend £10 million for a period of three or six months, and is the benchmark rate for setting interest rates for adjustable-rate loans and financial instruments.

*ie. the London banks are LENDING to each other, which affects the rate at which the banks will lend to other parties eg. local authorities, ie. Gedling are BORROWING money*

## **LIBID - the Interbank BID (LIBID) rate**

LIBID is the interest rate at which London banks are willing to borrow from one another in the inter-bank market. It is the average of rates which five major London banks willing to bid for a £10 million deposit for a period of three or six months.

*ie. the London banks are BORROWING from each other, which affects the rates at which they will borrow from other parties eg. local authorities, ie. Gedling are LENDING money.*

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## **MINUTES OVERVIEW AND SCRUTINY COMMITTEE**

**Monday 25 April 2016**

Councillor Viv McCrossen (Chair)

Councillor Gary Gregory	Councillor Marje Paling
Councillor Bruce Andrews	Councillor Stephen Poole
Councillor Sandra Barnes	Councillor Alex Scroggie
Councillor Tammy Bisset	Councillor John Truscott
Councillor Paul Feeney	

Apologies for absence: Councillor Kevin Doyle and Councillor Helen Greensmith

Officers in Attendance: J Robinson, A Bennett and H Lee

Guests in Attendance Councillors J Hollingsworth, H Wheeler, B Miller, A Ellwood, Jason Canon, Deborah Higgins, Kandra Hourd and Paula Johnson

### **110 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Councillor Kevin Doyle and Helen Greensmith.

### **111 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 22 FEBRUARY 2016**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **112 DECLARATION OF INTERESTS.**

Councillor Gary Gregory declared a none-pecuniary interest as a member of Gedling Homes' Board of Management.

### **113 HOUSING AND HOMELESSNESS**

Homelessness and Housing – Overview and Scrutiny 25 April  
Alison Bennet attended the committee to discuss issues related to the housing and homelessness that fall within Councillor Henry Wheeler's and Councillor Jenny Hollingsworth's portfolio. Specific issues for discussion included:

- L1051 Average time to process homeless applications ( number of working days
- L1046 Preventing Homelessness – number of households who considered themselves as homeless, who approached the Council, and for whom housing advice resolved their situation
- Homeless accommodation provision
- Length of time taken for new tenants to be move into empty properties.
- NI154 Net additional homes provided
- NI155 Number of affordable homes delivered
- Housing development – specifically lack of housebuilding by Gedling Homes and provision of affordable housing in the villages.

Jason Canon and Deborah Higgins from Gedling Homes also attended the meeting to support Councillor Hollingsworth.

The following points were highlighted:

L1051 and L1046 – the target for this indicator has been reduced from 25 to 19 days.

Work around prevention to keep people in their homes is preferable to putting people in temporary accommodation.

Challenges presented by the private rented market include:

- Increased demand which has resulted in rent increases putting levels above the housing benefit limit.
- Landlords are reluctant to accommodate challenging cases and prefer to let to tenants who are in work.
- The increasing a requirement to provide a guarantor and a large bond, or deposit, thus pricing some people out of the market.
- Cuts to the County Council Supporting People budget which has led to a loss of specialist housing provision for people with additional needs for example drug and alcohol issues.

In order to maintain tenancies support work has to be available. This can necessitate a great deal of time and effort to resolve issues but this may not ultimately solve the problem and the tenancy may fail. Demand is growing for rental properties and there are not enough properties for private rent. A change to rents no longer being directly paid to landlords

also exacerbates problems in the rental market. Work is undertaken to support and build links with private landlords through the landlord's forum.

The effects of the Housing and Planning Bill resulting in the loss of benefit for the under 25 year olds plus the move to Universal Credit will put additional strain on the Housing Needs section.

Changes to the definition of affordable housing in the Housing and Planning Act has broadened the definition and includes not only properties for rental with affordable rents, but shared ownership schemes, starter homes sold at a discount of at least 20% and under the Government's Home Buy scheme the purchase of a newly built home with a 5% deposit. Gedling Borough negotiates to provide a proportion of affordable housing on all new developments of 15 or more properties

When providing additional homes both urban and village locations have to be considered. For example provision of social housing in Ravenshead was not that successful as people initially didn't want to move there, and of those that did, a disproportional number then moved away.

The effect of Notts. Healthcare moving people out of supported accommodation into the community will have a knock on effect when all the intermediate housing provision has disappeared.

Currently there are 2,000 homes with planning permission with houses planned for Teal Close, Top Wighay Farm and the Gedling Colliery site. The Grove development will provide 18 new flats and two, two bedroomed semi-detached properties to be managed by Notts. Community Housing Association, and the disposal of a former play area in Netherfield will provide a further 6 houses for affordable rent.

Following questions from members the following issues were addressed: Work is undertaken to bring empty residential properties into use. Currently 38 properties for social rent are being built on the former Cavendish Pub site on Westdale Lane.

Issues around tenants presenting antisocial behaviour are addressed, initially through initiatives such as starter tenancies, which run for the first 12 months of the tenancy and give the tenant fewer rights, making it easier to evict them, if they breach their tenancy conditions, for example anti-social behaviour. People with unmet mental health needs are very difficult to evict, as they present with a range of needs, and without specialist support it is very difficult for them to maintain a tenancy. However the statutory duty for Gedling Borough Council is to provide houses and is not to be a social provider, but without a support package in place, many such tenancies will fail.

The landscape of social housing is changing, with significant changes in both the funding which is available and also the type of tenure which will be available in the future, as the focus is now on shared ownership, but few of the 1000+ applications on the Council's housing register would be able to afford shared ownership, leaving all councils in a very difficult position. As a result the authority has to make the best use of resources available.

## **114 PROGRAMME OF HOLDING THE PORTFOLIO HOLDER TO ACCOUNT**

### **Programme of Holding the Portfolio Holder to Account.**

#### **I. 2015/16 Programme of Portfolio Holder Attendance**

John Robinson provided an overview of Quarter 3 performance for the planning indicators. 80% of major planning applications met the target, 50% of minor applications and 67% of other, this includes applications for extensions. He informed members that there has been a concentration on processing major planning applications but that these performance figures are disappointing and steps are being taken to improve. Issues around the recruitment and retention of planning officers are being addressed and pay levels which match the market rate introduced. Processes used for progressing applications are not as good as they could be and it is expected that the appointment of new officers will improve this. The time taken to process an application can be prolonged by officers working with applicants to make sure applications are correct and will be approved. Processes for pre application enquiries have been tackled and this will reduce the number of speculative applications rejected on technicalities.

Councillor Hollingsworth discussed the sale of the former council offices in Carlton Square to an investment company with a change of use to residential properties, and how the redevelopment of Carlton Square should be looked at in the wider context of the regenerating the whole of the area. Plans for Arnold Market are currently under discussion and Councillor Hollingsworth will return in six months when she will be able to provide an update on progress to refresh the Arnold town centre.

#### **2. Ongoing programme of portfolio holder attendance**

Members were informed that the meeting arranged for the 16 May has been cancelled and rearranged for the 27<sup>th</sup> June. Members will be contacted nearer the date to identify areas for examination.

## **RESOLVED:**

- I. To thank Councillor Hollingsworth for the information.
- II. To receive an update regarding the regeneration of Arnold Town Centre in six months.

## **115 HIGHWAYS MAINTENANCE**

Kendra Hourd, District Manager – Rushcliffe, Gedling and Mansfield and Paula Johnson, Senior Officer for Gedling, Notts. County Council gave an overview of the Highway Maintenance Strategy 2016/16 – 2020/21. The following points were highlighted:

- Historically Nottinghamshire followed a ‘worst first’ short term approach to highways maintenance , with an element of preventative maintenance through surface dressing
- Roads in the worst condition are identified through technical surveys, local engineering knowledge and political input are used to develop a one year programme for resurfacing and reconstruction
- Nationally years of under investment, an increase in climate impact and a largely ‘worst first’ strategy alongside the importance of maintaining a road network in a safe and serviceable condition has led to a maintenance backlog of approximately £319million in Nottinghamshire (2014) figures. The annual funding for highway maintenance is £14 million.
- The Department for Work and Transport set out the asset management principle for all highways authorities with greater use of preventative treatments such as surface dressing/overlay methods and less emphasis on ‘worst first’ full resurfacing
- All highways authorities must demonstrate compliance with this implementing a strategy over 6 years and the DfT will rank the efforts at 3 levels. Over the 6 years if a highways authority meets the top level every year they will not lose any funding. If an authority ranks lower it will keep losing advancing amounts of funding over the 6 years ending at receiving nothing in the final year for the lowest ranking. NCC anticipates it will achieve either the middle level or top level in the first year.

- Road maintenance funding will be split 3 ways between A roads B/C roads and unclassified roads. The Pothole Challenge Fund is not included in this and is spent on larger patching areas or pot holes only.
- The new approach assumes that 20% of the unclassified network and nearly 10% of the classified network will remain in need of repair. The backlog of work will only reduce very gradually and may even increase if funding levels are reduced or remain the same. It is hoped that preventative measures will reduce demands on the 'worst first' programme over time.
- Horizons is the maintenance data base which holds engineering data on road conditions. It is made up of scanner survey data, SCRIM survey data; these are both automated road condition survey machines, and visual surveys. This provides a draft programme of works which is put forward to full council for approval.
- Roads are chosen for repair using 'deterioration modelling' which predicts the relative condition of the highways network over the coming years and helps decide where resources should be channelled at the optimum time to treat roads in the most cost effective way.
- A large proportion of pothole repairs are undertaken with proprietary hand-laid material that is specifically designed for the purpose and sets in water as necessary. Pot hole repairs are cost much less than resurfacing treatments and repeated patching in this manner does not amount to anywhere near the funding needed to resurface.

Following questions from Members the following issues were addressed:

- The material commissioned for the repair of pot holes was chosen after an 18 month trial which considered both efficacy and price. When repairing the material can be left proud to allow for flattening over time.
- Pot hole repairs cost approximately £30-40, resurfacing a road is much more expensive.
- The condition of A, B and C roads are satisfactory in Gedling, local roads are not so good.
- When considering roads to be included in the repair programme traffic flow, recreational use including walking, cycling are taken into account.
- Use of the reporting system is effective. Members were reminded that if they want to raise individual issues they can

call the County Council Customer Contact Centre on 0300 500 8080 or register the details themselves online at :  
<http://www.nottinghamshire.gov.uk/transport/roads/report-road-problem>

**RESOLVED:**

- I. Note the information presented.
- II. To thank the officers for attending the meeting.

**116 COUNCILLOR CALL FOR ACTION REQUEST**

Councillor Ellwood was invited to discuss his request for the Overview and Scrutiny Committee to consider the Councillor Call for Action request. Councillor Ellwood had submitted a request relating to a review of the processes undertaken by the Council for the of issuing Section 215 notices under the Town and County Planning Act, specifically those initiated by the Planning Department. This request resulted from the length of time it is taking to resolve problems relating to the untidy and overgrown nature of the derelict factory site at 72 -74 Westdale Lane. The Planning Department was initially notified in March 2013 by a local resident concerning issues relating to this site, and after numerous site visits and the issuing of a Section 215 notice in March 2015 no improvements have been made. Councillor Ellwood presented a petition from 44 local residents requesting that the Council take enforcement action, this was acknowledged in September 2015 as well as referred to in the minutes for Cabinet which stated 'further action would be taken to enforce Section 215 Notice'.

Councillor Ellwood has made the Call for Action as a last resort as he acknowledges that in the majority of cases work with the land owner usually resolves this type of problem. He raised concerns about a number of issues, including why the Planning Department initiated the Section 215 notice when they are usually undertaken by Public Protection, processes in the planning department and lack of action resulting from the petition.

After discussion the committee decided that this was a complex issue that required further investigation and requested further information for the next committee. Councillors Truscott and Paling agreed undertake this.

## **RESOLVED:**

- I. To examine the issues relating to the Councillor Call for Action.
- II. To receive information at the next committee meeting.
- III. To keep Councillor Ellwood informed about the findings of the investigation.

## **117 SCRUTINY WORK PROGRAMME 2015/16**

### **Response to Request for additional information**

- **Quarter 3 Performance**

Members had requested additional information regarding the length of the Veolia PFI Waste contract. Members had no comments on the additional information and noted the information.

- **Colwick Vale Surgery Closure Consultation**

Members were informed that the suggestion to hold a surgery in the village hall was not an option for a number of reasons. Members noted the update.

### **Scrutiny Reviews 2014/2015**

- **Transport Links to and Within Gedling Borough**

Members noted the work undertaken by members of the Youth Council relating to recommendation 7 of the report.

### **2015/16 Work Programme**

#### **Scrutiny working groups**

- **Bonington Theatre**

After discussion additional recommendations were agreed. The report will be submitted to Cabinet and a response requested for the July meeting.

- **Obesity Working Group**

Members were informed that the working group had nearly completed its evidence gathering and a report and recommendations would be available at the next committee meeting.

**Work Programme 2015/16**

Members were informed of a change of date for the next committee and that a revised work programme and the new committee date would be circulated after the meeting. It was agreed that suggestions for scrutiny reviews would be discussed at the next meeting.

**RESOLVED:**

- I. Note the additional information requested.
- II. Note the update on the Transport Links to and within the Borough recommendation.
- III. Amend the Bonington Theatre Working Group recommendations.
- IV. Note the information regarding the Obesity Working Group.
- V. Discuss the focus for new working groups at the next committee meeting.

**118 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 7.30 pm

Signed by Chair:

Date:

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## **MINUTES PLANNING COMMITTEE**

**Wednesday 27 April 2016**

Councillor John Truscott (Chair)

In Attendance:      Councillor Barbara Miller              Councillor Bob Collis  
                            Councillor Michael Adams              Councillor Gary Gregory  
                            Councillor Peter Barnes              Councillor Meredith Lawrence  
                            Councillor Sandra Barnes              Councillor Marje Paling  
                            Councillor Chris Barnfather              Councillor Colin Powell  
                            Councillor Alan Bexon              Councillor Paul Wilkinson

Absent:                      Councillor Pauline Allan, Councillor Paul Stirland and  
                                    Councillor Kevin Doyle

Officers in Attendance:      C Goodall, F Whyley and N Morley

### **159              APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Councillors Parr and Hewson attended as substitutes for Councillors Stirland and Doyle, who had given their apologies for absence.

### **160              TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 06 APRIL 2016.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **161              DECLARATION OF INTERESTS**

The Chair declared a non-pecuniary interest, on behalf of all members of the Committee, in application number 2016/0253 on the grounds that Gedling Borough Council is both the applicant and the owner of the site.

### **162              APPLICATION NO. 2016/0068- 9 ROSEGROVE AVENUE, ARNOLD, NOTTINGHAMSHIRE, NG5 8DU**

Construction of a detached bungalow and associated alterations to existing boundary and parking arrangement.

#### **RESOLVED to REFUSE PLANNING PERMISSION:**

1. The proposed development by reason of its scale and design would result in an overintensive development of the site that would be detrimental to the visual appearance of the area and incongruous on the streetscene. The proposal would therefore not accord with the following local policies:- Policy 10 'Design and Enhancing Local Identity' of the Aligned Core Strategy 2014 and Saved Policies H7 'Residential Development on unidentified sites within the Urban Area and the Defined Village Boundaries' and ENV1 'Development Criteria' of the Gedling Borough Council Replacement Local Plan. The proposed development would also fail to accord with paragraph 63 of the National PPF which seeks to ensure that new development is of good design.
2. In the opinion of the Borough Council, by reason of the scale and bulk of the proposed bungalow on elevated land and the proximity to neighbouring residential amenity, the proposed development would result in an undue overbearing and overshadowing impact on no.9 Grenville Rise. The proposal would therefore be contrary to the aims of Policy ENV1 of the Gedling Borough Council Replacement Local Plan (Certain Policies Saved 2014).

163

**APPLICATION NO. 2016/0069- LAND ADJACENT 219 STANDHILL ROAD, CARLTON, NOTTINGHAMSHIRE, NG4 1LF**

Construction of two self-contained flats.

**RESOLVED to GRANT PLANNING PERMISSION, subject to the following conditions:**

**Conditions**

1. The development must be begun not later than three years beginning with the date of this permission.
2. This permission shall be read in accordance with the revised plans received by the Local Planning Authority on 4 March 2016, ref. 'Proposed Layouts, Elevations, Site Layout, Block and Location Plans' 1109 - 101 - Rev A. The development shall thereafter be undertaken in accordance with these plans unless otherwise agreed in writing by the Local Planning Authority.
3. Before development commences, samples of all external materials to be used in the development shall be first submitted to and approved in writing by the Local Planning Authority. The development shall thereafter be carried out in accordance with

those details unless otherwise agreed with the Local Planning Authority.

4. Before development is commenced there shall be submitted to and approved by the Local Planning Authority details of the means of surfacing of the unbuilt on portions of the site, including details of a pedestrian access from Standhill Road. The development shall thereafter be carried out in accordance with those details unless otherwise agreed with the Local Planning Authority.
5. Before development is commenced there shall be submitted to and approved by the Local Planning Authority details of the means of enclosure of the site. The development shall thereafter be carried out in accordance with those details unless otherwise agreed with the Local Planning Authority.
6. The proposed car parking spaces shall be surfaced and marked out in permanent materials before the development hereby permitted is first brought into use, and the spaces shall not thereafter be used for any other purpose other than the parking of vehicles.
7. No part of the development hereby permitted shall be brought into use until a dropped vehicular footway crossing is available for use and constructed in accordance with the Highway Authority specification to the satisfaction of the Local Planning Authority.
8. No part of the development hereby permitted shall be brought into use until all drives and any parking or turning areas are surfaced in a hard bound material (not loose gravel) for a minimum of 5.5 metres behind the highway boundary. The surfaced drives and any parking or turning areas shall then be maintained in such hard bound material for the life of the development.
9. No part of the development hereby permitted shall be brought into use until the access driveway/parking/turning areas is constructed with provision to prevent the unregulated discharge of surface water from the driveway/parking/turning areas to the public highway in accordance with details first submitted to and approved in writing by the LPA. The provision to prevent the unregulated discharge of surface water to the public highway shall then be retained for the life of the development.
10. Before development commences, details of the bin storage area including location and design shall be submitted to the Local

Planning Authority for approval. The development shall thereafter be carried out in accordance with those details unless otherwise agreed with the Local Planning Authority.

### **Reasons**

1. In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.
2. For the avoidance of doubt and to define the terms of this permission.
3. To ensure a satisfactory development in accordance with the aims of Policy 10 of the Gedling Borough Council Aligned Core Strategy (September 2014).
4. To ensure a satisfactory development in accordance with the aims of Policy 10 of the Gedling Borough Council Aligned Core Strategy (September 2014).
5. To ensure a satisfactory development in accordance with the aims of Policy 10 of the Gedling Borough Council Aligned Core Strategy (September 2014).
6. In the interests of highway safety.
7. In the interests of highway safety.
8. To reduce the possibility of deleterious materials being deposited on the public highway.
9. To ensure surface water from the site is not deposited on the public highway causing dangers to road users.
10. For the interests of residential amenity.

### **Reasons for Decision**

In the opinion of the Borough Council the proposed development is visually acceptable, results in no significant impact on neighbouring residential properties and amenities and has no adverse impact upon the highway network. The proposal therefore accords with Policy 10 (Design and Enhancing Local Identity) of the Aligned Core Strategy 2014 and saved Policies ENV1 (Development Criteria) and H7 (Residential Development on Unidentified Sites in the Urban Area) of the Gedling Borough Replacement Local Plan.

### **Notes to Applicant**

The proposal makes it necessary to construct a vehicular crossing over a footway of the public highway. These works shall then be constructed to the satisfaction of the Highway Authority. You are, therefore, required to contact the County Council's Customer Services to arrange for these works on telephone 0300 500 80 80 to arrange for these works to be carried out.

The attached permission is for development which will involve building up to, or close to, the boundary of the site. Your attention is drawn to the fact that if you should need access to neighbouring land in another ownership in order to facilitate the construction of the building and its future maintenance you are advised to obtain permission from the owner of the land for such access before beginning your development.

The Borough Council has worked positively and proactively with the applicant in accordance with paragraphs 186 to 187 of the National Planning Policy Framework. Discussions have taken place during the consideration of the application to address adverse impacts identified by officers and/or address concerns raised in letters of representation submitted in connection with the proposal. The application for planning permission is subsequently approved subject to conditions.

The applicant is advised that all planning permissions granted on or after 16th October 2015 may be subject to the Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website. The proposed development has been assessed and it is the Council's view that CIL is not payable on the development hereby approved as the development type proposed is zero rated in this location.

164

**APPLICATION NO. 2016/0253- LAND (2) AT PARK ROAD/BROAD VALLEY DRIVE, BESTWOOD, NOTTINGHAMSHIRE.**

Residential development for two dwellings.

**RESOLVED to GRANT PLANNING PERMISSION, subject to the following conditions:**

**Conditions**

1. An application for approval of all the reserved matters (appearance, landscaping, layout and scale) shall be made to the local planning authority before the expiration of three years from the date of this permission.

2. The development hereby approved shall be begun within two years from the date of the approval of the last reserved matter to be approved.
3. Before development is commenced there shall be submitted to and approved in writing by the Borough Council detailed plans, sections and elevations of all buildings.
4. The proposed dwellings shall not be brought into use until the details approved as part of the plans and particulars to be submitted for the application for the approval of reserved matters referred to in condition 1, 2 and 3 above have been implemented, unless other timescales are prior agreed in writing by the Borough Council.
5. Before development (including site preparation) is commenced an Arboricultural Method Statement, including details of tree protection fencing and a tree protection plan, to protect the existing trees, shall be submitted to and approved in writing by the Borough Council as Local Planning Authority. Once these details are approved the development shall be carried out in accordance with the approved details and the trees shall be protected at all times during site preparation and development.
6. Before development is commenced there shall be submitted to and approved by the Borough Council a landscape plan of the site showing any proposed planting as well as details of the existing planting to be removed or retained. The approved details shall be carried out in the first planting season following the substantial completion of the development and any planting material which becomes diseased or dies within five years of the completion of the development shall be replaced in the next planting season by the applicants or their successors in title.
7. Before development is commenced there shall be submitted to and approved by the Borough Council precise details of the materials to be used in the external elevations of the development. Once approved the development shall be carried out in accordance with these details.
8. Before development is commenced there shall be submitted to and approved by the Borough Council details of the means of enclosure of the site. The approved means of enclosure shall be erected before the dwellings are first occupied and shall thereafter be retained unless alternative means of enclosure are agreed in writing by the Borough Council.

9. Before development is commenced there shall be submitted to and approved by the Borough Council details of the means of surfacing of the unbuilt on portions of the site. The approved means of surfacing shall be erected before the dwellings are first occupied.
10. The formal written approval of Gedling Borough Council is required prior to commencement of any development with regard to parking and turning facilities, access widths, gradients, surfacing, visibility splays and drainage (Hereinafter referred to as reserved matters). All details submitted to Gedling Borough Council for approval shall comply with the County Council's current 6'cs Highway Design and shall be implemented as approved.
11. Before development is commenced there shall be submitted to and approved in writing by the Borough Council details of surface water and foul drainage. Once approved the development shall be carried out in accordance with these details.
12. Before development is commenced there shall be submitted to and approved in writing by the Borough Council details of any proposed alterations to the existing ground levels of the site and details of the height of proposed floor levels of the proposed dwellings relative to the existing levels. Once approved the development shall be carried out in accordance with these details.
13. No works permitted under Class A, B, C, D or E of Part 1 Schedule 2 of the Town & Country Planning (General Permitted Development) (Amendment) (No.2) (England) Order 2008 (or in any provision equivalent to that Class in any Statutory Instrument revoking and re-enacting that Order) shall be undertaken without the prior written permission of the Borough Council as local planning authority.
14. Unless otherwise agreed by the Local Planning Authority, development must not commence until the following has been complied with: Site Characterisation: An assessment of the nature and extent of any potential contamination has been submitted to and approved in writing by the Local Planning Authority. This assessment must be undertaken by a competent person, and shall assess any contamination on the site, whether or not it originates on the site. Moreover, it must include; a survey of the extent, scale and nature of contamination and; an assessment of the potential risks to: human health, property, adjoining land,

controlled waters, ecological systems, archaeological sites and ancient monuments. Submission of Remediation Scheme: Where required, a detailed remediation scheme (to bring the site to a condition suitable for the intended use by removing unacceptable risks to critical receptors) should be submitted to and approved in writing by the Local Planning Authority. The scheme must include all works to be undertaken, proposed remediation objectives and remediation criteria, an appraisal of remedial options, and proposal of the preferred option(s), and a timetable of works and site management procedures. The assessment should be carried out in line with current guidance CLR11 and the appropriate British Standards (i.e. BS10175).

15. In the event that remediation is required to render the development suitable for use, the agreed remediation scheme shall be implemented in accordance with the approved timetable of works. Prior to occupation of any building(s) a Verification Report (that demonstrates the effectiveness of the remediation carried out) must be submitted and approved in writing by the Local Planning Authority.
16. In the event that contamination is found at any time when carrying out the approved development that was not previously identified it must be reported in writing immediately to the Local Planning Authority and once the Local Planning Authority has identified the part of the site affected by the unexpected contamination development must be halted on that part of the site. An assessment must be undertaken in accordance with the requirements above, and where remediation is necessary a remediation scheme, together with a timetable for its implementation and verification reporting, must be submitted to and approved in writing by the Local Planning Authority. The assessment should be carried out in line with current guidance CLR11 and the appropriate British Standards (i.e. BS10175).

### **Reasons**

1. In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.
2. In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004.
3. To ensure the details of the development are satisfactory, in accordance with the aims of Policy 10 of the Aligned Core Strategy (September 2014).

4. To ensure the details of the development are satisfactory, in accordance with the aims of Policy 10 of the Aligned Core Strategy (September 2014).
5. In the interests of good arboricultural practice and to ensure that the details of the development are acceptable, in accordance with the aims of Policy 10 of the Aligned Core Strategy (September 2014).
6. To ensure the details of the development are satisfactory, in accordance with the aims of Policy 10 of the Aligned Core Strategy (September 2014).
7. To ensure the details of the development are satisfactory, in accordance with the aims of Policy 10 of the Aligned Core Strategy (September 2014).
8. To ensure the details of the development are satisfactory, in accordance with the aims of Policy 10 of the Aligned Core Strategy (September 2014).
9. To ensure the details of the development are satisfactory, in accordance with the aims of Policy 10 of the Aligned Core Strategy (September 2014).
10. In the interest of highway safety.
11. To ensure the details of the development are satisfactory, in accordance with the aims of Policy 10 of the Aligned Core Strategy (September 2014).
12. To ensure the details of the development are satisfactory, in accordance with the aims of Policy 10 of the Aligned Core Strategy (September 2014).
13. To ensure the details of the development are satisfactory, in accordance with the aims of policy ENV1 of the Gedling Borough Council Replacement Local Plan (Certain Saved Policies) 2014.
14. Because the site has had a history of 'industrial' land use (agriculture) that is a potentially contaminative use. Additionally, the Borough Council is aware that assessments carried out during the re-development of the neighbouring site revealed made ground to depth.
15. Because the site has had a history of 'industrial' land use (agriculture) that is a potentially contaminative use. Additionally, the Borough Council is aware that assessments carried out during

the re-development of the neighbouring site revealed made ground to depth.

16. Because the site has had a history of 'industrial' land use (agriculture) that is a potentially contaminative use. Additionally, the Borough Council is aware that assessments carried out during the re-development of the neighbouring site revealed made ground to depth.

### **Reasons for Decision**

In the opinion of the Borough Council the proposed development will result in no undue impact on the amenities of neighbours, the character and appearance of the area or on highway safety. The application is therefore in accordance with Policies 8 and 10 of the Aligned Core Strategy (September 2014), Policies ENV1, H7 and T10 of the Gedling Borough Council Replacement Local Plan (Certain Saved Policies) 2014 and advice contained within the NPPF (2012).

### **Notes to Applicant**

The applicant is advised that all planning permissions granted on or after 16th October 2015 may be subject to the Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website. The proposed development has been assessed and it is the Council's view that CIL IS PAYABLE on the development hereby approved. The actual amount of CIL payable will be calculated when a decision is made on the subsequent reserved matters application.

The proposed development lies within a coal mining area which may contain unrecorded coal mining related hazards. If any coal mining feature is encountered during development, this should be reported immediately to The Coal Authority on 0845 762 6848. Further information is also available on The Coal Authority website at [www.coal.decc.gov.uk](http://www.coal.decc.gov.uk). Property specific summary information on past, current and future coal mining activity can be obtained from The Coal Authority's Property Search Service on 0845 762 6848 or at [www.groundstability.com](http://www.groundstability.com).

The proposal makes it necessary to relocate the Parish Council sign in order to facilitate accesses to the proposed dwellings.

Planning Statement - The Borough Council has worked positively and proactively with the applicant in accordance with paragraphs 186 to 187 of the National Planning Policy Framework. During the processing of the application there were no problems for which the Local Planning Authority had to seek a solution in relation to this application.

The attached permission is for development which will involve building up to, or close to, the boundary of the site. Your attention is drawn to

the fact that if you should need access to neighbouring land in another ownership in order to facilitate the construction of the building and its future maintenance you are advised to obtain permission from the owner of the land for such access before beginning your development.

**165 FIVE YEAR HOUSING LAND SUPPLY ASSESSMENT 2015**

Consideration was given to a report of the Planning Policy Manager, which had been circulated prior to the meeting, informing Planning Committee of the update to the Council's Five Year Housing Land Supply Assessment.

**RESOLVED:**

To note the content of the Five Year Housing Land Supply Assessment 2015.

**166 PLANNING DELEGATION PANEL ACTION SHEETS**

**RESOLVED:**

To note the information.

**167 FUTURE PLANNING APPLICATIONS**

The interim Head of Planning informed the Committee of an additional future planning application relating to the Gedling Colliery site, which was expected to be considered by Committee on the 18<sup>th</sup> of May 2016.

**RESOLVED:**

To note the information.

**168 ANY OTHER ITEMS WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 6.35 pm

Signed by Chair:  
Date:

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## **MINUTES APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE**

**Thursday 28 April 2016**

Councillor John Clarke (Chair)

Councillor Michael Payne  
Councillor Michael Adams  
Councillor Chris Barnfather

Councillor Bob Collis  
Councillor Marje Paling  
Councillor Colin Powell

Officers in Attendance: D Archer and J Robinson

**54 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

None.

**55 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 4 APRIL 2016.**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

**56 DECLARATION OF INTERESTS.**

None.

**57 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

**58 EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

**59 INTERVIEWS FOR THE POST OF DEPUTY CHIEF EXECUTIVE AND DIRECTOR OF FINANCE.**

Consideration was given to a report of the Chief Executive which provided supporting information on the process for interviewing candidates for the role of Deputy Chief Executive and Director of Finance

Following the interview process it was

**RESOLVED:**

To make an offer of appointment to Michael Hill for the position of Deputy Chief Executive and Director of Finance subject to the Council's Monitoring Officer undertaking the necessary notification arrangements.

The meeting finished at 4.20 pm

Signed by Chair:  
Date:

## **MINUTES ENVIRONMENT AND LICENSING COMMITTEE**

**Tuesday 10 May 2016**

Councillor Marje Paling (Chair)

Present: Councillor Nicki Brooks                      Councillor Barbara Miller  
Councillor Bruce Andrews                      Councillor John Parr  
Councillor Sandra Barnes                      Councillor Carol Pepper  
Councillor Bob Collis                              Councillor Alex Scroggie  
Councillor Gary Gregory                        Councillor Jane Walker

Absent:

Officers in Attendance:        P Gibbs, L Mellors, S Steventon and F Whyley

**346            APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

None.

**347            TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 5 APRIL 2016.**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

**348            DECLARATION OF INTERESTS.**

None.

**349            AMENDMENT TO HACKNEY CARRIAGE/ PRIVATE HIRE VEHICLE SPECIFICATION INSPECTION AND TESTING MANUAL.**

Consideration was given to the report by the Service Manager, Public Protection, which had been circulated prior to the meeting, to seek approval of the amendment to Hackney Carriage and Private Hire Vehicle Specification, Inspection and Testing Manual.

**RESOLVED:**

1. To approve the amendment to the Hackney Carriage and Private Hire Specification, Inspection and Testing Manual.

2. That all vehicles presented at the test station in pursuit of either a Private Hire or Hackney Carriage vehicle licence, on or after 1<sup>st</sup> April 2016, will be considered and tested in line with Gedling Borough Council Hackney Carriage and Private Hire Specification, Inspection and Testing Manual.

**350 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

**351 EXCLUSION OF THE PRESS AND PUBLIC.**

**RESOLVED:**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

**352 APPLICATION FOR JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE - WA**

WA did not attend the meeting.

**RESOLVED:**

To defer consideration of the application for a Joint Hackney Carriage/Private Hire Driver's Licence from WA to a future meeting of the Committee. If WA does not attend his next appointment, his application will be treated as withdrawn.

**353 APPLICATION FOR JOINT HACKNEY CARRIAGE/ PRIVATE HIRE DRIVERS LICENCE - KW**

KW did not attend the meeting.

**RESOLVED:**

To treat the application from KW as withdrawn as a result of a failure to attend Committee on two occasions.

**354 APPLICATION FOR JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE - KAQ**

Consideration was given to a report of the Corporate Director, which had been circulated prior to the meeting, regarding an application for a Joint Hackney Carriage/Private Hire Driver's Licence from KAQ.

KAQ attended the meeting, along with his father, and both addressed the Committee.

In making its decision, the Committee applied the Council's approved Policy and Guidelines. On the basis of what it heard, the Committee was satisfied on balance that exceptional circumstances existed which warranted departure from this policy.

**RESOLVED:**

To approve KAQ's application for a Joint Hackney Carriage/Private Hire Driver's Licence for a period of 1 year, and issued a warning as to the importance of completing the application form personally.

**355**

**CHANGE OF CONDITIONS JOINT HACKNEY CARRIAGE / PRIVATE HIRES DRIVERS LICENCE - FI**

The Committee considered a report from Corporate Director, David Wakelin for a change in conditions of Joint Hackney Carriage/Private Hire Driver's Licence for FI.

FI attend the meeting, along with his wife, and both addressed the Committee.

In making its decision, the Committee applied the Council's approved Policy and Guidelines. On the basis of what it heard, the Committee was satisfied on balance that exceptional circumstances existed which warranted departure from this policy.

**RESOLVED:**

To defer consideration of FI's change of conditions to a future meeting of the Committee pending the result of FI's appeal against the conviction.

FI was warned by the Committee of the need to inform them of the outcome of the appeal.

The meeting finished at 6.30 pm

Signed by Chair:  
Date:

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## MINUTES PLANNING COMMITTEE

Wednesday 18 May 2016

Councillor John Truscott (Chair)

In Attendance: Councillor Barbara Miller Councillor Gary Gregory  
Councillor Pauline Allan Councillor Marje Paling  
Councillor Peter Barnes Councillor Colin Powell  
Councillor Sandra Barnes Councillor Paul Stirland  
Councillor Chris Barnfather Councillor Paul Wilkinson  
Councillor Alan Bexon Councillor David Ellis  
Councillor Bob Collis Councillor John Parr  
Councillor Kevin Doyle

Absent: Councillor Michael Adams and Councillor Meredith Lawrence

Officers in Attendance: C Goodall, D Gray, P Seddon, H. Smith (ARAP) and F Whyley

### 169 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Councillors Ellis and Parr attended as substitutes for Councillors Lawrence and Adams, who had given their apologies for absence.

### 170 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 27 APRIL 2016.

#### RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### 171 DECLARATION OF INTERESTS

None.

### 172 APPLICATION NO. 2015/1376- LAND AT CHASE FARM (FORMER GEDLING COLLIERY), ADJACENT TO ARNOLD LANE AND LAND OFF LAMBLEY LANE, GEDLING, NOTTINGHAMSHIRE.

Demolition of existing structures and phased development of 1,050 dwellings, local centre with retail units and health centre, and new primary school. Full planning permission for phase 1 to comprise the erection of 506 no. dwellings (2, 3, 4 and 5 bedroom houses and flats),

vehicular access from Arnold Lane, internal roads and all associated infrastructure. Outline planning permission for subsequent phases, all matters reserved except for indicative access to the sites from phase 1, and future accesses from Gedling Access Road.

The Principal Planning Officer and the Interim Head of Planning introduced the application and drew Members attention to an addendum that had been circulated at the meeting providing additional recommendations and requesting an amendment to conditions.

**RESOLVED:**

1. That the Borough Council **GRANTS FULL AND OUTLINE PLANNING PERMISSION**, subject to the applicant entering into a Section 106 Agreement with the Borough Council as local planning authority and with the County Council as local highway and education authority for the provision of, or financial contributions towards Affordable Housing, Open Space, Healthcare Facilities, Highways, Educational, Air Quality, a Local Labour Agreement and Library Facilities; and subject to the indicative conditions listed in the draft decision notice attached for the reasons set out in the report;
2. That the power to determine the final details of the terms of the conditions of the planning permission be delegated to the Chief Executive;
3. That Councillors are satisfied that Regulation 122(2) Community Infrastructure Levy Regulations 2010 is complied with, in that the planning obligation sought is (a) necessary to make the development acceptable in planning terms, (b) directly related to the development and (c) fairly and reasonably related in scale and kind to the development;
4. That Councillors are also satisfied that Regulation 123 Community Infrastructure Levy Regulations 2010 is complied with;
5. That the requirements of Part 2 of Schedule 4 of the Town and Country Planning (Environmental Impact Assessment) Regulations are satisfied by reason of the Environmental Statement submitted in support of the application including at least the following information:
  - a. a description of the development comprising information on the site, design and size of the development;
  - b. a description of the measures envisaged in order to avoid, reduce and, if possible remedy significant adverse effects;
  - c. the data required to identify and assess the main effects the scheme is likely to have on the environment;

- d. an outline of the main alternatives studied by the applicant and an indication of the main reasons for rejecting these, taking into account the environmental effects;
  - e. a non-technical summary of the information provided under (a) to (d) above.
- 6. That the implications of the development addressed in the Environmental Statement subject to the mitigation measures proposed do not amount to major adverse effects or main effects or other adverse impacts that would justify the refusal of the application.
- 7. That in making the decision on this application, the environmental information being the Environmental Statement and the representations received on it have been taken into account. The Environmental Statement meets the minimum requirements of Part 2 of Schedule 4 to the Environmental Impact Assessment Regulations and is sufficient having regard to Part 1 of Schedule 4 to those Regulations.
- 8. That Regulation 24(1) of the Environment Impact Assessment Regulations be complied with as soon as reasonably practical and the Chief Executive be delegated to undertake the necessary requirements, namely to notify the decision in writing to the Secretary of State, inform the public of the decision by newspaper advertisement and to place on deposit for public inspection a statement containing the content of the decision and the conditions attached to it, the main reasons and consideration on which the decision is based and a description, where necessary, of the main measures to avoid, reduce and, if possible offset any major adverse effects of the development, and also to contain information on the ability to and procedures for the challenge of the decision

### **Conditions**

- 1 Development within Phase 1A hereby permitted shall be begun no later than 3 years from the date of this permission. Subject to the requirements of condition 3 below, development within Phase 1B hereby permitted shall be begun no later than 5 years from the date of this permission or within six months of completion of the Gedling Access Road, whichever is the later.
- 2 Application(s) for approval of all reserved matters for Phase 2 shall be made to the local planning authority no later than 7 years from the date of this permission, and the development thereby authorised for Phase 2 shall be begun no later than 9 years from the date of this permission or 2 years from the date of the approval of the final reserved matter, whichever is the later.

- 3 No more than 315 homes shall be constructed on the application site (to be located within Phase 1A identified on the agreed Phasing Plan xxx) prior to the completion of the Gedling Access Road (approved under GBC ref 2015/1033). No development shall commence in Phase 1B prior to the completion of the Gedling Access Road. No development for Phase 2 shall commence until a phasing programme for Phase 2, including timings for development of the neighbourhood centre, public open space, education provision and off-site highways works, has been submitted to and approved in writing by the local planning authority.
- 4 Development of Phase 1a and 1b shall be carried out in accordance with the following drawings and documents and such other plans, and documents as may be approved pursuant to the conditions of this planning permission unless otherwise agreed in writing by the local planning authority:
- 5 Before any part of Phase 2 of the development hereby approved is commenced approval shall be obtained from the Local Planning Authority with respect to reserved matters, namely, the appearance, landscaping, layout and scale and internal access roads for the relevant part.
- 6 The development hereby permitted shall not be carried out other than in accordance with the measures detailed in the agreed Travel Plan reference 21410/12-15/4153 REV B (March 2016) unless otherwise agreed in writing by the Local Planning Authority.
- 7 No dwelling shall be occupied within a Phase unless the measures set out in the agreed Travel Plan (March 2016) are in place and a Travel Plan Coordinator has been appointed. A monitoring period will be required from first occupation to the date 5 years from 50% occupation of a Phase. A review must take place with the local planning authority and the highway authority after three years from first occupation within the monitoring period. The Travel Plan Coordinator shall produce an Annual Monitoring Report during the course of the monitoring period commencing on the first anniversary of first occupation of a Phase, and shall issue this to the local planning authority and the highway authority. Survey forms for residents shall be created in liaison with the highway authority with the first surveys to be conducted 3 months from the date of first occupation of a Phase.
- 8 No development shall be occupied unless or until footway and pedestrian/cycle crossing points as shown for indicative purposes only on the plan drawing reference 21410\_08\_010\_01 have been provided to the satisfaction of the Local Planning Authority.

- 9 No development shall commence on any part of the site unless and until details of Traffic Calming on ROAD01 and ROAD06 and a timetable for implementation have been submitted to and approved by the Local Planning Authority. The details approved shall thereafter be implemented in accordance with the approved timetable.
- 10 Prior to Public Transport servicing of the development, bus infrastructure in the form of raised bus kerbs/shelters/bus stops/lighting/timetable information is to be implemented. Details of any such infrastructure are to be submitted and approved by the Local Planning Authority. Once approved the development shall be constructed strictly in accordance with these details and retained as such for the life of the development unless otherwise agreed in writing by the Local Planning Authority.
- 11 No part of the development in Phase 2 shall be occupied or brought into use unless or until details of the internal layout for the development as indicated on the illustrative Site Master Plan Ref 1 4052-P101 REV J have been submitted to and approved in writing by the LPA. These shall be designed in accordance with the principles set out in 'Manual for Streets' and the 6C's Highway Design Guidance. The development shall thereafter be implemented strictly in accordance with the approved details.
- 12 Prior to the commencement of any phase of development, (including remediation works) a Construction Environmental Management Plan (CEMP) shall be submitted to and approved in writing by the Local Planning Authority for that phase. The CEMP shall include details of: a named contact for the developer/construction firm should a complaint be received; the limit and height of stockpiling of materials and interim ground treatment; Storage of building materials, equipment and plant; Temporary landscaping; Construction drainage; Measures to control vibration, noise and dust emissions; Measures to protect retained vegetation, protected and other species and the control of invasive species; Full details of all materials to be imported to, or exported from the site including measures to manage soil movement; Fencing for the duration of site works; Proposed routing of construction traffic, including proposed site access arrangements and access points for construction traffic; Loading and unloading of materials and plant; Storage of materials and plant and materials for use during construction; Details of method to treat and remove suspended solids from surface water run-off during construction; Provision of wheel cleaning facilities; a Construction workers compound; and parking areas including oil and petrol separators. The approved scheme shall be implemented in full for the duration of that phase of the development and no construction activity or work on site shall be

undertaken except during the following times: Monday to Friday 0700 to 1800 hours and Saturday 1000 to 1600 hours.

- 13 No phase of development shall take place until a detailed surface water drainage scheme for the site has been submitted to and approved in writing by the Local Planning Authority for that phase, based on sustainable drainage principles and an assessment of the hydrological and hydrogeological context of the development. Your attention is brought to the informative below outlining detailed requirements of the surface water drainage scheme. The scheme shall subsequently be implemented strictly in accordance with the approved details before occupation of that phase of development and shall be retained for the life of the development unless otherwise agreed in writing by the Local Planning Authority.
- 14 No development within a phase shall commence until drainage plans for the disposal of foul sewage within that phase have been submitted to and approved in writing by the Local Planning Authority. The scheme shall be implemented strictly in accordance with the approved details prior to occupation of that phase of development.
- 15 Unless otherwise agreed in writing by the Local Planning Authority, development within a phase must not commence until an assessment of the nature and extent of any potential contamination has been submitted to and approved in writing by the Local Planning Authority. This assessment must be undertaken by a competent person, and shall assess any contamination on the site, whether or not it originates on the site. The assessment must include; a survey of the extent, scale and nature of contamination and; an assessment of the potential risks to: human health, property, adjoining land, controlled waters, ecological systems, archaeological sites and ancient monuments. Where the above assessment indicates that contamination may be present, a detailed remediation scheme (to bring the site to a condition suitable for the intended use by removing unacceptable risks to critical receptors) for the development shall be submitted to and approved in writing by the Local Planning Authority. The scheme must include all works to be undertaken, proposed remediation objectives and remediation criteria, an appraisal of remedial options, and proposal of the preferred option(s), and a timetable of works and site management procedures.
- 16 In the event that remediation is required to render the development suitable for use, the remediation scheme approved pursuant to condition 15 shall be implemented strictly in accordance with the approved timetable of works. Prior to occupation of any building(s) a Verification Report (that

demonstrates the effectiveness of the remediation carried out) must be submitted to and approved in writing by the Local Planning Authority.

- 17 In the event that contamination is found at any time when carrying out the approved development that was not previously identified it must be reported in writing immediately to the Local Planning Authority and once the Local Planning Authority has identified the part of the site affected by the unexpected contamination development must be halted on that part of the site. An assessment must be undertaken in accordance with the requirements of condition 15 above, and where remediation is necessary a remediation scheme, together with a timetable for its implementation and verification reporting, must be submitted to and approved in writing by the Local Planning Authority. The approved scheme shall thereafter be implemented strictly in accordance with the approved timetable.
- 18 All landscaping must be implemented strictly in accordance with the landscaping plans (xxx), including the landscape maintenance. Prior to occupation of any dwellings within a phase, a detailed planting timescale shall be submitted to and approved in writing by the Local Planning Authority to identify the phasing of planting within the development. The planting shall thereafter be undertaken in accordance with the timescale approved pursuant to this condition.
- 19 (a) No retained tree shall be cut down, uprooted or destroyed, nor shall any retained tree be topped or lopped other than in accordance with the approved plans and particulars, without the prior written approval of the Local Planning Authority. Any topping or lopping approved shall be carried out strictly in accordance with British Standard [3998 (Tree Work)].(b) If any retained tree is removed, uprooted or destroyed or dies, another tree shall be planted at the same place and that tree shall be of such size and species, and shall be planted at such time, as may be specified in writing by the local planning authority.(c) The erection of fencing for the protection of any retained tree shall be undertaken strictly in accordance with the approved plans and particulars before any equipment, machinery or materials are brought on to the site for the purposes of the development, and shall be maintained until all equipment, machinery and surplus materials have been removed from the site. Nothing shall be stored or placed in any area fenced in accordance with this condition and the ground levels within those areas shall not be altered, nor shall any excavation be made, without the prior written consent of the Local Planning Authority.
- 20 Any trees or other plants, which die, are removed or become seriously damaged or diseased within the first five years following

planting shall be replaced during the next planting season with others of similar size or species unless otherwise agreed in writing by the Local Planning Authority.

- 21 No development within any phase shall take place until details of earthworks for that phase have been submitted to and approved in writing by the Local Planning Authority. These details shall include the proposed grading and mounding of land areas including the finished levels across the site (including finished floor levels, path and road levels and height of retaining walls) and contours to be formed, showing the relationship of proposed mounding to existing vegetation and surrounding landform. Dwellings either side of an access road should have a floor slab level at least 300mm above the adjacent access road. The development shall thereafter be implemented strictly in accordance with the approved details.
- 22 Prior to the commencement of development in Phase 1B or Phase 2, an updated Ecological Impact Assessment shall be submitted to and approved in writing by the Local Planning Authority for approval in writing. The assessment shall include an updated Phase 1 Habitat Survey and protected species surveys for the site area. Thereafter works shall be undertaken strictly in accordance with the mitigation recommended within the EclA for the phase. No site clearance or removal of any trees, shrubs or other vegetation shall be carried out during the period 1 March to 31 August inclusive unless otherwise agreed in writing in advance with the Local Planning Authority. Any clearance works within this period shall be supervised by an Ecological Clerk of Works.
- 23 No site clearance or removal of any trees, shrubs or other vegetation shall be carried out during the period 1 March to 31 August inclusive unless otherwise agreed in writing in advance with the Local Planning Authority. Any clearance works within this period must be supervised by an Ecological Clerk of Works and the works agreed in writing by the Local Planning Authority prior to the works commencing.
- 24 No development shall commence within a phase until a landscape management plan for that phase has been submitted to and approved in writing by the Local Planning Authority. The plan shall include details of enhancements to retained habitats on the site, and also provide details of the long-term management of the retained habitats of the site. Thereafter such works shall be undertaken strictly in accordance with the approved landscape management plan for the relevant phase unless otherwise agreed in writing by the Local Planning Authority.
- 25 No phase of the site shall be occupied unless glazing and ventilation mitigation for that phase has been implemented in line

with the strategy outlined in Chapters 6 and 7 of the Noise Assessment (November 2015). This shall include the adoption of the enhanced glazing and ventilation to those properties outlined in sketch plans SK05 and SK05b.

- 26 Unless otherwise agreed by the Local Planning Authority, development of each phase shall not commence until an assessment of the air quality impacts (including exposure) of the proposal has been submitted to, and approved in writing by the Local Planning Authority. The level of assessment should be commensurate with the scale of development and should characterise the significance of the impact from all sources. The assessment should be carried out in accordance with relevant guidance by suitably qualified persons. Measures required mitigating the air quality impacts of each Phase of development should be agreed by the Local Planning Authority and implemented prior to the occupation of any building. The measures shall thereafter be retained for the life of the development.
- 27 No development shall take place within any phase of the development until the applicant has secured the implementation of a programme of archaeological works for the relevant phase in accordance with a written scheme of investigation which has been submitted to and approved in writing by the Local Planning Authority. The WSI shall include: the results of a geophysical survey; the statement of significance and research objectives; the programme and methodology of site investigation and recording and the nomination of a competent person(s) or organisation to undertake the agreed works; the programme for further mitigation, post-investigation assessment; and subsequent analysis, publication & dissemination and deposition of resulting material. The agreed scheme shall be carried out strictly in accordance with the approved details unless otherwise agreed in writing by the Local Planning Authority.
- 28 Prior to the commencement of development within a phase, there shall be submitted to and approved in writing by the Local Planning Authority: (1) cross-sections and contour plans showing details of the existing and proposed site levels in relation to adjacent properties, including finished floor levels for the residential development, for that phase; and (2) an assessment of any site slope stability issues the development may have with respect to the creation of ponds and any special stabilisation measures that are required to mitigate slope stability issues for that phase. Each phase of the development shall be implemented strictly in accordance with the approved details, unless otherwise agreed in writing in advance by the Local Planning Authority.

## Reasons

- 1 In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004 and Section 92 of the Town and Country Planning Act 1990.
- 2 In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004 and Section 92 of the Town and Country Planning Act 1990.
- 3 To ensure that the development is delivered in accordance with the phasing plan and Transport Assessment submitted with the application. To limit the number of completed dwellings prior to the completion of the Gedling Access Road. For the avoidance of doubt and to accord with the aims of Policy ENV1 of the Gedling Borough Council Replacement Local Plan (Certain Policies Saved 2014).
- 4 For the avoidance of doubt.
- 5 In order to comply with Section 51 of the Planning and Compulsory Purchase Act 2004 and Section 92 of the Town and Country Planning Act 1990.
- 6 To ensure that sustainable travel is encouraged and implemented in accordance with the aims of the National Planning Policy Guidance (March 2014).
- 7 To ensure that sustainable travel is encouraged and implemented in accordance with the aims of the National Planning Policy Guidance (March 2014).
- 8 In the interests of pedestrian and cycle safety and to accord with the aims of Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
- 9 In the interests of highway safety and to accord with the aims of Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
- 10 In order to secure adequate public transport linkages to the site and promote sustainable transport.
- 11 In the interests of highway safety and to accord with the aims of Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
- 12 To protect the residential amenity of the area in accordance with the aims of Section 11 of the National Planning Policy Framework

and Policy 10 of the Aligned Core Strategy for Gedling Borough (September 2014).

- 13 To prevent the increased risk of flooding, to improve and protect water quality; to improve habitat and amenity; and to ensure the future maintenance of sustainable drainage structures, in accordance with the National Planning Policy Framework and Policies 1 and 17 of the Aligned Core Strategy for Gedling Borough (September 2014).
- 14 To ensure adequate measures are in place to deal with foul sewage on the development site.
- 15 To ensure that practicable and effective measures are taken to treat, contain or control any contamination and to protect controlled waters in accordance with the aims of Policies ENV1 and ENV3 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
- 16 To ensure that practicable and effective measures are taken to treat, contain or control any contamination and to protect controlled waters in accordance with the aims of Policies ENV1 and ENV3 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
- 17 To ensure that practicable and effective measures are taken to treat, contain or control any contamination and to protect controlled waters in accordance with the aims of Policies ENV1 and ENV3 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
- 18 To ensure a satisfactory development and that the landscaping of the development accords with Policy 10 of the Aligned Core Strategy for Gedling Borough (September 2014) and Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).
- 19 In the interests of good Arboricultural practice.
- 20 In the interests of good Arboricultural practice.
- 21 To prevent the increased risk of flooding, to improve and protect water quality; to improve habitat and amenity; and to ensure the future maintenance of sustainable drainage structures, in accordance with the National Planning Policy Framework and Policies 1 and 17 of the Aligned Core Strategy for Gedling Borough (September 2014).
- 22 To protect and enhance ecology interest in the area and to accord with paragraph 109 of the National Planning Policy Framework.

- 23 To protect and enhance ecology interest in the area and to accord with paragraph 109 of the National Planning Policy Framework.
- 24 To protect and enhance ecology interest in the area and to accord with paragraph 109 of the National Planning Policy Framework.
- 25 To protect the residential amenity of the area in accordance with the aims of Section 11 of the National Planning Policy Framework and Policy 10 of the Aligned Core Strategy for Gedling Borough (September 2014).
- 26 To prevent any undue impact on air quality that may arise with the development, in accordance with the aims of Policy ENV11 of Gedling Borough Council Replacement Local Plan (Certain Policies Saved 2014)
- 27 To ensure a satisfactory programme of archaeological work has been approved to ensure that the development is constructed in accordance of the impacts defined within the Environmental Statement.
- 28 To ensure a satisfactory development in accordance with the aims of Policy 10 of the Aligned Core Strategy for Gedling Borough (September 2014) and Policy ENV1 of the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014).

### **Reasons for Decision**

The development has been considered in accordance with the National Planning Policy Framework, the Aligned Core Strategy for Gedling Borough (September 2014) and the Gedling Borough Replacement Local Plan (Certain Policies Saved 2014), where appropriate. In the opinion of the Borough Council, the proposed development largely accords with the relevant policies of these frameworks and plans. Where the development conflicts with the Development Plan, it is the opinion of the Borough Council that other material considerations indicate that permission should be granted. The benefits of granting the proposal outweigh any adverse impact of departing from the Development Plan.

### **Notes to Applicant**

It is an offence under S148 and S151 of the Highways Act 1980 to deposit mud on the public highway and as such you should undertake every effort to prevent it occurring.

The applicant should note that notwithstanding any planning permission that if any highway forming part of the development is to be adopted by the Highways Authority. The new roads and any highway drainage will

be required to comply with the Nottinghamshire County Council's current highway design guidance and specification for roadworks.

The Advanced Payments Code in the Highways Act 1980 applies and under section 219 of the Act payment will be required from the owner of the land fronting a private street on which a new building is to be erected. The developer should contact the Highway Authority with regard to compliance with the Code, or alternatively to the issue of a Section 38 Agreement and bond under the Highways Act 1980. A Section 38 Agreement can take some time to complete. Therefore, it is recommended that the developer contact the Highway Authority as early as possible.

It is strongly recommended that the developer contact the Highway Authority at an early stage to clarify the codes etc. with which compliance will be required in the particular circumstance, and it is essential that design calculations and detailed construction drawings for the proposed works are submitted to and approved by the County Council (or District Council) in writing before any work commences on site.

In order to carry out the off-site works required you will be undertaking work in the public highway which is land subject to the provisions of the Highways Act 1980 (as amended) and therefore land over which you have no control. In order to undertake the works you will need to enter into an agreement under Section 278 of the Act. Please contact the Highway Authority for details.

The detailed surface water drainage scheme to be submitted shall: - require all flows to be attenuated to  $Q_{bar}$  for the entire site;- include provision for the entire site to be drained to the surface water drainage system with appropriate run-off coefficients or other factors used to represent the differing run off characteristics of the various parts of the site;- include an exceedance check using microdrainage software to simulate the drainage system for the 100year + 30% climate change event for a range of durations from 15 minutes to 24 hours to assess where the drainage system may flood. If this occurs, provision must be made for the accumulated volumes and flows to be directed to the surface water attenuation areas; - demonstrate that the surface water drainage system is designed in accordance with CIRIA C635 and C753, and the National SUDS Standards;- demonstrate detailed design (plans, network details and calculations) in support of any surface water drainage scheme, including details of any attenuation system, and outfall arrangements. Calculations should demonstrate the performance of the designed system for a range of return periods and storm durations inclusive of the 1 in 1 year, 1 in 2 year, 1 in 30 year, 1 in 100 year plus climate change return periods;- confirm how on-site surface water drainage systems will be adopted and maintained in perpetuity to ensure long term operation at the designed parameters.

Public sewers have statutory protection by virtue of the Water Industry Act 1991, as amended by the Water Act 2003, and you may not build close to, directly over or divert a public sewer without consent. You are advised to contact Severn Trent Water to discuss your proposals. Severn Trent Water will seek to assist you in obtaining a solution which protects both the public sewer and the proposed development. If you require further information, please contact Severn Trent Water on 0116 234 3834.

The Borough Council requests that the applicant considers incorporating provision for residential dwellings (with dedicated parking) to have dedicated outside electric power points, to allow residents to charge electric/hybrid vehicles into the future (see IET Code of Practice for EV Charging Equipment Installation).

The proposed development lies within a coal mining area which may contain unrecorded coal mining related hazards. If any coal mining feature is encountered during development, this should be reported immediately to The Coal Authority on 0845 762 6848. Further information is also available on The Coal Authority website at [www.coal.decc.gov.uk](http://www.coal.decc.gov.uk). Property specific summary information on past, current and future coal mining activity can be obtained from The Coal Authority's Property Search Service on 0845 762 6848 or at [www.groundstability.com](http://www.groundstability.com).

The Borough Council has worked positively and proactively with the applicant, in accordance with paragraphs 186 and 187 of the National Planning Policy Framework, based on seeking solutions to problems arising in relation to dealing with the planning application. This has been achieved by meeting the applicant to discuss issues raised, providing details of issues raised in consultation responses; requesting clarification, additional information or drawings in response to issues raised; and providing updates on the application's progress.

**173                    VARIATION OF S106 PLANNING OBLIGATIONS- SPRING LANE,  
LAMBLEY**

Residential Development (Up to 150 Dwellings).

**RESOLVED:**

That the Corporate Director/Service Manager for Housing be authorised to instruct the Service Manager, Legal Services to undertake the necessary work to prepare and finalise a Deed of Variation to the Planning Obligation lodged with the Borough Council dated 22nd May 2015, in relation to the development permitted by Planning Permission no: 2014/0740.

**174                    TREE PRESERVATION ORDER- WHITTINGHAM ROAD,  
MAPPERLEY.**

At the Council meeting held on 20 April 2016 a petition was presented, under the Council's Petitions Scheme, entitled 'We the undersigned, support the application, & implementation, of a Tree Preservation Order, on the 46 year old tree, in the bottom right-hand corner of the garden of 34 Whittingham Road, Mapperley, Nottingham, NG3 6BJ.

Council determined that the matter should be referred to the Planning Committee.

**RESOLVED:**

To not grant a Tree Preservation Order for the following reasons:

In the opinion of the planning department, due to the location of the tree in a rear amenity area of a private dwelling, the less than substantial extent to which the tree can be seen by the public in the area, and the tree's size and form the tree would not warrant an order in this instance.

**175 PLANNING DELEGATION PANEL ACTION SHEETS**

**RESOLVED:**

To note the information.

**176 FUTURE PLANNING APPLICATIONS**

**RESOLVED:**

To note the information.

**177 ANY OTHER ITEMS WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 7.00 pm

Signed by Chair:

Date:

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## MINUTES CABINET

Thursday 19 May 2016

Councillor John Clarke (Chair)

Councillor David Ellis  
Councillor Jenny Hollingsworth

Councillor Henry Wheeler

Observers: Councillor Chris Barnfather

Absent: Councillor Michael Payne, Councillor Peter Barnes  
and Councillor Kathryn Fox

Officers in Attendance: H Barrington, J Robinson, D Wakelin, A Ball,  
S Palmer, A Dubberley and C Goodall

**89 APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors Barnes, Fox and Payne.

**90 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 17 MARCH 2016.**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

**91 DECLARATION OF INTERESTS.**

None.

**92 BETTER CARE FUND ALLOCATION AND THE DISABLED FACILITIES GRANT SERVICE**

The Food, Health and Housing Manager presented a report, which had been circulated prior to the meeting, seeking approval to increase the 2016/17 capital programme budget for Disabled Facilities Grants and to outline headline proposals to utilise the increased Disabled Facilities Grant / Better Care Fund budget.

**RESOLVED to:**

- 1) Authorise the increase in the DFG/Better Care Fund capital programme budget for 2016/17 to £820,000 to be fully funded by Government Grant by approval of the virement as detailed at paragraph 2.1; and
- 2) Note the headline proposals to be explored to utilise the increased DFG budget and provide an enhanced service to local disabled residents.

**93 SCRUTINY REVIEW - FINAL RECOMMENDATIONS OF BONINGTON THEATRE WORKING GROUP.**

Councillor Gregory introduced a report, which had been circulated prior to the meeting, informing Cabinet members and relevant Portfolio Holders of the findings and recommendations of the Bonington Theatre Scrutiny Working Group.

**RESOLVED to:**

- 1) Consider the report of the working group and make appropriate comments; and
- 2) Refer the report to the appropriate Cabinet Member in order for a response to be made to the Overview Scrutiny Committee at the next meeting on 27 June.

**94 PROGRESS REPORTS FROM PORTFOLIO HOLDERS.**

**Councillor Henry Wheeler (Housing, Health and Well-being)**

- Discussions with Gedling Homes are ongoing regarding temporary accommodation due to an increase in homelessness. Further support is also being sought from The Salvation Army, Lottery Fund and The Royal British Legion.
- The Council had recently recruited a temporary Housing Officer to assist with complex housing and homelessness cases.
- A new leisure centre app is now available to download for Android and IOS smartphones.
- There has been a positive increase in leisure centre annual performance, specifically at Arnold Leisure Centre and the Richard Herrod Centre.
- Leisure Centres were running a promotion of one month's free membership to assist with recruitment to the DNA scheme.
- New signage has been installed at Bonington Theatre, charity events and the new cinema programme leaflets have been well received.
- The Council has appointed a Project Community Co-ordinator for the Bestwood area.

- Dementia Friends training had been delivered to the Youth Council and sessions were also available for Members and staff over the course of Dementia Awareness Week.

#### **Councillor David Ellis (Public Protection)**

- There has been a reduction in the end of year crime figures within the Borough.
- Paddy Tipping has been elected as Police and Crime Commissioner.
- Thanks were given to the Local Returning Officer and the Members' Services Team for their work on the PCC election.
- The taxi drivers' tests being delivered have been well received and praise was given to the licensing inspectors on the way they were conducting their business.
- An increase in fly tipping rates has prompted a high profile summer campaign to tackle the issue. The Council are in the process of adopting new regulations which had come into force to impose fixed penalty notices for fly tipping.

#### **Councillor Jenny Hollingsworth (Growth and Regeneration)**

- A presentation on the Five Year Plan was in the process of being arranged for Members. A Member update on the CIL is also planned.
- The Local Planning Document Consultation is open on the Council's website until 4th July. A time limited cross party working group will be appointed in July to discuss the responses.
- A job fair will be held on 21<sup>st</sup> September.
- Councillor Hollingsworth had received a presentation from Urban Delivery on the possible regeneration of Carlton Square.

#### **Councillor John Clarke on behalf of Councillor Michael Payne (Resources and Reputation)**

- Discussions are being held to provide face to face customer services with Gedling Homes and Notts County Council.
- Face to face taxi licensing services are currently operating from the vacated Gedling Homes reception.
- There has been a significant increase in subscriptions to the 'Keep Me Posted' email service which has helped to reduce postage charges within the Council tax department.

#### **Councillor John Clarke (Leader of the Council)**

- The Council's sickness absence levels had continued on a downward trend and were now the lowest in the County.

- The Council has appointed a new Deputy Chief Executive and a new Planning Delivery Manager.
- A member of staff was currently in South Africa competing for Team GB in the bench press.
- Councillor Clarke had taken part in a walk to support the publicity of Guide Dogs for the Blind.
- The Heritage Lottery Fund has prioritised Gedling Country Park as one of their future projects.
- The benefits service is currently in the top 2% in the country dealing with changes in circumstances and in the top 4% in processing claims.

**95 MEMBER'S QUESTIONS TO PORTFOLIO HOLDERS.**

None.

**96 ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 1.25 pm

Signed by Chair:  
Date:

## **MINUTES JOINT CONSULTATIVE AND SAFETY COMMITTEE**

**Tuesday 24 May 2016**

Councillor Alex Scroggie (Chair)

Present:	Councillor Emily Bailey	Councillor John Parr
	Councillor Tammy Bisset	Councillor Muriel Weisz
	Councillor Paul Feeney	Councillor Paul Wilkinson
Unison:	Alan Green	Gill Morley
	Alison Hunt	

Officers in Attendance: D Archer, H Barrington, G Ilett and H Lee

### **43 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Sean Redgate (GMB).

### **44 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 23 MARCH 2016.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **45 DECLARATION OF INTERESTS.**

None.

### **46 SICKNESS ABSENCE 2015-16**

The Service Manager for Organisational Development presented a report, which had been circulated prior to the meeting, summarising current trends in sickness absence.

#### **RESOLVED:**

To note the report.

### **47 CURRENT STAFFING ISSUES**

The Service Manager for Organisational Development presented a report, which had been circulated prior to the meeting, presenting current workforce issues.

Members expressed concern about the number of temporary staff and asked for further clarification regarding numbers, and length of contracts, for staff on temporary contracts.

Members thanked officers for all the support they receive.

**RESOLVED:**

To note the report.

**48 MINOR ESTABLISHMENT CHANGES**

The Service Manager for Organisational Development presented a report, which had been circulated prior to the meeting, informing members of a minor change to the establishment in the waste service which had been agreed outside the formal committee process.

**RESOLVED:**

To note the report.

**49 HEALTH FAIR REPORT 2016**

The Health and Safety Officer presented a report, which had been circulated prior to the meeting providing a review of the Council's health fair session 2016.

**RESOLVED:**

To note the report.

**50 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

**51 EXCLUSION OF PRESS AND PUBLIC.**

**RESOLVED:**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing report on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraphs 1 and 4 of Part 1 of Schedule 12A of the Local Government Act 1972.

**52 STAFFING REPORT; CONSULTATION CLOSURE- LEGAL SERVICES**

The Director for Organisational Development and Democratic Services presented a report, which had been circulated prior to the meeting. The report introduced staffing structure changes to Legal Services and members were required to authorise the proposals for consideration by the Chief Executive, who under delegated authority would authorise the implementation of changes with effect from, or soon after June 2016.

**RESOLVED:**

To support the proposed changes.

The meeting finished at 6.15 pm

Signed by Chair:  
Date:

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## **MINUTES ENVIRONMENT AND LICENSING COMMITTEE**

**Tuesday 7 June 2016**

Councillor Marje Paling (Chair)

Present: Councillor Sandra Barnes                      Councillor John Parr  
          Councillor Bob Collis                         Councillor Alex Scroggie  
          Councillor Barbara Miller                    Councillor Jane Walker

Absent:    Councillor Nicki Brooks, Councillor Bruce Andrews,  
  Councillor Gary Gregory and Councillor Carol Pepper

Officers in Attendance:            P Gibbs, L Mellors and F Whyley

### **1            APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillor Pepper.

Councillors Wilkinson and Lawrence attended the meeting as substitutes for Councillors Gregory and Brooks, who had given their apologies.

### **2            TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 10 MAY 2016.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **3            DECLARATION OF INTERESTS.**

None.

### **4            ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

### **5            EXCLUSION OF THE PRESS AND PUBLIC.**

#### **RESOLVED:**

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the

public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

**6 REPORT FOR INFORMATION - APPEAL OUTCOME - (HN)**

**RESOLVED:**

To note the report.

**7 APPLICATION TO RENEW JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVER'S LICENCE - (FF)**

FF did not attend the meeting.

**RESOLVED:**

To defer consideration of the application to Renew Joint Hackney Carriage/ Private Hire Driver's Licence from FF to a future meeting of the Committee. FF to be informed that if he does not attend his next appointment, his application will be treated as withdrawn.

**8 APPLICATION FOR A JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVER'S LICENCE - (WA)**

Consideration was given to a report by Corporate Director, David Wakelin, regarding an application for a Joint Hackney Carriage/Private Hire Driver's Licence from WA.

WA attended the meeting, along with a friend and both addressed the Committee.

In making its decision, the Committee applied the Council's approved Policy and Guidelines. On the basis of what it heard, the Committee was satisfied on balance that no exceptional circumstances existed which warranted departure from this policy.

**RESOLVED:**

To refuse WA's application for a Hackney Carriage/Private Hire Driver's Licence on the grounds that he is not considered to be a fit and proper person.

WA was advised of his right to appeal against the decision of the Committee.

**9 APPLICATION FOR A JOINT HACKNEY CARRIAGE / PRIVATE HIRE DRIVER'S LICENCE - (KN)**

Consideration was given to a report by Corporate Director, David Wakelin, regarding an application for a Joint Hackney Carriage/Private Hire Driver's Licence from KN.

KN attended the meeting and addressed the Committee.

In making its decision, the Committee applied the Council's approved Policy and Guidelines. On the basis of what it heard, the Committee was satisfied on balance that exceptional circumstances existed which warranted departure from this policy.

**RESOLVED:**

To approve KN's application for a Hackney Carriage/Private Hire Driver's Licence for a period of 1 year and issue with a warning that should he receive any more points on his licence he must inform the Council immediately.

The meeting finished at 5.25 pm

Signed by Chair:  
Date:

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## **MINUTES CABINET**

**Thursday 16 June 2016**

Councillor John Clarke (Chair)

Councillor Michael Payne  
Councillor Peter Barnes  
Councillor David Ellis

Councillor Jenny Hollingsworth  
Councillor Henry Wheeler

Observers: Councillor Chris Barnfather

Absent: Councillor Kathryn Fox

Officers in Attendance: H Barrington, J Robinson, D Wakelin, A Ball and  
A Dubberley

### **1 APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillor Fox.

The Leader informed members that Lorraine Brown, a colleague from Community Relations heavily involved in planning the Arnold Carnival, was currently undergoing treatment for cancer and would miss the upcoming carnival. On behalf of all members he wished her well.

### **2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 19 MAY 2016.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **3 DECLARATION OF INTERESTS.**

None.

### **4 COUNCIL PLAN AND BUDGET OUTTURN AND BUDGET CARRY FORWARDS 2015/16**

The Chief Executive introduced a report, on behalf of the Senior Leadership Team, which set out the Gedling Plan achievements; budget outturn and budget carry forwards for 2015/16. Members were given some headline performance information from the the Chief Executive as well as some areas that he was particularly focused on for improvement.

Alison Ball, Chief Financial Officer, gave a summary of the budget outturn for the year which saw an underspend against the original budget. The Cabinet thanked officers, particularly Alison Ball and the Finance Team, for the report and their hard work in achieving a balanced budget for the year.

**RESOLVED**

**to:**

- 1) Note the Gedling Plan Performance and Budget Outturn figures for 2015/16;
- 2) Note the revenue carry forwards approved by the Chief Financial Officer of £83,400 included in Appendix 2, amounts not in excess of £10,000 and committed schemes above £10,000;
- 3) Note the capital carry forwards approved by the Chief Financial Officer of £225,400 included in Appendix 2, being amounts not in excess of £50,000 and committed schemes above £50,000;
- 4) Refer to Council for approval:
  - a) The capital carry forward of £470,200 for non-committed schemes in excess of £50,000;
  - b) The overall method of financing of the 2015/16 capital expenditure as set out in paragraph 3.3;
  - c) The capital determinations set out in paragraph 3.4.

**5 ANNUAL TREASURY ACTIVITY REPORT 2015/16**

The Chief Financial Officer presented a report, which had been circulated prior to the meeting, informing members of the outturn in respect of the 2015/16 Prudential Code Indicators, and advising of the outturn on treasury activity, both as required by the Treasury Management Strategy.

**RESOLVED:**

To note the Annual Treasury Activity Report 2015/16, together with the appendices, and refer it to Council for approval.

**6 FORWARD PLAN**

Consideration was given to a report of the Service Manager, Elections and Members' Services, which had been circulated prior to the meeting,

detailing the Executive's draft Forward Plan for the next four month period.

**RESOLVED:**

To note the report.

**7**

**PROGRESS REPORTS FROM PORTFOLIO HOLDERS.**

**Councillor Peter Barnes (Environment)**

- Green Flag Park award judges had recently visited the Borough and it was hoped the Council would gain the award for Gedling Country Park.
- Work was underway to connect the water supply to the new temporary toilets at the Country Park.
- Fly tipping was still a persistent issue in the Borough.

**Councillor Henry Wheeler (Housing, Health and Well-being)**

- There was concern locally at the recent closure of the Willows GP Surgery and this was being voiced to the County Health and Wellbeing Board.
- There were various upcoming health and wellbeing events focussing on mental health as well as training on the issue for partners and staff being developed.
- The Summer Leisure programme was now published with lots of activities for the school holidays planned.
- The Gedling Park run was going from strength to strength.
- Improvements to the Bonington Theatre were progressing and a new film timetable had been published.
- The workload of the Housing Needs Service remained high.

**Councillor David Ellis (Public Protection)**

- At a recent South Nottinghamshire Community Safety Partnership meeting it was noted that crime levels continue to fall. There was however, concern that anti-social behaviour may have increased very recently.
- Police resources were being targeted towards mental health care.

- Hate crime remains a shared priority for the Council and its partners.
- The Council continued to work with food premises that had received a zero food safety rating and some improvements had been noted. It was also hoped to offer food hygiene training through the accredited training centre.

**Councillor Gary Gregory (Policy Advisor for Community Engagement)**

- The Arnold Carnival was taking place this weekend and the Netherfield Carnival and Colwick Play Day would be taking place soon.
- Work with community groups on the asset transfer plan for community centres was continuing.

**Councillor Jenny Hollingsworth (Growth and Regeneration)**

- There had been a disappointing level of applications for diversification funding particularly from rural businesses.
- There would be 14 craft stall holders at the Arnold Carnival organised by the Young project.
- Gedling Business Partnership was still keen to recruit small businesses to its network.

**Councillor Michael Payne (Resources and Reputation)**

- The contacts editorial board recently met and a feature on the Borough's range of green spaces would be on the next issue.
- The Keep Me Posted service remains popular as a tool to communicate with residents.
- Thanks to the Elections and Members Services team for their hard work supporting the upcoming EU referendum.
- In November there would be a commemoration to mark 25 years since the closure of the Gedling Pit.

**Councillor John Clarke (Leader of the Council)**

- Work to acquire feasibility studies on the 4<sup>th</sup> Trent Crossing continued.

In response to a question from Councillor Weisz about an email scam that affected a member of the public in her ward, Councillor Clarke said that extra vigilance was needed and information about this potential scam should be communicated widely.

In response to a question from Councillor Collis it was explained that it was not a requirement for food premises to display the local authority hygiene star rating and this was a national position.

**9 ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at Time Not Specified

Signed by Chair:  
Date:

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## **MINUTES AUDIT COMMITTEE**

**Tuesday 21 June 2016**

Councillor Paul Feeney (Chair)

Councillor Bob Collis  
Councillor Sandra Barnes  
Councillor Boyd Elliott

Councillor Helen Greensmith  
Councillor Viv McCrossen

Apologies for absence: Councillor Chris Barnfather

Officers in Attendance: H Lee and V Rimmington

### **1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies were received from Councillor Barnfather and on behalf of Councillor Greensmith, who would be arriving late.

### **2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 22 MARCH 2016.**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **3 DECLARATION OF INTERESTS.**

None.

### **4 THE ANNUAL INTERNAL AUDIT REPORT**

The Service Manager, Audit and Asset Management, presented a report, which had been circulated prior to the meeting, summarising the activity of the Internal Audit section during 2015-16 financial year. The report also provided assurance on the internal control systems across the Authority to support the Annual Governance Statement provided within the Annual Statement of Accounts.

#### **RESOLVED:**

To note the report.

### **5 FOLLOW-UP OF PREVIOUS AUDIT RECOMMENDATIONS**

The Service Manager, Audit and Asset Management, presented a report, which had been circulated prior to the meeting, providing information on progress made to address actions identified from previous audit recommendations, and identifying areas where additional action is required in relation to outstanding recommendations.

**RESOLVED:**

To note the report.

**6 INTERNAL AUDIT REPORTS ISSUED APRIL - JUNE 2016**

The Service Manager, Audit and Asset Management, presented a report, which had been circulated prior to the meeting summarising the outcome of Internal Audit activity for the period April to June 2016. The report highlighted all final reports issued and associated key findings, concerns identified in any work in progress, details of liaison with management and External Audit, and provided details of any changes to the Annual Audit Plan.

**RESOLVED:**

To note the report.

**7 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 5.50 pm

Signed by Chair:

Date:

**DECISIONS MADE UNDER DELEGATED AUTHORITY**

<b><u>Business</u></b>	<b><u>Summary</u></b>	<b><u>Ref.</u></b>	<b><u>Date</u></b>	<b><u>Portfolio</u></b>
Proposed Street Name for Development at The Carlton and District Club, Kenrick Street, Netherfield	To authorise the Revenues Services Team Leader, to appear on behalf of the Council in the Magistrates' Court.	D435	06/04/2016	Leader of the Council
Minerals Local Plan Submission Draft	To endorse officer comments previously sent to the County Council in relation to the consultation on the Minerals Local Plan submission draft.	D433	11/04/2016	Growth and Regeneration
Purchase of 10 Burton Road, Carlton, Nottingham	To authorise the purchase of 10 Burton Road, Carlton, Nottingham, NG4 3DF to support the regeneration plans for Carlton Square	D441	15/04/2016	Leader of the Council
Designation of Linby Neighbourhood Area	To designate the whole of the parish area as a Neighbourhood Area.	D444	25/4/2016	Growth and Regeneration
Designation of Burton Joyce Neighbourhood Area	To designate the area of Burton Joyce as identified at Appendix 1 to the report as the Neighbourhood Area for Burton Joyce.	D445	25/04/2016	Growth and Regeneration
To seek approval to provide accredited food hygiene training	To authorise the Council to provide Chartered Institute of Environmental Health's level 2 Award in Food Safety in Catering.	D443	26/4/2016	Public Protection
Fees and Charges 2016/17	To approve new fees and charges for the Communications department.	D437	04/05/2016	Resources and Reputation

Public Protection Enforcement Policy	To adopt a revised Public Protection Enforcement Policy which has been devised to comply with the Regulators' Code.	D446	20/5/2016	Public Protection
Appointment of Policy Advisor for Community Engagement	To appoint Councillor Gary Gregory as a Policy Advisor to the Cabinet for Community Engagement.	D453	26/5/2016	Leader of the Council
Proposed Street/Name for development at The Hollies, Ravenshead	To agree the following name to be used within the development at The Hollies, Ravenshead: Sydney House	D455	06/06/2016	Growth and Regeneration
Food Service Delivery Plan 2016/17	To approve the Food Service Delivery Plan	D450	15/06/2015	Public Protection
Exercise instructor, sports coaches and swimming teachers' (Contractors) pay rates	To authorise an increase in pay rates for Exercise instructors, sports coaches and swimming teachers.	D456	16/06/2016	Housing, Health and Wellbeing